



SVAPA Parent Support Group

**MINUTES OF MEETING HELD AT MLSHS
ON WEDNESDAY 30th August 2017**

Meeting opened at 7:05pm

Attendees

Kellie Cossens	Amanda Humphreys	Moya Thomas
Helen Davey	Germaine Jeffree	Felicity Moldrich
Monica Geier	Jackie Rebeiro	Caroline Whitelock
Gretta Littler	Deb Turner	

Apologies

Mike Buttery Justine Hooper-Buttery Rebecca Haluszkiewicz Stuart Haluszkiewicz
Michelle Fornasier Sharon Cockcroft

Previous Minutes

Motion to approve minutes of last meeting held 02 August 2017.

Moved: Kellie Cossens Seconded: Helen Davey Result: Carried

Treasurer's Report

Balance at Bank is \$34,299.97 as at 30/08/17

Cash Book Balance is \$32,999.97 as at 30/08/17

Committed funds is \$12,600.00

Available funds is \$20,399.97

Report attached

SVAPA Coordinator's Report – Moya Thomas

- SVAPA Tour 2018 - 2 options to be tabled with incoming principal – London/Berlin OR New York. Hopefully a decision will be soon be made both in regard to the destination and dates of the tour.
- Mike Camillieri has committed to paying for the installation of the new TV etc. This will ensure that the school will be responsible for any installation issues.
- Education minister visiting - touring the theatre etc.

- Year 11 production of *Hoods* 11- 12 Sep – SVAPA PSG is welcome to set up a cake stall in Tricycle Theatre foyer as a fundraiser.

Action required : Felicity Moldrich will send email to organize 3 parent volunteers each night to sell cakes etc. + 6 people to donate cakes /slices.

- SVAPA weekend workshop Saturday 16th September 9 - 12.30pm. Puppetry with St John Cowcher, experimental sound workshop with Jake Steel and painting workshop with Elizabeth Marruffo.
Morning tea requested for students, teachers & artists.

Action required: Felicity Moldrich to purchase muffins/fruit; deliver and set up morning tea. (try to include a dozen gluten free if possible)

Following motion was moved:

3.2.1 That \$200 of funds be committed purchase of muffins and fruit.

Moved: Felicity Moldrich Seconded: Helen Davey Result: Carried

General Business

- SVAPA Bag Order – order will be placed Monday 4th September.
- Amanda Humphreys has set up a photo hosting site – it should be ready to go live at the beginning of Term 4. Coded access will be provided. Amanda has generously offered a 50 % discount for her fabulous services. Invoice presented.

Action required: Moya will promote availability of photos in next newsletter.

Following motion was moved:

3.2.2 Pay Amanda Humphreys the sum of \$375.00 for photography services for SVAPA programme.

Moved: Felicity Moldrich Seconded: Deb Turner Result: Carried

- End of year event / sundowner
 - Outside event shared with Music & SVAPA
 - **Decided that it will be a very 'chilled' event – BYO picnic and chairs.**
 - Potential dates 16th September December

Action required:

Moya will consider if Yr 9s should perform/ ask Charles Warren and Jane Packham if any art work can be displayed

- Flowers sent on behalf of SVAPA PSG for Year 7 SVAPA student Jack Malloy and his family, who tragically lost 2 uncles within the space of one week.

Following motion was moved:

3.2.2 Reimburse Felicity Moldrich the sum of \$58 for purchase and delivery of flowers.

Moved: Kellie Cossens

Seconded: Amanda Humphreys

Result: Carried

- Request for permission slips for excursions that are part of the curriculum to be pinned to SVAPA Facebook page.

Meeting Closed 8 pm

Next Meeting Wednesday October 25th, 2017 – 7pm. (Week 3 – Term 4)

Mount Lawley Senior High School
SVAPA Sub-committee

Treasurers Report
30/08/17

Item 1 Balance at Bank is \$34,299.97 as at 30/08/17
Cash Book Balance is \$32,999.97 as at 30/08/17
Committed funds is \$12,600.00
Available funds is \$20,399.97

Item 2 Received Bag Order - R Miners x1
Received Bag Order - R Dagless x2

MLSHS P & C ASSOCIATION**SVAPA SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS**

Date this report 30/08/2017

Date last report 31/07/2017

CASH BOOK

Cash book opening balance at	31/07/2017	32,954.97
Add: Deposits		
	SVAPA Bag Order - R Miners	15.00
	SVAPA Bag Order x2 R Dagless	30.00
Total Deposits		<u>45.00</u>
Less: cheques drawn	Motion Chq #	
Total Cheques		<u>0.00</u>
Cash book balance as at	30/08/2017	<u>32,999.97</u>

BANK RECONCILIATION

Bank balance as at	30/08/2017	34,299.97
Add: Outstanding deposits		
Total Outstanding deposits		<u>0.00</u>
Deduct: Unpresented cheques		
	MLSHS INV 29782 Junkadelik T1.1.7 000506	800.00
	MLSHS INV 29797 Ian Wilkes T1.1.1 000507	500.00
Total Unpresented cheques		<u>1,300.00</u>
Adjusted balance (agrees with cash book)		<u>32,999.97</u>

AVAILABLE FUNDS

Cash book balance as at	30/08/2017	32,999.97
Less: Committed funds	Motion #	
	Sete to provide early morning CF 2016 (62) T1.2.3	2,700.00
	Early Morning Class - Ian Wilkes T1.1.1	1,900.00
	Early Morning Class - Taryne Laffar T1.1.2	1,900.00
	Weekend Workshop 18/3/17 - Carla Hart T1.1.4	300.00
	Weekend Workshop 18/3/17 - Maitland Schnaars T1.2.6	300.00
	Flash Uniforms - SVAPA Bags T2.1.6	700.00
	Early Morning Class - Chloe Flockhart T2.2.2	3,000.00
	Workshop - Math through movement T2.2.3	600.00
	Funds for Materials required by Chloe Flockhart T2.2.4	1,200.00
	Pay Rates for Stuart Haluszkiewicz T2.2.5	
Total Committed funds		<u>12,600.00</u>
Available Funds		<u>20,399.97</u>