

**Mount Lawley Senior High School (MLSHS)  
School Council Annual Open Meeting  
Warren Daniels Conference Room, MLSHS  
MINUTES  
Monday 18 October 2010 at 6:30pm**

	ITEM	ACTION POINTS	PERSON RESPONSIBLE
1	<b>Meeting opened:</b> 6:40pm		
2	<b>Introduction and Welcome</b> Catherine Smith welcomed Council members to the meeting.		
3	<b>Attendance</b> Catherine Smith, Milton Butcher, Neil Hudson, Yvonne Scott, Kevin Pilkington, Ron Pearce, Jo Furness, Geoff Clayton, John Cloake, Kate Prast, Claire Raphael Saxon Goodrick and Vicki Nash (Minutes Secretary).		
4	<b>Apologies</b> Glenn Scott, Don Rowe.		
5	<b>Minutes of Previous Meeting</b> The Minutes of the previous meeting held on 20 September 2010 were tabled and accepted as a true record. <b>Moved</b> by Jo Furness. <b>Seconded</b> by Ron Pearce. Carried.		
6	<b>Update on Action Points from Previous Meetings</b> <ul style="list-style-type: none"> <li>▪ <b>Sponsorship</b> Milton advised that the music group are seeking sponsorship for extra music rooms.</li> <li>▪ <b>Healthy Active Australia Grant</b> This is still progressing, with the Coordinator/Project Manager still employed. Parents are supporting the program through payments.</li> <li>▪ <b>Centre for Asian Languages</b> There has been no change.</li> <li>▪ <b>IPS</b> Milton advised that Michael Sutherland spoke with the Minister who said that MLSHS should speak to a successful Principal and the Innovation unit. Catherine and Milton will undertake this shortly. The date of the next round is uncertain.</li> </ul>	Speak with the Education Department and report at the next meeting.	Milton Butcher
7	<b>Discussion Items</b> <ul style="list-style-type: none"> <li>▪ <b>Mobile Phone &amp; Electronic Device Policy Review</b> This was a discussion point from last meeting. Council was divided on the issue of banning all devices, as some students use them for study purposes. Staff are also</li> </ul>		

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<p>divided. The Policy from Manning Primary School was tabled as well as a draft Mobile Telephone Order (MTO). There was a discussion. Catherine suggested a similar message on the website.</p> <p><b>RECOMMENDATION</b> Council to accept the MTO, for inclusion in the diary and on the MLSHS website after review, with the following amendments:</p> <ul style="list-style-type: none"> <li>▪ The inclusion of the following paragraph as a separate paragraph 4 in the MTO:  <i>It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. If a student uses a mobile telephone in this way it is likely to be referred to the police for action.</i></li> <li>▪ The deletion of dot point 3 from the MTO.</li> </ul>	<p>Amend MTO as outlined.</p>	<p>Milton Butcher</p>
<p><b>Moved</b> by Catherine Smith to accept the above recommendation. <b>Seconded</b> by Geoff Clayton. Carried.</p> <ul style="list-style-type: none"> <li>▪ <b>Class Management and Instructional Strategies Program (CMS) Update</b> A brief was provided to Council. Two groups have undergone the program this year and it is the school's intention to continue next year in a manner that can be afforded. Milton gave a verbal explanation of the document and advised that he has asked ECU to look at mentoring some Year 12 teachers, which will be a similar approach to CMS.</li> <li>▪ <b>Standards Review</b> Milton advised that the review, held last Thursday, was, due to the good results this year, relatively simple.</li> <li>▪ <b>NAPLAN Results 2010</b> Milton gave a verbal overview of the 2010 NAPLAN results, which were excellent. Value adding occurred in all areas bar spelling where progress was maintained and 44% of students are in the top 20% in Australia for writing. Milton advised numeracy declined, but less than like and all schools in WA.</li> </ul> <p>Catherine asked for Council's recognition of Middle School's excellent result to be noted in the Minutes and Milton added that a function similar to last year may be organised to acknowledge this result.</p>	<p>Feedback from those involved in the CMS, including feedback from teachers.</p>	<p>Various</p>

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<p>8 <b>Reports</b></p> <ul style="list-style-type: none"> <li>▪ <b>Financial Reporting 2010</b></li> </ul> <p>Yvonne reported on the comparative budget:</p> <ul style="list-style-type: none"> <li>➤ no movement in reserves;</li> <li>➤ she has brought the budgeting process forward;</li> <li>➤ MLSHS has just had a large amount of money (\$500,000) from the government for computers;</li> <li>➤ the current investment is due to expire (9 November) and she is hoping to secure a better interest rate from another facility.</li> </ul> <p>Yvonne then reported on the voluntary contributions and charges position, which included:</p> <ul style="list-style-type: none"> <li>➤ trying to get an extra \$100 from all families; and</li> <li>➤ sending a letter to the debt collectors for parents of students who have not paid charges. Posted this week.</li> </ul> <p>Yvonne reported that that there are some issues with the acquisition of text books, as some were not available as yet and will be put on back order with the book supplier.</p> <p>Yvonne reported on the Finance Committee Approvals 2009/2010 document, in particular the Technology &amp; Innovation and Literacy &amp; Numeracy funds which have unexpended funds.</p> <p>Milton asked for Council's endorsement to divide the funds with Technology &amp; Innovation to fit rooms out with projectors and Literacy &amp; Numeracy to fund projects such as Athletics and a support teacher as this year.</p> <p>Ron mentioned the continuing problem with heavy text books and this item is to be carried over to November's meeting.</p> <p><b>Moved</b> by Ron Pearce to accept the Financial Reports.  <b>Seconded</b> by Jo Furness. Carried.</p>		
<p><b>Student Representatives' Report</b></p> <p>Kate mentioned youth mentoring and Neil advised that this will be continued. Kate and Neil agreed that it has been disappointing this year due to timetabling issues and hope to improve the program.</p> <p>Claire reported that Year 10 students are happy to have one examination per day rather than two.</p>		

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<p><b>Principal's Report</b> Milton reported that:</p> <ul style="list-style-type: none"> <li>➤ enrolments are very strong in Yr 10, Yr 11 and Yr 12; enrolments in Yr 8 are in excess and there have been appeals to the District Office.</li> <li>➤ Senior School has sometimes run over 100% and may have to look at demountables;</li> <li>➤ there is a new MOU with nurses in schools which needs to be localised;</li> <li>➤ with regard to the rollover, he had reservations as acceptance by staff, but he is pleased it has.</li> <li>➤ the final year assembly for Yr 12 students is to be held on Wednesday, 20 October.</li> </ul> <p>Milton reported concerns with the state of the School Salary Pool and issues with inaccurate FTE trade-in. Reduced parent income and reserve accounts mean vigilance with finances.</p> <p>Milton reported that Michelle does not wish to continue with the café. EOI out soon.</p> <p>Milton reported that the tour group to China during the last week of the school holidays was a great success. The highlight of the tour was MLSHS re-signed the sister-school agreement with Hangzhou Number 14 Middle School. MLSHS received a magnificent silk painting.</p>		
<p><b>P&amp;C Report</b> John advised that there was no report from P&amp;C.</p>		
<p><b>Staff Report</b> Geoff reported that Middle School now has a break out group (Yr 9) for children needing a bit more attention, and this has turned out really well.</p> <p>Neil reported that:</p> <ul style="list-style-type: none"> <li>➤ new benches have been purchased;</li> <li>➤ there is a Yr 12 breakfast before the assembly on Wednesday, 20 November, when Head Girl and Head Boy will be announced;</li> <li>➤ there is also a breakfast tomorrow morning to thank student leaders;</li> <li>➤ there is an afternoon tea on Thursday for new prefects and their parents;</li> <li>➤ examinations commence on Thursday and TEE starts on 1 November; and</li> <li>➤ there is an awards night next week.</li> </ul>		

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9	<p><b>Other Business</b>  Catherine mentioned the necessity for a whole School survey audit feedback. The last one was three years ago when a survey was sent to all parents. She would like Council to consider how to do this. Questions could include whether Middle School is working, is MLSHS still getting the cream of students, see where MLSHS is travelling, ie take stock of MLSHS, what is the perception by stakeholders, is the model working, etc.</p> <p>Kevin suggested Council look at the DoE survey. Milton added that a survey needs to be undertaken for the Annual Report next year. After further discussion, John and Ron suggested going online to Survey Monkey to save costs.</p>	<p>Provide a copy of the standard DoE survey, mentioned by Kevin Pilkington, for the next Council meeting</p> <p>To be discussed at the next meeting.</p>	<p>Milton Butcher</p> <p>Catherine Smith</p>
10	<p><b>Next Meeting</b>  Monday, 15 November 2010 at 6:30pm.</p>		
11	<p><b>Meeting Closed</b>  At 8:15pm, Catherine declared the meeting closed.</p>		