



P&C GENERAL MEETING MINUTES
Held on 22 May 2017 – Opened at 7:16pm

1. ATTENDANCE

John Pryor, Randal Wells, Mark Westera, Michael Camilleri, Katherine Licciardello, Niall Kilcullen, Karen Johnston, Sharon Cockroft.

2. APOLOGIES

Rosanna Fanauli, Cam Brook, Andrew Henryon, Felicity Moldrich, Patricia Kritas.

3. MINUTES OF THE PREVIOUS MEETING (Held 27 March 2017)

Unable to move the minutes as not enough attendees at meeting to form a quorum.

4. MATTERS ARISING FROM THE MINUTES

4.1 Endorsement of the members of the Languages Sub-committee

No quorum - carried over to next meeting.

4.2 Endorsement of the members of the GAT Sub-committee

No quorum - carried over to next meeting

4.3 Endorsement of the members of the SVAPA Sub-committee

No quorum - carried over to next meeting.

4.4 Letter to MP's regarding student safety at Alexander Dr/Walcott St intersection.

- John liaised with parent that lodged letter of concern.
- John will do head count at crossing from 7:45 to 8:45am to get an idea of numbers. This will be done after the senior school exams. Young students crossing (Year 7) as well as older students.
- John will send out email to mailing list asking for concerned parents to contact John.
- John and Randal will meet to compose letter for MPs after the data has been collected. In letter will put forward possible suggestion for solution of green crossing man on traffic lights. Will leave other ideas for solution up to Main Roads/City of Vincent/City of Stirling.

5. REPORTS

5.1 Principal's Report

- First Cadets camp at Wellington Dam. The number of Cadet students has grown to over 140 from 80 students this year. Thanks to all the volunteers who help out every Monday.
- Year 12 The High Achiever's Breakfast – a perennial highlight with Tom Durkin.
- Students competed in the design and implementation Science and Engineering competition.
- GAT students went to the da Vinci Decathlon performing strongly against high level competition.
- Students at the Chinese Language Teachers Story Telling competition were placed second.
- Extremely well attended parent information session on Demystifying WACE.
- The Arts festival day was an outstanding success with whole school involvement.
- Changing Minds session for the year 10 Academic Extension students to deal with anxiety, stress and pressure situations.
- Some staff were involved in the Team-Teach program where they learned new skills in dealing with disruptive students.

- The Teaching and Learning Team is continuing with its mandate in developing improved teaching practices through Visible Learning.
- The Ex-PoW commemorative service was a well-attended and moving affair and kudos to all who helped make it a memorable commemorative service. The school choir and band were outstanding.
- The University and TAFE information evening at the ECU lecture was oversubscribed with the number of parents who attended.
- Rotary (Interact) students have been busy fundraising. The Interact Club has doubled in numbers this year.
- NAPLAN was administered and went well without any issues. Look forward to the results!
- Alumni Lawley Legends function May 26 4.00pm DCafe. Reinstating the Alumni Association.

5.2 Treasurer's Report

- Available funds:

General account funds	\$24,641.52
Art Auction account funds	\$2,200
Languages account funds	\$3,300
Music account funds	\$44,700
SVAPA account funds	\$10,800
- \$30 in membership funds collected.
- \$34,000 in committed funds.
- Unable to move to accept report due to no quorum.
- Uniform commission usually \$20,000. Mark Westera to liaise with Anne Gilchrist regarding figure.
- Mark also working on Associations' Information Statement for the Department of Commerce and the End of Financial Year Statement for the ACNC which is due 30 June 2017.
- Concern regarding approving motion to pay WACSSO membership before due date due to lack of quorum. Mark will contact WACSSO to see if ok to hold an electronic motion to members via email.
- John also needs to be added as signatory to all accounts and a new account to be set-up for GAT (Mark met with GAT treasurer Tina Lee). Unable to endorse motion at this meeting due to no quorum.

6. P&C STANDING COMMITTEES

6.1 Music Sub-Committee Report

- We had a smaller turnout to the last meeting, which may have something to do with ongoing email issues that plague the Music Department.
- Cam Brook was absent with work commitments, thanks to Michael Forster for chairing the meeting.
- Work continues on the Art Auction, there's a call for volunteers to sign up to help on the evening and to distribute posters to publicise the event.
- Work also continues on an Orientation Handbook for MLSHS Music, hoping to be ready for the Music Information night for new students later in the year.
- Update on the Music Camp - students attending are part of: Symphony, Choir, Senior Classical Guitar Ensemble and Senior Rock Band.
- Preparation for the Music Concert on Tuesday June 27, with requests to Music parents to help move larger equipment and volunteer behind the scenes
- Music Student events included:
 - Choir and Senior Band played at the Anzac POW service in Kings Park
 - Year 12 lunchtime performances on 12 May
 - Recital Night involving Year 11, 12 and Cert 3 students.
- Thanks to Jason van Straalen for organising the purchase of \$4700 worth of PA equipment.

- The complete cash book is enclosed, but in summary it shows:
 - Cash book balance \$22,514
 - Term Deposit \$30,489
 - Committed Funds \$8,300
 - Available Funds \$44,703
- The next meeting is on Thursday 1st June at 7:00 in the Penny Scott Music Room.
- Note that Music Sub-Committee is reminded that as per guidelines funds (currently \$44,704) are to be spent on the current student body.

6.2 Languages Sub-Committee Report

- Languages week coming up soon.
- Korean and Japanese professional chefs cooked at school last week.
- Wine fundraiser closes this Sunday.
- Niall to provide committee members names next meeting.

6.3 SVAPA Sub-Committee Report

- **Apologies** for not attending meeting.
- Balance at bank 20,014.11 (13/03/17)
Cash book balance \$20,014.11 (22/11/16)
Committed funds \$13,240.00
Available funds \$6,707.27
- Arts Festival Day
The stall was very impressive, with the day's victory handed to Jen Bell, the queen of the fairies (Floss). Thanks to all the SVAPA parents that helped out with our fundraising activities.
Raised \$798.60
- Power Rangers Film Fundraiser
Thanks to all that came along to support our SVAPA alumni class of 2011's Dacre Montgomery in his first big film The Power Rangers. Organised by Helen Davey.
Raised: \$609.50
- Spring Bulbs
Organised by Paula Hart.
Raised: \$525.50
- Weekend Workshop
A big thanks to parents for supplying lunch to the hungry students, teacher and artists.
- Admin assistance for SVAPA Coordinator (ongoing)
2 parent volunteers (Jen Bell and Helen Brown) are helping Moya with duties like email mailing list, chasing quotes, submitting SVAPA uniform proposal, paperwork, etc.
- Lawley Art Auction
Artist Drop off day – 30 May – huge involvement from SVAPA parents and students
The Lawley Art Auction is on Saturday the 10th June: volunteer registration form on SignUp Genius for volunteers on the weekend of the auction:
<http://www.signupgenius.com/go/5080F4CAAAD28A3FF2-artauktion>
- A Midsummer Night's Dreaming
PSG CAKE STALL: The dates of performance are on the 19 and 20 June at 7pm in the Tricycle Theatre.

6.4 Lawley Art Auction Report

- Committee meeting weekly.
- 96 pieces selected for auction.
- Irving Gallery to exhibit/sell pieces not selected for auction.
- Posters, flyers printed and being distributed throughout the community.
- Invitation letters sent out.

- Catalogue of artworks to go on-line soon.
- John Pryor raised the point that minutes had not been received to put on the P&C website. Sharon Cockcroft to verify at the next Art Auction meeting that the minutes can be uploaded to the P&C website.

6.5 Finance Committee Report

- Finance Committee meeting was held on Wednesday 10th May.
- The School Financial Reports were tabled, discussed and passed by the committee.
- The 2018 Subject charges were reviewed, discussed and supported with some amendments to be made before going to the school board.
- The committee then discussed and considered the following funding requests:
 - Installation of a TV for \$420 was approved for the Health Centre with aim being to play positive health messages to students waiting for the school psych and nurse.
 - \$2,500 was approved for the Languages week which is an annual event at the school.
 - 2 painting requests were approved for the Library, Cafeteria, Technology/ Enterprise, Tricycle Theatre and Music building for \$41,540 and \$22,020.
 - Finance for flat screen TV with Wii Fit for \$2,107 was approved for the Support room. This is to assist 2 extremely high needs students who do not go out at recess and instead go to the Support room. The students will be able to use the online resource to assist with physical activity.
 - Request for purchase and installation of LCD TV and projectors for D & T for \$16,959 was approved. This will help to deliver CAD and Mechanical Engineering concepts to the students.
 - Custom built set for Midsummer Night's Dream was approved for \$4,130. This will provide a more professionally run theatre.
 - Next meeting 14 June.

6.6 Health Committee Report

- No report submitted.

6.7 School Board Report

- School Board Meeting No. 3 held Monday 15 May 2017.
- P&C representative reported to School Board:
 - a. Drew attention to P&C's website for details of 2017 P&C committee members and sub-committee members.
 - b. Noted P&C is investigating easy pay options for P&C contributions.
 - c. Provided details of P&C's funding initiatives.
 - d. P&C's proposed action re safety at Alexander Drive/ Walcott Street Intersection.
 - e. Noted lockers are a regularly occurring matter for debate at P&C meetings.
- School Board accepted a motion to adjust the parent-teacher meetings for 2018 to allow for the long meetings in term 1 (as was trialled in 2017).
- New City High School Education Central implications.
- Drug policy: Any confirmed or reported drug issues, regardless of whether on or off school premises, are immediately reported to the police.

7. GENERAL BUSINESS

7.1 Constitution available on website

- Randal drew attention to all P&C members that the constitution is available on the P&C website.

7.2 Terms of reference available on website

- Randal drew attention to all P&C members that the terms of reference is available on the P&C website.

7.3 P&C website

- The website is kept updated by John Pryor.
- All office bearers are listed and all sub-committee minutes are uploaded for viewing.
- FAQs are updated and John welcomes suggestions.

- Links – please inform John of any dead links to keep website current.
- Any enquiries via the web site John replies to and copies in Karen Johnston.

7.4 Noted that the office bearers and committee members and the P&C's audited financial statements have been forwarded to the Principal and WACSSO.

7.5 Offer from In-Season

- In Season offered a reward program for the school community.
- Decided to go with offer of 5% discount to MLSHS customers and 5% of MLSHS sales to the P&C.
- Store located near the corner of Blake Street and Walcott Street.
- Emails could be sent to mailing list throughout the year.
- Vote at next meeting for endorsement with quorum.

7.6 Education Central

A new school will be built at Yagan Square in Perth. Old Perth Modern will become a Local Intake school. The boundaries have not yet been determined. MLSHS will likely lose the West Leederville and Mt Hawthorn boundaries. Projected numbers for MLSHS would suggest a building program is required if it remains unchecked. Therefore MLSHS will need to apply the Local Intake policy more firmly to accommodate Local Intake students. Out of boundary students would only be accepted if there is current available space.

8. CORRESPONDENCE

8.1 Mail In

- Faber Vineyard Fundraising
- CBA Music Committee Term Deposit
- Drybodz
- CBA Cheque Account Statement 07.04.17
- CBA Society Cheque Account Statement 07.04.17
- CBA Cheque Account Statement 07.04.17
- WACSSO Important P&C Survey
- Australian Business Register ABN Details Required
- CBA Business Transaction Account Statement 24.04.17
- David Rosso P&C Membership
- CAN to Principal (Art Auction)
- CBA Society Cheque Account Statement 24.04.17
- Coffees R Us Fundraising

8.2 Mail Out

- Nil.

9. DATE OF NEXT MEETING

- 9.1 Next meeting** – Monday 26 June 2017 at 7:00pm. John away Niall will check if he is available to chair the meeting.

Meeting closed at 9:07pm.

I authorise that this is a true copy of the Minutes.

John Pryor
President & Chairperson

Date