



# Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: [www.mlshspc.org.au](http://www.mlshspc.org.au)

## MINUTES OF GENERAL MEETING

Held on Monday, 25 May 2015 at 7.00pm

In the Warren Daniel Conference room of the Main Administration building

### 1. ATTENDANCE

David Soufi Nejad, Mark Westera, Hong Tran, Belinda Derby, Catherine Lee, Sonja Davidson, Darryl Ferguson, Sue Faranda, John Pryor, Elizabeth Walters, Milton Butcher, Jo Furness, Ron Pearce, Niall Kilcullen

### 2. APOLOGIES

Michael Camilleri, Jason Dallman, Randal Wells

### 3. MINUTES OF THE PREVIOUS MEETING

Moved: Sonja Davidson                      Seconded: Darryl Ferguson                      **Carried**

### 4. MATTERS ARISING FROM LAST MEETING

#### 4.1. Art Auction request to access music parents email addresses.

John has confirmed that it is not possible to differentiate email addresses of Music vs SVAPA parents on the P&C email database.

For some parents email is a very sensitive subject. An Email is to be sent at the beginning of the year to encourage parents to register to different sub-committee email lists.

The Principal confirmed that the Enrolment Form for 2016 can have a section added where parents can agree for their email address to be given to the P&C and P&C subcommittees.

#### 4.2. Student laptops – possibility of being locked in classrooms during lunch.

Some difficulties have been identified with this approach and Michael Camilleri will continue to discuss with teachers and look at alternative options.

#### 4.3. The Year 12 & 11 Cert II in Live Theatre & Services

“Thank you to the Music Sub-committee and P&C. The 2015 Arts Day Festival was such a great success thanks to the kind efforts and donations you contributed to the day. The huge effort the music department made lifted the vibe as there was constant music and activities like Junkadelic that the Year 8 SVAPAs thoroughly enjoyed and laughter yoga that many Year 12s participated in and found extremely hilarious and beneficial. Thank you so much for setting up and running the music, and to the P&C; without the generous funding the festival would not have been possible. Thank you for recognising the importance the Arts Day holds at the school and letting the students have this opportunity, not only to participate but to have practical experience in organising and coordinating a large scale event for our certificate II. Thank you from The Year 12 and 11 Cert II in Live Theatre and Services”

### 5. REPORTS

#### 5.1. President's Report

- The staff have provided feedback that the Achievement Centre is being extremely well utilised this year with 50-60 students per session attending. Thanks were given to the P&C for funding this initiative.
- The Home Economics Department has also passed on thanks for the support of the P&C in the last few years, including funds to purchase catering equipment and a commercial grade coffee machine.

#### 5.2. Principal's Report

- A verbal report was given on school events.
- The Achievement Centre is running very well and proving popular with students. The support of the P&C in funding the centre is appreciated.



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- School tours to China (Languages), Europe (SVAPA) and Broome (FTD) were conducted during the April school break.
- Some challenges with signing/conducting sister school relationships were canvassed, especially Chinese school expectations when visiting.
- Houzhai Middle School of Yiwu City (Chinese sister school) and a Japanese student group are visiting early in Term 3 and looking for homestay with families. These are both funded homestays.
- Senior students are currently undertaking examinations, and NAPLAN for Years 7 and 9 concluded last week.
- The school is seeking to refresh links with various primary schools in the area, as this has probably slipped recently. Looking at the string quartet and the new jazz trio to lead our engagement.
- Have placed a link to the budget on the website – in “Sunday Times” as political. Gives parents access and is unobtrusive.
- Conducted ANZAC Day ceremony and this included the presentation of an RSL bugle (one of 20 schools selected). The bugle has already been used in the POW service the week after. The President of the RSL was present and saw the bugle in use and was very pleased. The ANZAC Day service saw the link to the Mount Lawley Society and the recognition of a Mount Lawley soldier killed in WW1. The intent is to do this for the next few years and will likely involve Middle School students researching details and presenting the soldiers/nurses concerned.
- The Chief Justice of Australia, The Hon Robert French, AC, QC visited to speak to the Mock Trial team. They are seeking to win the competition for the third year running.
- Several students who assisted a Year 7 student (and the car driver) hit by a car when alighting the bus were recognised as Student of the Month recipients.
- A primary school parent night and the Year 10 for Year 11 languages presentation for parents were both held recently and well attended.
- Upcoming events include the Reporting to Parents/Careers Expo day, music concerts, opening of the Penny Scott Music Classroom and Sue Faranda Music Library, presentation of the 2015 Roy Grace English Scholarship and the Lawley Art Auction.
- The Principal suggested delaying the decision regarding funds previously allocated for a new sunshade structure & sail, as the veranda & concrete slab from Mount Lawley Primary School can be kept and some of the buildings along the road will be removed. It may be appropriate to use the previously allocated funds for seating/gardens rather than shade.

**Motion:** To delay a decision regarding the location of shade structures and look at using these funds for seating/gardens around the Primary School site.

Moved: Milton Butcher

Seconded: Jo Furness

**Carried**

### 5.3. P&C Treasurer's Report

- The P&C has received the commission for the 1<sup>st</sup> quarter uniform sales from Nell Grey. The School Board has now approved signing of the Deed between the School and Nell Grey, so commission for uniform sales will now go to the school. The Principal confirmed that the funds would be kept in a separate account and the P&C would have input into how the funds are used. Jo Furness acknowledged the generosity of this gesture.
- There are a few motions still outstanding, waiting for invoices.
- Treasurers' reports from the Music & SVAPA sub-committees show they are in a good financial position.
- A treasurer for the Languages sub-committee has been appointed and a handover will be given to the new treasurer shortly.
- Mark to send an email via John to advertise for a new Auditor from among the parent body.
- Bank account for Art Auction Committee has been opened.
- Membership for WACSSO for 2015 needs to be renewed.

**Motion:** P&C agrees to pay up to \$1,400.00 for WACSSO Membership for 2015

Moved: Mark Westera

Seconded: Sonja Davidson

**Carried**



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### 6. P&C STANDING COMMITTEES

#### 6.1. Music Sub-committee Report

- Nil

#### 6.2. Languages Sub-committee Report

- Language Committee has held two meetings since the last P&C meeting.
- GAT Club afternoon tea was successful with approx. 20 parents attending.
- Language week is progressing, with individual teachers organising activities.
- Guest Speaker Jason Hutchinson from Gold Intercultural advised that both Japanese and Chinese students will be visiting MLSHS for 2 weeks and 1 week respectively starting 26th July 2015. Host families are needed.

#### 6.3. SVAPA Sub-committee Report

- Thanks to Carole Watson for her hard work as treasurer. Unfortunately Carole needs to step down and nominations have been sought but no replacement has yet been found.
- All SVAPA families have been emailed requesting someone to take on this role.
- The AGM on 18th March was an evening of barefoot bowls and a sausage sizzle at Mt Lawley Bowling Club. This was a fantastic social "meet and greet" opportunity and was enjoyed by all who attended. Whilst this event cost a total of \$5 to host, it is hoped that with increased advertising and hype, this will attract a surplus in subsequent years and thus become an annual fundraising event for the SVAPA PSG.
- Fundraising Event: Arts Festival 2015 netted \$1934.45. Thanks to the volunteers who gave up their time on the day and especially Sonja Davidson for organising parent help and input prior to and at this event.
- SVAPA Tour 3-18 April. 29 students (9-11). A productive and happy tour. There is a plan to have another in 2018 (every 3 years). Plan to have a get together and share experiences and reminisce on Friday 5 June. Artwork from the trip is being worked on to create cards for sale at the art auction.
- Request for funding for Year 7 SVAPA Workshop: Derek Nannup Aboriginal artist/clown doctor. Range of customised workshops. Proposing to do a storytelling and art workshop with him one afternoon in Week 6 (25-29 May). Cost: \$400. Link between Visual Art and drama. Storytelling will start the Year 7 Drama component.
- Art Auction: Certificate II students to help with bump in and out; SVAPA students to help with food, artworks and parking.
- Saturday Workshop will need to be shifted from 13 June to 27 June. Year 8 and 9 with Visual Art focus. (7s will have the after school workshop instead).
- SVAPA Project: two artists have worked with the group. The focus has been on performance and visual art. This allowed the artists more time with the students (2x8 hrs as opposed to 4x4 hours). The presentation evening is Thursday 21 June at 7pm in the Tricycle Theatre. The model has changed so that the mentor role is more like a short residency.

#### 6.4. Lawley Art Auction Sub-committee Report

- DL flyers are printed and poster ready for promotion: email requesting volunteers for letter drop sent today to SVAPA database, 11 emails confirming volunteers by 5pm. Also emailed info to the music PSG that minutes were sent to, and it would be appreciated if music parents could share their email addresses with the committee. Flyers and posters to be taken to cafes and libraries.
- Auction Catalogue: 3<sup>rd</sup> draft is being proofed; it looks amazing again this year.
- Event organisation: tracking well against the timeline. The committee has requested SVAPA and music teachers in charge approach student to be volunteers. Hanging space has been offered for student artwork. SVAPA Europe tour students are creating posters from their photos.
- Sponsorship: this year our amazing sponsorship co-ordinator has arranged sponsorship to the value of \$50,750 from 40 sponsors. Great response to sponsorship letter signed and sent from Mr Butcher to major Arts organisations. Great show tickets will be available for the silent auction, including WASO and Opera. Food sponsorship also increased in value this year, our sponsorship team is building strong respectful relationships within our community.



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- Promotion: invites and flyers are being sent this week. Signs should be going up around the school this week. MLSHS has sent promo info to our feeder primaries and other high schools.
- Liquor license has been approved.
- Lawley Events WEBSITE, face book & instagram  
<http://lawleyevents.com>  
Artwork live on website 1 June.
- Auction night:  
Volunteers - email Sonja your availability [s.m davidson@bigpond.com.au](mailto:s.m davidson@bigpond.com.au)  
Buyers - invite all art lovers – there are amazing artists and diverse work.  
Buyers - our aim is to fundraise, so there will be many levels of spending; buy a catalogue, buy raffle tickets, buy silent auction or buy artwork in the auction.

### 6.5. Finance Sub-committee Report

- Nil

### 6.6. Health Sub-committee Report

- Friday 15th of May - Food Revolution Day, Suzie Barnes to do cooking activity with Middle School students. May need assistance.
- Chill out - need to start planning. Discussion to be held on possible dates, catering options, ideas for activities. A LDAG funding application will be lodged. The committee will host a breakfast for the prefects to see what they may like to do for Chill out.
- At the moment the committee will hold off planning for a Health Expo.
- It has been suggested the treatment bed be removed from the Nurse's room and be replaced with a recliner. The same could be done in the Recovery room. This is to be discussed with Neil Hudson.

### 6.7. School Board Report

- The Board noted the various financial reports. Collection of parents Contributions and Costs & Charges is tracking reasonably at this point.
- The Board approved the funding of three TVs for the senior school building to the value of \$2725 from the Technology & Enterprise Fund and \$2500 for an intensive reading program and Dismantle to run a bike repair program for the Bike Club, along with \$3000 for quick readers both from the Literacy & Numeracy Fund.
- The Board approved the suspension of the school timetable for Parent/Teacher reporting day to be held on 2nd July 2015. The current two day reporting format is under review.
- The Principal reported the many activities that have occurred during the last term.
- The students reported that the Yr 7's have been surveyed and overall reported being happy at school, liked the community activities, thought the integration in the school was good and they liked the separate lunch times for middle school vs senior school.
- Staff reported that the exams have started which means a lot of work for both staff and students. The Yr 7's are about to start producing a newsletter designed for Yr 7's.
- The Board endorsed the School Business Plan for 2015-2017, the Uniform Concepts (Nell Gray) Deed of Licence, and noted the Suspension Report for 2014 and the Attendance Report for 2014.

## 7. GENERAL BUSINESS

### 7.1. Coffee Club

- The Coffee Club provides an opportunity for parents to meet other parents and teachers/staff fortnightly on Friday mornings. It is organised by Andrew, the Chaplain & Suzie Barnes. The school is keen to see this initiative continue, and is looking at moving it to another day. Jo to discuss with Andrew and Suzie.

### 7.2. Flight Centre – Rewards Club Offer

- The P&C has received an offer to join in a rewards club for Flight Centre Mount Lawley.
- After discussion it was agreed the P&C would not proceed with this initiative.



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### 7.3. Endorsement of the Members of the Languages Support Committee for 2015

Convenor: Wayne Houlton

Secretary: Anne Magee

Treasurer: Romina Griffith-Nguyen

Moved: Jo Furness

Seconded: Ron Pearce

**Carried**

### 7.4. Letter from Mayor of Vincent

- The P&C received a letter from the Mayor of Vincent asking whether the P&C would support a reduction of the speed limit in the City of Vincent.
- After discussion it was agreed that it is not a matter for the P&C.

## 8. CORRESPONDENCE

8.1. **Mail – In:** Australian Charities & Not for Profit Commission, Mayor of Vincent regarding speed limit on local roads, invoices, bank statements

8.2. **Mail – Out:** Letter of thanks to Richard Goyder

9. **DATE OF NEXT MEETING** – Monday 22<sup>nd</sup> June 2015 at 7.00pm

**Meeting closed: 8:30pm**