

Mount Lawley SHS Music Support Committee
Minutes of the Meeting Held 24th November, 2016 at 7:00pm
MLSHS Music Department, Woodsome Street, Mt Lawley

1) Attendance and Apologies

1.1 Tony Reed, Michelle de Rozario, Cameron Brook, Michael Forster, Sharyn Kerr, Lorraine Osborne, Alan Kop and Melinda McEwan.

Apologies: Jacque Freeman.

2) Minutes of the Previous Meeting

2.1 Minutes of 20th October, 2016 accepted

Moved: Tony Reed

Seconded: Cameron Brook

CARRIED

3) Music Department Report

3.1 Upcoming events

Information Night scheduled for 29th November

Christmas Carols on December 2nd are no longer based on Religious singing and music.

Friday Night at Edith Cowan The Jazz ensemble are performing.

3.2 Motion #112

Funds up to \$4000 for a digital piano. Michelle will source the best price.

Moved: Michelle deRozario

Seconded: Amanda Humphreys

CARRIED

3.3 Motion #113

Up to \$100 for picture frames for the Music department.

Moved: Michelle deRozario

Seconded: Cameron Brook

CARRIED

3.4 Clarification of the financial role of Mount Lawley SHS Music Support Committee needs attention. Music Support Committee will continue funding of regular concerts and how the committee runs and organises events and pays for ongoing stage management etcetera.

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3) Music Support Committee Meeting Dates for 2017

Please note all Thursday meeting dates for the committee, in 2017 are following:

Term 1

School Week 2	9 th February
School week 6	9 th March

Term 2

School week 2	4 th May
School week 6	1 st June

Term 3

School week 2	27 th July
School week 6	24 th August

Term 4

School week 2	19 th October
School week 6	16 th November

Please arrive at ten minutes prior and meetings start at 7:00pm in the room next door to the music department.

Thank you to members for a well supported and positive year of meetings and commitment. The well organised concert and music performances held at May Gibbs Theatre were successful due to the hard work and preparation delivered by our members. These were a great success and management prior to the event was outstanding. Huge and an abundant thank you for Michelle deRozario for her commitment and tireless effort making sure the students are delivering outstanding performance. The students have shown impressive presentation in their shows making parents and teachers as well as the individual very satisfied with the student results. Great work everyone!

MLSHS P & C ASSOCIATION
MUSIC SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS
2016-11-24 Update highlighted cells

CASH BOOK

Cash book opening balance	2016-10-20		34,699.27
Add: Deposits			
Music concert Sept 2016 supper			35.90
Credit interest			1.19
Total Deposits			<u>37.09</u>
Less: cheques drawn		Chq #	
Hire Geoff Gibbs Theatre for Term 2 Concert		269	1,285.00
Stage management and sound		270	600.00
Total Cheques			<u>1,885.00</u>
Cash book balance as at	2016-11-24		<u>32,851.36</u>

BANK RECONCILIATION

Bank balance as at	2016-11-24		35,298.36
Add: Outstanding deposits			0.00
Total Outstanding deposits			<u>0.00</u>
Deduct: Unpresented cheques			
Auction - return Entry Fee		153	10.00
Auction - Artist Commission		172, 186	552.00
Hire Geoff Gibbs Theatre for Term 2 Concert		269	1,285.00
Stage management and sound		270	600.00
Total Unpresented cheques			<u>2,447.00</u>
Adjusted balance (agrees with cash book)			<u>32,851.36</u>

AVAILABLE FUNDS

Cash book balance as at	2016-11-24		32,851.36
Term deposit balance as at	2016-11-24		30,177.70
Less: Committed funds		Motion #	
Digital recording devices		84	2,500.00
Additional funding for administration assistant t		85	512.50
Licences for Sibelius program		93	2,500.00
Compactus		95	2,639.00
Music camp		98	1,500.00
Stage trolley system		103	650.00
Supper box		105	200.00
Admin Assistant Terms 3 & 4 2016		107	5,250.00
PA		108	4,500.00
Stage management and sound		109	350.00
Admin Assistant Terms 1 & 2 2017		111	4,000.00
Total Committed funds			<u>24,601.50</u>
Available Funds			<u>38,427.56</u>