

**Mount Lawley SHS Music Support Committee**  
**Minutes of the Meeting Held on 12 February 2015 at 7:00pm**  
**MLSHS Music Department, Woodsome Street, Mt Lawley**

**1. Attendance**

Tony Reed, Michelle deRozario, Alan Kop, Melinda McEwan, Sharyn Kerr, Peter Baxendale, Germaine Jeffree, Tammy Pinkerton, Martina Gosnell, Preetham Namaskumar, Padmavathy Thirwadi, Kristie Metcalf, Jessica Goodland, Michael Forster, Maria Zounis, Ting Dye, Paul Dye, David Rose, Maria Nicoli

**2. Apologies**

None

Welcome address by Tony, and everyone introduced themselves to the group.

**3. Minutes of the Previous Meetings**

**3.1 Minutes of 20 November 2014 accepted**

Moved: Tony Reed                      Seconded: Michelle DeRozario                      **CARRIED**

**4. AGM - Nomination and Election of Office Bearers**

**4.1 Step down all Current Office Bearers**

All positions declared vacant.

**4.2 Nomination and Election of Office Bearers**

All positions were elected unopposed.

Convenor:	Tony Reed	Nominated:	Tony	
		Seconded:	Michelle	Unanimous
Secretary:	David Rose	Nominated:	Tony	
		Seconded:	Michelle	Unanimous
Treasurer:	Michael Forster	Nominated:	Michael	
		Seconded:	David Rose	Unanimous

Committee members (Self Nominated):

Alan Kop	Unanimous
Martina Gosnell	Unanimous
Jessica Goodland	Unanimous
Kristie Metcalf	Unanimous

The following attendees paid for their P&C Membership at the meeting: Tony, Michelle, Alan, Melinda, Sharyn, Peter, Germaine, Tammy, Martina, Preetham, Padmavathy, Kristie, Jessica, Michael, Maria, David and Maria.

Tony agreed to attend the P&C Meeting on Monday 24 February as the Music Committee representative.

**5. Business Arising**

**5.1 Support role – art auction liaison**

Martina is already on the Art Auction committee and gave an introduction into what the committee does, when the event is on and how you can get involved. Tony also provided insight into how much this generates for our committee (~\$10,000) and what we then use these funds for.

**5.2 Support role – media releases**

Discussion led by Tony on what this could entail as it is felt that communications could be handled better (rather than a flyer on the bottom of the school bag to be found at the end of the year). Suggestions flowed:

- Front page article on School Newsletter
- E'mail or flyers from the School
- FaceBook
- ... great idea to have a timeline of events ...

Does anyone have a graphic design background with an interest to help?

**ACTION:** Michelle to forward timeline of events to Secretary for inclusion in next minutes

### 5.3 Support role – music events

#### **Soiree – 3<sup>rd</sup> March, 6-8pm in Tricycle Theatre**

Look to get an item in next Newsletter. It is a very casual event and a great opportunity to meet the teachers (from the School and SIMS).

A liquor licence is required, and it is BYO Plate (food).

Maria will arrange the drinks, Tammy has an RSA that can be used when arranging the licence.

Motion (61) : Provide up to \$250 to purchase drinks for Soiree.

Moved: Tony Reed

Seconded: Alan Kop

**CARRIED**

Great little side discussion on what the SIMS program is : a program based out of Maylands and provides specialist instrumental teachers.

Music history, theory etc is managed by the music teachers at the school

#### **Music Recital – 4<sup>th</sup> May**

For years 11 and 12. Main role is to help with set-up / clean-up, Tony volunteered himself.

#### **Semester 1 Concert – 23<sup>rd</sup> June, WAAPA Music Auditorium**

Various roles required to ensure the event runs smoothly, eg stagehands, ticketing, supper and the set-up / clean-up. This can be arranged at next meeting.

Michelle also suggested / requested assistance from the parents to help catalogue and file. A lot of music is bought and it needs to be filed.

Jessica volunteered.

Also suggested (by a parent) this is a good opportunity to make an additional copy for safe keeping.

### 5.4 Music Admin Role

Tony gave an overview of the arrangement we have to provide funding for a Music Admin assistant. This is very well received by the school and is of immeasurable benefit for the kids.

We have previously approved funding for this position, and it is covered to the end of Term 2 2015 for 2 half-days (Tue, Thu).

Michelle is requesting an additional day, ie 2 full days for the first 2 terms given the influx of students this year (first time year 7's).

Motion (62) : Provide funds to increase the admin support for Term 1 to the value of \$1,500.

Moved: Tony Reed

Seconded: Alan Kop

**CARRIED**

## 6. Treasurer's Report

The Financial position as at 31<sup>st</sup> December 2014 was tabled. In summary we have \$28,193 in the bank and a \$50,000 term deposit.

We have previously committed \$13,800 leaving us with just over \$7,000 of readily available funds.

<b>Mount Lawley Senior High School</b>			
<b>Music Support Group</b>			
<b>End of Year Statement</b>			
<b>Opening Bank Balance as at 18 November 2014</b>			<b>\$ 38,183.02</b>
<i>Plus: Deposits:</i>			
Credit Interest	Motion No.		\$ 1.40
TD Interest			\$ 349.04
<b>Total Income</b>			<b>\$ 350.44</b>
<i>Less: Presented chqs</i>			
Auction : Return entry fee	Motion No.	Chq No	145 \$ 10.00
Auction : Artist Commission			196 \$ 168.00
Motion 53			232 \$ 162.00
Motion 56			235 \$ 10,000.00
<b>Total Paid Expenses</b>			<b>10,340.00</b>
<b>Balance as per bank statement 31 December 2014</b>			<b>\$ 28,193.46</b>
<i>Less: Unpresented chqs</i>			
Auction : Return entry fee	Motion No.	Chq No	153 \$ 10.00
Auction : Artist Commission		172, 186, 191	\$ 702.00
Motion 35			233 \$ 650.00
Motion 41			234 \$ 5,990.00
<b>Total Paid Expenses</b>			<b>7,352.00</b>
<i>Less: Committed funds</i>			
Guitar	Motion No.		36 400.00
3 amps			37 1000.00
Baggage Trolley			38 300.00
Art Festival - Band			39 400.00
Art Festival - Junkadelic			40 600.00
Admin assistant to end 2014			48 3000.00
Photos from recent competition			49 300.00
Large trolley			50 1400.00
Projector			51 1500.00
Piano tune			52 500.00
Catalogue Case			57 200.00
2 x bass stools			58 700.00
Admin assistant for Term 1&2 2015			60 3500.00
<b>Total committed expenses</b>			<b>13,800.00</b>
<b>Available funds</b>			<b>\$ 7,041.46</b>
<b>Music Committee Balance</b>			<b>\$ 7,041.46</b>
<b>Art Auction 2014 (accrual)</b>			
<b>Term Deposit due - 3rd Dec 2014</b>	46		50,000.00 50,000.00
<b>Total (Music) funds</b>			<b>\$57,041.46</b>
<i>Treasurer: G. David Rose</i>			

We took the opportunity to review the previously committed funds and agreed that motions 39, 40 and 49 may not be required and are to be reviewed at the end of Term 2 to see if they are still required... and ...

Motion (63) : That motions 36, 37, 49 and 52 be cancelled as they are no longer relevant, and that those previously committed funds be released for other requests.

Moved: Alan Kop

Seconded: David Rose

**CARRIED**

## 7. Music Department Report

A short report, but a big spend request.

Michelle took pleasure in announcing that MLSHS had received a 'green box' for its Music program. The graduates had performed extremely well, and the school is getting recognition.

The start of this year has been huge with the large number of new (year 7 and year 8) students now settling in.

Motion (64) : Provide funds to repair the grand piano (\$1,535) and the small upright (\$735) in preparation for the opening on 4<sup>th</sup> March.

Moved: Maria Nicoli                      Seconded: Martina Gosnell                      **CARRIED**

Motion (65) : Provide funds to purchase small upright (similar to that recently purchased) to the value of \$6,000.

Moved: Alan Kop                                      Seconded: Tony Reed                                      **CARRIED**

Motion (66) : Provide funds to the value of \$2,000 to purchase music for the ensembles.

Moved: Preetham                                      Seconded: Tony Reed                                      **CARRIED**

Motion (67) : Provide funds to the value of \$1,400 to purchase 34 headphone sets.

Moved: Tony Reed                                      Seconded: Maria Nicoli                                      **CARRIED**

Motion (68) : Provide funds to the value of \$5,100 to purchase 34 keyboards.

Moved: Alan Kop                                      Seconded: Tony Reed                                      **CARRIED**

## 8. General Business

### 8.1 X'Mas Concert Lighting and

Raised that the lighting for the band, and others, at the concert was poor. Several teachers held their SmartPhones up to allow the band to read their music.

Can other arrangements be made next year please.

Also, the mixing desk needs to be looked at.

**ACTION:** Michelle to talk to Chris to ensure the arrangements for the end of this year are more suitable.

## 9. Next Meeting

Next meeting - Thursday 19<sup>th</sup> March 2014 at 7:00pm in the MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at [http://www.mlshspc.org.au/index.html#school\\_map](http://www.mlshspc.org.au/index.html#school_map)

Meeting Closed 21:00.