

Mount Lawley SHS Music Support Committee

Annual General Meeting

Minutes 14 February 2013

Open 19:10, MLSHS Music Department, 65 Woodsome Street, Mount Lawley.

1. Attendance

Prue Griffin, Sue Faranda, Michelle deRozario, Alan Kop, Elaine van Halen, Melanie Wood, Frances Spencer, Neil Rollond, Christopher and Maria Nicoli, Lynette Rowe, Nerissa Berry, Gillian Werner, Madelein Brand, Justin Taylor, Linda Cardy, Nigel Becroff, Sean Hassett, Debbie Pitt, Kay Maccione, Tony Reed, Niall Kilcullen, Terri Lewis, Carl Brown, Daniel and Lisa Ganon, Susan Tucker

2. Apologies

Jan Uridge, Juanita Kokkinidis, Shelley Sorgiavanni.

3. Welcome

Welcome to all new and existing parents and to Michelle de Rozario, the new Music staff member at MLSHS. Michelle will be representing the Music Department at all MSC meetings.

4. Minutes of the meeting held on 22 November 2012 accepted

Moved: Prue Griffin Seconded: Neil Rollond CARRIED

5. Minutes of the AGM held on 9 February 2012 accepted

Moved: Melanie Wood Seconded: Elaine van Halen CARRIED

6. Nomination and election of Office Bearers

All positions were elected unopposed.

Convenor:	Tony Reed	Self nominated	Seconded: Kay Maccione	Unanimous
Secretary:	Gillian Werner	Self nominated	Seconded: Tony Reed	Unanimous
Treasurer:	Vacant	Sue Faranda to remain in acting role until filled		Unanimous

Committee members:	Luana Kilcullen	Unanimous
	Debbie Pitt	Unanimous
	Justin Taylor	Unanimous
	Melanie Wood	Unanimous
	Jan Uridge	Unanimous
	Kay Maccione	Unanimous
	Neil Rollond	Unanimous
	Nerissa Berry	Unanimous

7. Business arising

7.1 Carols on the Lawley Lawn

The Carols was initially a Cadet event with Music participation. In recent years Music has had a greater involvement.

Suggestions/feedback following the 2012 Carols event:

- Confusion over some of the timings of performances.
- Getting a couple of senior students to introduce the various ensembles.

☺ Michelle to liaise/pass these comments on to Andrew.

7.2 Electronic Vibraphone Donation

Michelle talked about the benefit this equipment will have for percussion students. The equipment has not yet been received.

☺ Michelle to ask Chris to follow up.

7.3 Insurance claim investigations for stove whiteboard

An insurance claim is unlikely to be successful so it was agreed that the next best course of action was to see what repairs could be accomplished in-house.

- ☺ Sue to talk to Andy Outten (D&T TIC) to arrange for frame to be stabilised.

7.4 Vocal Microphones and gymnasium speaker system

The Music Support Committee had previously offered to contribute to the purchase of a new speaker system for use in the school gymnasium as it is believed that better acoustics would improve students' performance ability and confidence.

The school's main concern however relates to assembly requirements and therefore the Music Committee's offer is unlikely to be taken up.

- ☺ Michelle to investigate other acoustic options.

7.5 Music Tour

A survey of music student parents at the end of last year found:

- Support for a Music Tour in 2014.
- An interstate tour was favoured over an international tour by a small margin.
- Tour should have a performance based emphasis.
- Tour should cover all genres.
- Parents want the tour to also have a cultural emphasis.

Chris has indicated that the tour organisation can be accommodated by staff and Milton has given 'in principle' support. As entire ensembles will be required there may be some limitations. The timing of the tour is unclear at this stage. It would have to be early/mid-year to include Year 12s or mid-year/on to enable Year 8s to learn the repertoire.

- ☺ Chris to write to parents outlining the Tour proposal, with timelines, and requesting expressions of interest.

7.6 Music/Languages soiree arrangements

- This event will run in conjunction with the Languages Support Group.
- The liquor licence will be applied for by the MSC covering both events. The fee to be shared.
- Food to be provided by the MSC and LSG.
- Date: Tuesday, 5 March 2013.
- Time: 6:00pm to 9:00pm.
- Location: Tricycle Theatre, MLSHS.
- Entertainment: MLSHS Music students and Language students
- Welcome address: Michelle de Rozario, Chris Manning and Grace Costa.
- Flyer to be distributed two weeks prior to the event.

- ☺ Sue to confirm booking of Tricycle Theatre with school and Dale Irving.
- ☺ Sue to obtain Principal's letter of support for the liquor licence and send to Melanie.
- ☺ Melanie to arrange liquor licence.
- ☺ Kay and Niall to co-ordinate arrangements between Music and Languages.
- ☺ Kay to produce/distribute flyer and arrange an article for the Lawley Update.
- ☺ Sue to resource previous alcohol order.
- ☺ Languages Support Group to arrange alcohol.
- ☺ Nerissa to purchase soft drinks/ water and co-ordinate bar helpers.
- ☺ Committee members to bring a plate of food.
- ☺ Chris to organise student musicians.
- ☺ Michelle to invite music teachers and SIM music teachers.
- ☺ Sue to discuss Language student participation with Grace Costa.
- ☺ Jan to check supper box supplies and purchase milk.
- ☺ Sue to provide float.
- ☺ Sue to re-work powerpoint presentation.

8. Treasurer's report as at 14 February 2013

Moved: Prue Griffin

Seconded: Neil Rollond

CARRIED

Opening Bank Balance as at 17 November 2012

\$19,130.54

Plus Deposits:

December Interest 2012	0.62	
2012 Voluntary Approved Requests - Music	5,394.00	
January Interest 2013	0.63	
February Interest 2013	0.04	
<u>Total Income</u>		5,395.29

Less:

	Chq No		
Contemporary Festival Photos	104	178.45	
Transfer to Term Deposit - 3 January 2013		20,000.00	
<u>Total Paid Expenses</u>			<u>\$20,178.45</u>

Balance as per bank statement 1 February 2013

\$4,347.38

Less: committed funds

Motion No.

Nil			
<u>Total committed expenses</u>			<u>0.00</u>

Available funds

\$4,347.38

Term Deposit due 3 April 2013

50,553.32

50,553.32

Total funds

\$54,900.70

Treasurer: Sue Faranda

8.1 Treasurer's position

- Position remains vacant until the next meeting.
- Sue Faranda to continue on as Acting treasurer until filled.

8.2 P&C Membership

All members of sub-committees are required to become members of the P&C.

8.3 Treasurer's report

The Treasurer provided the meeting with some background information regarding the Committee's financial position. The school has recently been granted \$2 million in funding for additional music and rehearsal rooms. The plans were distributed to attendees. It is expected that the building (extension) will be completed in 2015 at which time additional funding will be required for fit-out. Some funds have previously been set aside in a term deposit (\$50,553.32) with this end in mind.

Sue also gave an indication of anticipated income over the course of a year:

- \$10,000 Art Auction
- \$5,000 Voluntary Music Fee Payments
- \$4,000 Concerts (2x\$2,000)

There are currently no outstanding major expenditure items.

9. Music Department Report

Michelle reported that the school year had started well, although there were still some issues with timetabling, rehearsal space and placement limitations.

She suggested that students' learning and outcomes could be significantly improved if there was additional admin support. Additional support would ensure that students were more efficiently placed into programmes, their attendance monitored, communication with parents enhanced and staff time freed up for music activities.

She requested that the MSC consider funding an Office Administrator for approximately 6 hours/week.

- ☺ Kay agreed to volunteer for 6 hours/week for the next 3 months during which time she would develop a job description and come back to the Committee with a firm proposal.

10. General Business

10.1 Email Addresses

Attendees were asked if they had any concerns regarding their email address being visible/available to others. No concerns were raised and it was agreed that the email addresses provided to the Committee could be used openly.

10.2 Art Auction

There has been one meeting already and the next is scheduled for 26 February. This is the major music fund raising event for the year. Support for the event is encouraged.

11. Next Meeting

Music Soiree - Tuesday, 5 March 2013 - 6:00pm in Tricycle Theatre.

Next meeting - Thursday, 14 March 2013 - 7:00pm at MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at http://www.mlshspc.org.au/index.html#school_map

Closed 21:00