

Mount Lawley SHS Music Support Committee

Annual General Meeting Minutes 23th October 2008

Open 19:40, MLSHS Music Department, Woodsome Street, Mt Lawley.

1. Attendance

Shaun Molewyk, Sue Mulholland, Sue Faranda, Julie Kernutt, Penny Scott, Jo Parker, Jo Penkin, Kerry White, Sue Kennedy, Prue Griffin, Karen Wallis-Barker, Craig Wallace-Gibb.

2. Apologies

Cindy Spight, Wendy Pietrocola, Shelley Kotkis, Joanna Stimson.

3. Minutes of the 2007 AGM accepted

Moved: Jo Penkin Seconded: Julie Kernutt

4. Minutes of meeting held on 21 August 2008 accepted

Moved: Sue Faranda Seconded: Kerry White

5. Step down all current Office Bearers

All positions declared vacant.

6. Nomination and election of Office Bearers

All positions were elected unopposed.

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| Convenor: | Penny Scott | (Moved: Sue Mulholland | Seconded: Julie Kernutt) |
| Treasurer: | Kerry White | (Moved: Penny Scott | Seconded: Sue Mulholland) |
| Secretary: | Sue Faranda | (Moved: Penny Scott | Seconded: Jo Parker) |
| Raffle Co-ordinator: | Jo Parker | (Moved: Sue Mulholland | Seconded: Penny Scott) |
| Committee Members: | Julie Kernutt, Jo Penkin, Cindy Spight, Prue Griffin, Karen Wallis- Barker, Wendy Pietrocola. | | |

7. Business arising from 21 August meeting

7.1 **Certificates** – Band festival certificates were copied, laminated and given to band members. No cost was involved due to the donation of the laminating envelopes. Thanks to Penny and Kerry for doing this very tedious job.

7.2 **Stage piano** – Stage piano has been bought and delivered. Final costs came to \$3245 which included a case.



Shaun to forward paid invoice to Kerry for reimbursement.

7.3 Dress code – Black collared button up shirts with the school logo will be available from the Uniform Shop for \$30.

Photographs of students wearing the band/choir/ensemble uniform have now been taken and will be used in information material given to new Year 8s and band/choir/ensemble members.

7.4 Senior Concert – Revenue from ticket sales totalled \$922 which will cover the \$900 venue cost. In addition to this a further cost of \$175 has been charged for the WAAPA sound recording.

Motion 1: That WAAPA venue costs of \$900.00 and WAAPA sound recording cost of \$175.00 be paid from Music Support Committee Funds.

Moved: Julie Kernutt Seconded: Jo Parker

😊 Shaun to forward outstanding invoices to Kerry.

Shaun reports that the format of this concert was very successful. All committee members agree. One complaint was received because we sold unsold tickets on the day.

Jo Penkin volunteers to investigate the costs of copying both the CD and the DVD of the concert. She will obtain prices for both 100 and 200 quantities and email the costs to the committee for approval. Jo will also prepare required artwork.

Penny suggests that we ask people to commit to buying the discs before we order them.

😊 Jo Penkin to investigate CD and DVD copying.

😊 Shaun to track down the visual footage.

7.5 Venues – Both Lindsay Hales, Director Schools at Swan DEO, and the Premier's Department have no funds to give.

Shaun advises that Milton is working on a long term plan to create a general facility building for assemblies and concerts to be used in conjunction with WAAPA. With this in mind all major structural changes to the current Music department have been shelved. Instead non major structural changes have been reworked and will be priced on Tuesday. These figures will then go back to Milton to see if it is a feasible option and if so the project could commence as soon as 4th term.

These changes include removing the existing minor wall to enlarge the classroom, creating a bigger store room, relocating and refitting the office to house music scores etc, freeing up a practice room, creating a percussion room and in the future possibly utilising the outside area.

7.6 Web-page – Karen informs us that she has been in contact with the school's I.T. support officer. John was very enthusiastic about the music web page proposal and encouraged Karen to be as creative as she wants with the new pages.

Karen has arranged to create web pages incorporating small photos and 20 second video footage of music performances. The prepared pages will then be copied onto a disc and given to John. John will then transfer the data to the school's web page under a music link.

Sue Kennedy suggests showing the web pages to the school administration and ECU students that will be working on the web site project to ensure continuity.

- ☺ Karen to liaise with school administration and forward web page design to Sue Kennedy for the ECU students to peruse.

Julie raises the issue of student privacy and Penny confirms that all music students have given consent. This information is updated annually.

Karen then informs us that if we require full video of concerts it was suggested to utilise “Click view” which all students can access. Jo Penkin suggests Youtube.

Penny suggests that the brochure being prepared for the new Year 8s could be uploaded to the web page and replace the existing out of date content.

Karen asks all committee members to forward any photos and/or footage that they may have of music performances to her ASAP. Anne Tumak is suggested as a good resource for school assembly performance photos.

Penny suggests assigning a photographer for each event possibly from the media department.

- ☺ Committee members to forward photos and/or footage.
- ☺ Karen to obtain photos from Anne Tumak.
- ☺ Penny to request photos/footage via email list. Items to be received by the end of week 5.
- ☺ Penny to forward images of official photos to Karen.
- ☺ Shaun to forward Chris Carigg’s email to Penny.

8. Treasurer’s report as at 23/10/08

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|---------------------------------|-------------|
| Opening Balance as at 15/9/08 - | \$17,422.51 |
| Commitments outstanding – | |
| stage piano | \$3500.00 |
| piano stools | \$600.00 |
| hire of music auditorium | \$900.00 |
| speaker leads | \$281.82 |
| music score holders | \$350.00 |
| Available funds | \$11,790.69 |

9. Music Department Report

- 9.1 **Christmas concert** – This event is scheduled for Friday 28th November 2008. Time to be advised. Andrew Paul and Shaun are joint coordinators of this event.

Groups performing include the Choir, SVAPA Choir and Senior Band. Others groups may also perform at various times during the event.

Narelda Jacobs has been suggested to MC the event.

- ☺ Jo Parker to liaise with Andrew Paul to check Narelda’s availability.

- 9.2 **TIC position** – Replacement unknown at this time.

9.3 2009 diary – Dates for the junior music camp and the junior and senior concerts will need to be scheduled for the 2009 diary. WAAPA music auditorium will also require booking for the concerts.

😊 Shaun to action.

9.4 WAAPA venue – WAAPA administration were pleased with the condition we left their premises in after the senior concert.

Sue Kennedy reminds us that the air conditioning in this facility is on a two hourly automatic turn off so it is important to monitor the system and ensure it is still running.

A suggestion is made to seat the students viewing the concert in one area to avoid distracting the audience.

9.5 Perth Concert Band – The Perth Concert Band now rehearses at the school and pays a hire fee that hopefully is going to the Music Department.

😊 Penny to contact Milton Butcher to determine where the money is going.

10. General Business

10.1 Festival photos – Shaun requests an ongoing commitment from the Music Support Committee to cover the cost of festival photos each year. This year we purchased 11 festival photos as no official photos were taken of the electric guitar ensemble and rock band. With this in mind Shaun has asked that we allocate an amount of up to \$300 at the beginning of each calendar year to cover this cost.

Motion 2: An amount of up to \$300 per calendar year to be allocated for purchase of festival photographs from Music Support Committee Funds.

Moved: Julie Kernutt Seconded: Jo Parker

Motion 3: That outstanding 2008 festival photo costs of \$175.00 be paid from Music Support Committee Funds.

Moved: Sue Kennedy Seconded: Jo Parker

😊 Penny has already given Goulshan Carpenter the invoice, and will email her to invoice the MSC.

10.2 Choral resources – Luke Salmon has requested the purchase of Volumes 1 & 2 of Voiceworks by Peter Hunt [OUP] as a choir resource. He feels these books could be used for the next 10 years and highly recommends them.

Tempest Music quoted the following price as at 22nd September 2008:

If the account is paid within 14 days the cost of volumes 1 & 2 totals \$245.45 (plus GST).

Motion 4: An amount of \$245.45 to be allocated for the purchase of Volumes 1 & 2 of Voiceworks by Peter Hunt from Music Support Committee Funds.

Moved: Sue Mulholland Seconded: Jo Parker

10.3 Year 8 Parent information evening – This event is scheduled for 25th November 2008 at 7.00pm in the Tricycle Theatre. Penny requests committee help to provide tea and coffee for the event. Committee members are required from 8.00pm until clean up.

☺ Prue, Penny, Jo, Sue M, Kerry and Sue F. volunteer their services.

☺ Jo Parker to purchase milk.

☺ Kerry to purchase spoons.

10.4 Request for \$2000 from SVAPA – SVAPA have requested funds from the Music Support Committee to support a devised arts and musical project.

The committee would like clarification on the following:

How many music students are involved in the production?

What is the role of the music students?

☺ Shaun to obtain more information from Peter Webb and report back to the committee.

10.5 Parent feedback – Craig Wallace-Gibb advises that some parents have mentioned to him that they weren't made to feel welcome.

Jo Parker informs us that several years ago the Music Support Committee ran a "no strings attached" soiree enabling parents of music students to get to know each other without having to immediately volunteer for a role on the committee.

All committee members in favour of a soiree.

Suggested date: Wednesday 18th March 2009.

Suggested food: Each family to bring a plate to share/wine/nibbles/sausage sizzle.

Suggested entertainment: Bands/Cert IV groups/Classical guitarists.

☺ Penny to contact Suzie Barnes regarding liquor licence requirements.

☺ Proposed soiree to be tabled for discussion early in 2009.

10.6 2009 jobs – Penny advises that all jobs and sub committees will be advertised at the first music meeting for both music and the art auction.

10.7 Year 12 students – Sue Mulholland relays a message from this year's Year 12 students.

The Year 12 music students would like to express their sincere appreciation for the support that the Music committee has given them. They acknowledge the hours of work involved in raising funds for tours and equipment and felt it appropriate to leave with a big THANK YOU to everyone.

11. Next Meeting specifically for Paul de Cinque to present Music Tour 2010

Thursday 20th November 2008, 19:30 at MLSHS Music Department, Woodsome St, Mt Lawley.
Enter through rear gates.

Closed 21:30