

MINUTES OF MT LAWLEY SENIOR HIGH SCHOOL MUSIC SUPPORT COMMITTEE

DATE: Thursday 12th June 2008

TIME: 7.30pm

PRESENT: Shaun Molewyk, Penny Scott, Sue Mulholland, Kerry White, Jo Parker, Sue Faranda, Julie Kernutt, Sue Kennedy, Karen Wallis-Barker, Dawn Pekin, Prue Griffin, Wendy Pietrocola

APOLOGIES: Cindy Spight, Jo Penkin, Andrew and Dinah Watt

The Minutes of the previous meeting were accepted. (Moved Jo Parker, Seconded Sue Faranda.

BUSINESS ARISING:

1. **China Tour** – All accounts have now been paid (or will have been by 13 June) including:

- expenses incurred in China – instrument hire, bubble wrap \$462
- jackets \$3432
- instrument insurance \$791
- gifts \$445
- Total \$5130

2. **Middle School Camp 16-18 May** - The Camp was a great success with more than 80 students attending. MSG parents noted the dedication of teachers who attended and were very grateful for those teachers' input in the current industrial climate. Also thanked the year 12 students for their involvement as mentors (thanks to Sarah Mulholland for the proposal). Karen Wallis-Barker organised small gifts of chocolates and thank-you cards for staff and Yr 12 students, which were well received. Karen to be reimbursed approx \$50. (Receipt not kept, however passed unanimously that reimbursement to proceed – Moved Penny, Seconded Wendy.) Penny to be reimbursed \$331.58 for box drinks etc for morning and afternoon teas and suppers. Receipts given to Kerry White, Treasurer. Shaun did not use the \$500 allocated.

Future camps: as soon as Music staff confirm dates, MSG will be responsible for organising drinks and helpers for morning and afternoon teas and suppers. Participants to bring packet of biscuits each; school to provide fruit eg lots of small red apples (last comment not actually stated at meeting but is to be noted for future reference – small red apples were the only fruit eaten out of choice of large green apples, oranges and pears.)

3. Middle School Concerts 28 June -Two concerts to be held: 5pm – 6.30pm – SVAPA choir, guitar ensemble, string ensembles, electric guitar ensemble and a Senior ensemble, and 7.30 – 9.00 pm – Junior Band, SVAPA Choir, Jazz Ensembles 1 and 2, Cert IV Jazz. Note to go out from the Music Dept. Monday 16 June with details of each concert, dress code, ticket prices (\$5 per adult, gold coin seniors/children; free ticket to second concert if attending the first). Students participating in both concerts are to bring a plate for supper in the music room between the two concerts. Julie Kernutt and Jo Parker volunteered to clean up. Dawn Pekin, Jo Penkin, Karen Wallis-Barker, Jo Parker, Wendy Pietrocola to set up, maintain and clear away tea/coffee etc. Penny to contact Mandy Hortense and Catherine and David Brown.

4. Art Auction 20 June - help needed on the day:

9am – Prue Griffin available

1pm – Dawn Pekin available. Julie Kernutt co-ordinating setting up of easels and artwork, has map of where easels are to stand.

Sue Kennedy to provide raffle baskets before 5pm.

5pm – responsible students needed to sell raffle tickets, circulate with food platters, handle the artworks throughout the auction. Will be fed. Need approx 12. Please ask around and let Julie Kernutt know names asap.

Cert IV students to perform – Yr 11s 5pm-6pm, Yr 12s 6-7pm. Will be fed. Shaun to let Julie know numbers for catering.

Before auction jobs - wine glasses washed (students not to touch any wine glasses – liquor licence), food platters circulated; during the auction - sold artwork to be wrapped.

Try and get pics of students playing timpani and new percussion instruments on display.

5. Stage Piano – Shaun investigating. (\$3500 allocated 8 May for stage piano plus cover.)

6. Music voluntary contribution \$25 reminder – delayed until Term 3 (other requests for \$\$ have been sent to parents recently - Yr 10 English and LOTE fees, P&C fundraiser letter). Penny checked list of “paid” against list of invoices sent and needs to check with Sharon in the office why some names were omitted.

7. Music Events - as listed in the diary are correct

30 July – 3 Aug Albany Orchestra festival

9-10 August Orchestra Festival

16-17 August Band Festival

18-19 August Middle School Concerts at school

23-24 August Guitar Festival

31 August Schools Music Festival

6-7 September Jazz Festival

12 September Senior Music Concert

8. Albany Orchestra Festival – feedback from a parent that lead time in advising dates and cost too short, and too close to Music Camp. All money required at once. Would have preferred long lead time with initial deposit required, balance requested when final numbers known (closer to event) and payment method included. Shaun to follow up with conductor.

9. **Timpani** - \$4000 grant received from School of Instrumental Music, MSG has reimbursed school remainder less GST. Penny to request Anne Tumak visit percussion classes Friday 13 June in morning and take pics of student playing timpani and other new percussion instruments for Lawley Update / News / Year Book, and for display at Art Auction
10. **Mobile recoding studio** – still under investigation.
11. **Scores** – Kerry White has found supplier who will make boxes to our specifications; Dawn Pekin has free boxes being tossed out – to check fit.
12. **CDs of previous bands 1999-2002** – Julie has been able to find a few previous families who would like the CDs. (thought – advertise in Lawley Update / local newspaper? Not discussed!)
13. **Recording of Senior Band** – Paul deCinque to organise Term 3.
14. **Moderator for MSG mailing list** – sorted – to remain with Penny

GENERAL BUSINESS:

- **Terms of reference** – thanks to Christine Richardson for supplying these. We seem to be on track.
- **Dress code** – discussed “all black” for most concerts and specific items of school uniform for formal occasions outside the school where the school is “on show”. Penny to find out cost price vs retail price of ties and long-sleeved shirts, discuss with Milton possibility of school buying set of ties for students to borrow, take request to P&C for selling cost price long sleeved shirts from Uniform shop for music students – one when invited to join Senior Band, one per year (if needed) for each year thereafter. Need to photograph a couple of smartly dressed students in exactly what we want them to wear to send out to all parents.
- **20 June Senior Band and choir at ex POW service King’s Park** – all black – Shaun to advise band leader Paul and choir leader Emma to tell students at next rehearsal. Note home did not specify this.
- **Venues** – Shaun has spoken to Milton about the ECU agreement, Milton is researching. Thanks to Cindy for researching costs of local venues – Shaun to consider for next concert on 12 September. Jess van der Ploeg’s husband has agreed to check plans of music department building and offer suggestions on what may be practical/feasible. Shaun will bring to his attention the notes at the end of Cindy’s report re “business case scenario”.

TREASURER'S REPORT:

Balance \$7732.19

Commitments outstanding – music camp teas/gifts for teachers: approx \$400

Stage piano and cover: up to \$3500

MUSIC DEPARTMENT REPORT”

Shaun outlined a vision for the Music Department and the concept of sustainable leadership, so that things continue to run smoothly despite any turnover of staff. Also noted that the programme doesn't need to be bigger, just need to consolidate and improve quality. Strategies include keeping scores in order; concert and camp checklists and listing Music staff/MSG responsibilities.

Other ideas:

INFORMATION PACK for music parents at the beginning of the year, containing map of where music department is, dress code, dates of concerts and events, date of first MSG meeting, contact details of music staff, roles and responsibilities of music staff/instrumental staff, role of MSG, contact details of MSG, P&C website address

INSTRUMENTAL TEACHERS and band/ensemble/choir/orchestra conductors to advise parents when students miss lessons/rehearsals eg Follow Benn Hodgkin's example – email system. If not on email, paper form to be sent home if lesson missed.

PROMOTIONS – liaise with Anne Tumak. Photos and stories from each event for Lawley Update (issued fortnightly), Lawley News (once a term?) and Yearbook. Doesn't have to be playing instruments – can be standing next to dignitaries, having a good time at camp.

Anne aims to get at least one pic of every kid in a publication through the year.

ALSO take pics of instruments/camps/everything that MSG has spent \$\$ on, and display in music building foyer or on a specific web-page:

Karen Wallis-Barker volunteered to establish a **WEB-PAGE** to keep a record of every event in the Music Department eg Cert IV students have had four performances already, Senior Band China plus two others, Middle School Camp, etc etc. Penny will put Karen in touch with John Pryor (P&C website) and Mark Lynch (?maintains school website?) to establish how this could be done.

Next meeting

31 July 2008 7.30pm

Meeting ended 9.10pm