

## MINUTES LPSG meeting:

Wednesday, 22<sup>nd</sup> August 2018



1. **Meeting opened:** 7:45pm

2. **Attendance:** Yaolan, Belinda, Terena.  
As Wayne was away, Yaolan agreed to step in as Convenor.

3. **Apologies:** Wayne, Jaeik

### 4. **Minutes of Previous Meeting:**

Yaolan moved as true and correct, Terena seconded. Carried.

### 5. **Treasurer Report:**

Bank balance is \$7,076.52 (Report attached).

\$1,820 has been received for Cooking Class attendance.

No Languages Expo invoices have been received from the school yet.

### 6. **Business Arising:**

#### **Chocolate Cooking Class:**

Went very well and seemed to be enjoyed by all. Discussion to continue as it is a good opportunity for fund raising, and parent / community involvement. Possibly approach the other language teachers to run the next one as Jaeik has run the past two. Pasta making may be a good option.

There were 25 paying attendees.

Yuki has submitted her invoice and Belinda proposed a Motion that we pay Yuki's invoice of \$980. Yaolan seconded. Carried. (#2018-06)

We will send thank-you cards to the student helpers. **Terena to action.**

Belinda proposed a Motion to pay Wayne \$216 for wine supplied. Yaolan seconded. Carried. (#2018-07)

Belinda proposed a Motion to refund herself for an accidental overpayment for the Cooking class of \$150. Yaolan seconded Carried. (#2018-08)

It was much appreciated that Romina came to serve the wine, with her RSA licence. Belinda proposed a Motion that we buy Romina a bottle of wine as a thank-you, up to the value of \$30. Terena seconded. Carried. (#2018-09). **Terena to action.**

#### **Raising profile and participation of LPSG**

Terena to contact John Pryor re access to larger mailing list. **Terena to action.**

Discussed that the first meeting of the year needs to be vibrant and explaining our role, to hopefully some new parents. Then maybe follow up with the second meeting asking for ideas of spending and raising money.

Will aim to have LPSG reps at the Year 6 Orientation Day, Thursday 6<sup>th</sup> December.

## 7. New Business:

### End of Year Awards:

General discussion about some options regarding end of year Language awards, with the aim to encourage language learning.

A possibility is:

Retain "Anita and Geoff" Awards, as per last year, but extend to year 11s (year 12s will have left school by then). Extend to other languages, ie student with most enthusiasm and effort in each language, from year 7 to 11. This would be a total of 25 language awards (5 languages x 5 year groups). Teachers to select recipients.

If GAT committee also funds awards for GAT languages then restrict these to mainstream students.

Provide \$25 or \$30 vouchers.

This will need to be discussed with the Principal.

## 8. Teaching Report:

GAT Chinese

3 students are taking part in Chinese written and speaking competitions - year 8 & 9

3 students went to Shanghai on an international camp gathering - year 9

Italian

Students are preparing for the Dante Alighieri Speech Competition from years 7 - 11

Students have completed the WAATI Italian exam - year 10-12

9. **Next Meeting:** Wednesday, 17<sup>th</sup> October @ 7:30pm

**10. Meeting Closed:** 8:25pm

## Motions

### Cooking Class - Chef:

**Motion #2018-06:**

Pay Yuki's invoice of \$980.

### Cooking Class - Wine:

**Motion #2018-07:**

Pay Wayne \$216 for wine supplied.

### Cooking Class - Refund:

**Motion #2018-08:**

Refund Belinda for her overpayment of \$150.

### Cooking Class – Romina Thank-you:

**Motion #2018-09:**

Buy Romina a bottle of wine as a thank-you for serving wine, up to the value of \$30.

**MLSHS P & C ASSOCIATION  
LANGUAGE SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION  
& AVAILABLE FUNDS**

Date this report 22/08/2018

**CASH BOOK**

Cash book opening balance	1/06/2018		<b>4,911.52</b>
<b>Add: Deposits Cooking class fundraiser</b>		2,290.00	
<b>Add: Deposits Wine fundraiser</b>		390.00	
<b>Add: Raffle</b>		25.00	
Total Deposits		<u>2,705.00</u>	

**BANK RECONCILIATION**

**Bank balance as at** 30/08/2018 7,076.52

**AVAILABLE FUNDS before outstanding payments** 7,076.52

**Less: Committed funds in Xero awaiting payment**

Motion #

17/08/2018	Terena Semmler movie vouchers	Motion#2018-01	\$120.00
27/08/2018	Yuki (Chocolate) Nakamura	Motion #2018-06	\$980.00
27/08/2018	Terena Semmler pasta and sushi	Motion#2018-04	\$228.75
27/08/2018	Yaolan flowers	Motion#2018-05	\$35.00
27/08/2018	Yaolan soft drinks	Motion #2018-05	\$15.88
28/08/2018	Belinda Schmolke overpayment	Motion#2018-08	\$150.00

Total outstanding payments in Xero awaiting payment 1,529.63

**AVAILABLE FUNDS after outstanding payments in Xero**

**\$5,546.89**

**Less: Comitted funds from motions, no invoices or vouchers yet**

9/05/2018	languages expo	Motion#2018-02	2200.00
6/06/2018	languages expo	Motion#2018-03	2185.00
22/08/2018	cooking class - wine from Wayne	Motion#2018-07	216.00
22/08/2018	cooking class - romina thank you	Motion#2018-09	35.00

MAXIMUM Total comitted funds, no vouchers yet 4,636.00

AVAILABLE FUNDS after comitted funds all paid 910.89