

MLSHS LANGUAGE PARENTS' SUPPORT GROUP ANNUAL GENERAL MEETING
DATE: 18th March 2014

Meeting Commenced: 7:40 pm

Attendance Karen De Lore; Luana Kilcullen; Niall Kilcullen; Angela Taylor; Wayne Houlton; Yaolan Liem; Gillian Werner; Jocelyn Edmonds

Apologies Roberta Bencini; Anna Harmer; Grace Costa(staff); Jaiek Jeong(staff)

Minutes of 2013 Annual General Meeting Accepted by Niall and Jocelyn.

Convenor's Report 2013 events included Languages Week and Expo, Afternoon tea stall at the school Careers Expo, and successful liaison with teachers regarding upper school timetabling.

The Languages Department was thanked for the staff's terrific dedication to our students' learning over the year.

Treasurer's Report

Funds raised=\$301.15

Expenditure=\$2 829.98

Current balance=\$2 835.60

Transaction report tabled.

The treasurer noted that there were difficulties administering the group's account when there were no signatories from within the Language Parents' Support committee.

Committee elected

Convenor Niall Kilcullen

Secretary No nomination

Treasurer Jocelyn Edmonds

Other Committee members Yaolan Liem
Karen De Lore
Angela Taylor
Wayne Houlton

Meting Closed: 8:15 pm

MLSHS LPSG meeting 18th March 2014

ITEM	DISCUSSION	ACTION
ATTENDANCE	Angela Taylor, Karen De Lore, Luana Kilcullen, Niall Kilcullen, Gillian Werner, Yaolan Liem, Wayne Houlton, Jocelyn Edmonds Chair: Niall Minutes recorder: Jocelyn	
APOLOGIES	Roberta Bencini, Anna Harmer, Jaeik Jeong, Grace Costa	
MEETING COMMENCED	8:15pm	
MINUTES OF PREVIOUS MEETING ACCEPTED	Moved: Karen Seconded: Niall	
MATTERS ARISING FROM PREVIOUS MEETING	<p><u>Language Parents' Soiree</u> A successful evening, meeting all the teachers and hearing from the exchange students. This year we provided iced tea, Chinese tea, soft drinks and affogato, and the group found that this was better than serving alcohol. A suggestion for the future is to serve icecreams for the students. A change of name to "Welcome Night" was suggested.</p> <p><u>Advertised Time</u> Some confusion arose for the Japanese Cultural Evening, where at least 2 parents turned up at the time noted in the school calendar, not knowing that it had been changed.</p> <p><u>Next Cultural Evening</u> Is parent help required?</p> <p><u>Languages Week</u> Parents are requested to assist with activities.</p> <p><u>Terms of Reference</u> Jocelyn will propose some amendments at the next LPSG meeting, including the change of focus from GATE languages to all languages.</p>	Staff contact Karen or Luana Karen will meet Grace to start planning.
New Business	<p><u>Communication</u> School Facebook page- unsuccessful attempt to use this medium to publicise the soiree. The school app seems to work well for notifications of events.</p> <p><u>Fundraising</u> The group would like to financially support the Languages Expo and other activities. Favoured sources of funds :Wine fundraiser described by Wayne; raffles at Parent Evenings; business sponsorships; allocation via school's Voluntary Charges/Contributions for Language subjects.</p> <p><u>Sign for events</u> We decided against buying a Language Parents' Support Group banner (for cake stalls etc.)</p>	Niall to discuss wine fundraiser at P&C meeting, and Voluntary Charges allocation. Make a sign and Karen will laminate it.
Treasurer Report	No transactions since last meeting. The P&C interim treasurer has sent the books for audit and set up a system for book-keeping, including being able to view the account balances on-line.	
MEETING CONCLUDED	8:50 pm	
NEXT MEETING	13 May 2014	