

Minutes GAT Support Committee

Date: 7:00pm, Wednesday 29th March 2017

1. Attendance

Rosanna Fanciulli, Terena Semmler, Michael White, Louise Chapman, Darren Thompson, Emad Mohamed, Da Liu (Derick), Vanessa Peng, Tao Guo, Tina Ho, Caroline Nelson, Wenting Dye, Michael Collier, Sandra De Sousa.

2. Apologies

Padma Sharma, Mark Stephens, Alison Stepshs, Khanh Truong

3. Minutes of Previous Meeting

None – Inaugural Meeting.

4. Matters Arising from Previous Minutes

None.

5. Elections of Committee Members

Rosanna Fanciulli declared all positions vacant and chair handed to Terena Semmler.

5.1. Convener

Self Nominated: Rosanna Fanciulli, Seconded: Terena Semmler, elected unopposed.

5.2. Secretary

Self Nominated: Darren Thompson, Seconded: Terena Semmler, elected unopposed.

5.3. Treasurer

Self Nominated: Tina Ho, Seconded: Darren Thompson, elected unopposed.

5.4. GAT Coordinator

Louise Chapman as GAT Coordinator to hold this committee position.

5.5. Committee Members

Self Nominated: Terena Semmler, Caroline Nelson, Emad Mohamed, Vanessa Peng, Da Liu.

POINT OF ORDER - No seconding occurred, election process needs to be repeated for general committee members

6. Committee Business

6.1. Meetings

Discussion on suitable time and location for future committee meetings.

Given SVAPA has no cross-over with GAT committee, using the same schedule as them was suggested and agreed upon. Unless otherwise agreed, meetings will take place at 7pm in week 3 and week 7 of each school term on a Wednesday in the school staff room.

Next meeting was suggested as a social gathering rather than a formal committee meeting. Wednesday 10th May selected as possible date. Subsequent meetings will follow the pattern of 7pm Wednesday, weeks 3 and 7 of term.

Motion: Caroline Nelson, Seconded: Louise Chapman. Motion Carried.

Michael White to investigate availability of school and Canteen.

Call to members for ideas. Follow up via email.

6.2. Committee Roles

Rosanna Fanciulli outlined possible roles of committee members – what do we do? These included:

Languages Liaison: To help maintain synergy between LSC and GAT

Fundraising: Generate fundraising ideas

Social: Manage social events

Community Links: establishment/maintenance of links with external organisations in the community

Academic Development: projects/programs

Darren Thompson nominated Terena Semmler as Language Liaison, Seconded by Michael White. Elected unopposed.

As opportunities arise and committee matures, other roles may be delegated to members.

7. Reports

Louise and Michael announced that they would be doing a joint report

7.1. Associate Principal

Michael White explained the GAT selection process and funding. The Government funds our GAT students for languages only, and part of that funding involves them being in dedicated language classes. The school runs their own English, HASS, Math and Science programs. Michael asked that we also support non-GAT children in the area of MESH.

Discussion ensued. It was noted that the committee was formed with the input and support of Principal Butcher, Acting Principal Camilleri, Head of Languages, Co-ordinator for GAT and parents and was subsequently endorsed by the P&C to support the discrete group of students tested by the State government and found to be Gifted and Talented. It was noted that Acting Principal Camilleri requested that we do not refer to this committee with the words MESH or Academic Extension.

The committee's terms of reference reflect this. (See Appendix Item 1)

Question was raised – who does this committee support?

Agenda item for next committee meeting to clarify and, if necessary, define scope and definitions.

7.2. Gifted and Talented Education Coordinator

Louise Chapman tabled documents listing ideas collected from year 7 – 9 GAT Science, English, and Math teachers and the process involved in the school considering ideas generated by the committee. Additional documents outlining curriculum and the process for expenditure of funds were also tabled for committee members.

8. Next Meeting

Next committee meeting to be held: 7:00pm, Wednesday 7th June 2017

9. Meeting Closed: 8:46pm

10. Appendices

APPENDIX ITEM 1 – Terms of Reference

Terms of Reference for the Standing Committee for Gifted and Talented Support

1.0 Name:

- 1.1. The Committee shall be called the Mount Lawley Senior High School Parents and Citizens' Association Inc. Gifted and Talented Committee.

2.0 Composition:

- 2.1.(a). Not more than twenty members one of whom shall be a member of the P&C Executive Committee.
- 2.1.(b). The President of the P&C shall be ex officio a member.
- 2.2. The members shall be elected by and from parents of students in the Gifted and Talented program.
- 2.3. The positions shall/may include – Convenor, Gifted and Talented Treasurer and Secretary.
- 2.4. The Staff Co-ordinator of Gifted and Talented shall be a member.

3.0 Purpose: To identify opportunities, establish community links and provide advice, support and funding for academic pursuits for MLSHS students and teachers in the Gifted & Talented Program.

4.0 Duties of Convenor:

- 4.1. The Convenor when present, shall preside at all meetings of the Committee. In the event of the convenor being absent the meeting shall elect a chairperson for the occasion.
- 4.2. The Convenor shall ensure that a written report of the activities of the committee is presented to all general meetings of the P&C Association (or executive committee) and at such times as directed by the general meeting of the P&C Association. This report shall also include any recommendations requiring the attention of the P&C.

5.0 Duties of the Secretary:

- 5.1. The Secretary shall have custody of the documents of the Committee and shall keep full and correct records of its meetings. These documents shall be made available to the P&C Association on request.

6.0 Duties of the Treasurer:

- 6.1. The Treasurer shall prepare a written financial report consisting of a statement of receipts and expenditure, up to date bank reconciliation statement and a copy of relevant bank statements. This report is to be presented to all general meetings of the P&C Association (or executive

committee) and at such times as directed by the general meeting of the P&C Association.

7.0 Meetings:

7.1. Meetings of the Committee shall be at such times and places as determined by the committee provided that not less than forty-eight (48) hours' notice is given. It is desirable to meet at least once a month preferably just prior to a general meeting of the P&C to enable a report to be prepared.

8.0 Quorum: .

8.1. A quorum shall comprise 50% + 1 (one) of the current membership of the Committee.

9.0 Voting:

9.1. All members and ex officio members shall be entitled to one vote on any resolution or election at a meeting at which they are entitled to be present.

9.2. Voting shall be by show of hands.

9.3. All members and ex officio members shall be entitled to one vote on any

10.0 Alterations To Rules:

10.1. The general meeting of the P&C Association must approve proposed amendments to these rules.

11.0 Banking:

11.1. The Committee shall have a P&C bank account.

11.2. The signatories to the Committee's bank account shall be any 2 (two) of the P&C President, Secretary, Treasurer, Vice President of the Association and one member of the Executive Committee who is appointed for such purpose at the Annual General Meeting of the Association.

12.0 Distribution of Income:

12.1. All income raised by the Committee shall be applied solely for the benefit of academic pursuits for MLSHS students and teachers in the Gifted and Talented Program.

13.0 Dissolution The following procedure will apply for the dissolution of the Committee:

13.1. If there is a lack of interest by the parents of students in the program in continuing the operations of the Committee, the P&C Committee shall suspend the operations of the Committee and freeze any funds in the bank account of the Committee until the commencement of the following school year.

13.2. If there is still insufficient parental interest by the end of the first term of the following school year, the Committee shall be dissolved.

13.3. Upon dissolution any profits or assets of the Committee shall be distributed according to the recommendations of the P&C Committee.

THE COMMITTEE IS AT ALL TIMES RESPONSIBLE TO THE GENERAL MEETING OF THE P&C ASSOCIATION.