



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

MINUTES of GENERAL MEETING

held on 16 February 2026

Conference Room, MLSHS Main Administration Building

1. OPENING AND WELCOME

Meeting opened at 5:35pm

| | | |
|------------------------------------|---|--|
| Louis van Aardt – President | Lesley Street – Principal | Ana Santos – Vice-President |
| Ben Harvey – Secretary | Michael Camilleri – Deputy Principal | Andrew Lippiatt – Website guru |
| Sangeetha Durgam – GAT convenor | Mei-ling Dickson – Board Rep | Khaliun Turbold – Parent Cheryl Bell – Parent |

2. APOLOGIES

NabilLuyer, Kristy Riches, LouiseAston, Monique Herbst

3. CONFLICTS OF INTEREST

Nil

4. MINUTES OF GENERAL MEETING

Minutes of meeting of 17 November 2025 confirmed

5. MATTERS ARISING FROM LAST MEETING

1. ACNC 2024 Annual Information Statement submitted on 9 December 2025 – noted
2. The Committee agreed that:
 - as per cl. 18.7 of the Constitution, sub-committees should submit reports to P&C General Meetings rather than minutes and which should reflect the key matters of the sub-committee and any motions;
 - subcommittee meeting minutes should be submitted to and reviewed/approved by the President and Vice-President (cc Secretary) prior to being uploaded to the P&C website;
 - this process to be included in the proposed P&C bylaws.
– noted
3. Uniforms commission of \$26,469 – P&C to advise Principal as to how to spend the remainder of the commission once school diaries have been paid for e.g. books/resources for library, seating for kids in different areas, sporting equipment, homework club – noted

6. REPORTS (Please keep brief – 3-5 minutes except Principal)

1. School Principal
 - School started well, few teething problems with Compass; numbers ok – census on 17 February;
 - Have held meetings with parents of Years 7, 9 and 12 so far
2. Treasurer (via Secretary)
 - Bendigo Bnak accounts set up and will be sorted in time for AGM
 - Will need to do a transfer of funds to the new accounts.
3. President
 - Will need to set up meeting with Ana and Nabil re the bylaws, noting that the Constitution doesn't go into much detail for various matters.
 - Haven't been able to find any other schools with bylaws.
 - Big thanks to Ana for all her work organizing the quiz night so far. Trying to get a significant person to open it. Principal advised that she booked a table today.

4. Vice-President – WACSSO

- Quiz night
 - 64 out of 120 spots sold; ability to increase capacity to 150 (4 more tables);
 - Ana to provide details to Andrew for website publication and to subcommittees;
 - Trying to organise food – unsuccessful in being to get any food trucks; Louise talking to Crust Pizza to see if attendees can place orders; United FC can sell drinks; taking relatively low key approach for first effort to see what lessons can learn.
 - Arranging sponsorship for prizes – have a template letter for sponsors
 - Ana to email template letter to Cheryl and will put on FB page
 - Will circulate sign-up genius link for volunteers to help set up and pack away
- WACSSO
 - Swan West Electorate election – Ana can circulate information;
 - Roundtables for WACSSO members – Ana attending the VP one tomorrow
- Handover docs
 - Prepared a handover checklist which is in the share drive for people to access – how to easily prepare handover notes
 - LAA has prepared info but yet to receive info from other subcommittees
 - all WACSSO info online – have used ChatGPT to summarise WACSSO docs
- Prepared membership docs for the AGM – will send Google share drive link to the subcommittees so that have consistent reporting
- Started preparing a Code of Conduct for social media use
 - taken a while to get across the P&C's Facebook page
- Suggestion for the school to provide a P&C room – noted that school doesn't have any spare capacity at this time & subject to any additional capacity provided through closure of ECU/WAAPA
- Google NFP – still need to address

5. Secretary – Correspondence In/Out

- (i) WACSSO email dated 02/02/2026 calling for nominations to fill the position of State Councillor to represent the Swan West Electorate

6. Music Support Committee

- Next meeting this Thursday

7. SVAPA Support Committee

- Report noted

8. GAT Support Committee

- Meet & greet on 4 Feb; 3 new parents attended (out of 32)

9. Lawley Art Auction Committee

- Principal noted that LAA is being very active with first communication already gone out and started to organise things

10. School Board

11. Noted that there will be challenges in terms of the timing of the Board and P&C meeting re the GM on 23 March 2026

- Noted that Mirian has resigned due to personal reasons

7. MOTIONS (App A)

- Both motions approved

8. GENERAL BUSINESS

- Meeting dates for T1 –meeting on 30 March to be changed to an Executive meeting
- Andrew to update website

9. DATE OF NEXT MEETING:

Monday 9 March 2026 (AGM) at 17.30

10. MEETING CLOSE

Meeting closed at 6:30pm