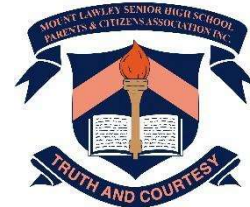




**SVAPA Parent Support Group
Minutes of Term 2 Meeting 2
Thursday 5th June 2025
in Green Room of Tricycle Theatre**



Meeting opened at 6.30pm

Attendees

Mandy Greenman	Kristy Riches	Katherine MacArthur	Shahna Gallagher	Eleanor Peters
Cassie Netolicky	Mirian Moretti	Laura Rosher	Srinivas Kidambi	Mitchell Whelan
Tracey Keary				

Apologies

Julie Eglin	Rebecca Thomson	Michelle Lehmann	Danica Novakovic	Jen Wilkins
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Welcome, acknowledgement of country and introductions

I respectfully acknowledge the Traditional Owners of the land on which we are meeting today, the Yabbaru Bibbulman Noongar land, specifically in the area known as "Jinjeejerdup" which translates to "place of the honeyeater" and pay my respects to their Elders past and present.

Conflicts of interest

None

Minutes of Previous Meeting

Motion by Kristy moved to pass the minutes of the previous meeting, seconded by Tracey, all in favour.

Lawley Art Auction (LAA)

Sign-up Genius is up and running. Class representatives to continue to post encouraging volunteers and attendance on the night.

Actions Arising from Last Minutes

- It was decided to forego investigations into the 2023 and 2024 Midsummers video and to focus on ensuring we capture 2025. Mitch to investigate outsourcing contacts. Class representatives to write communication to carers asking if anybody is (or knows of) a videographer.
- We would like to thank Rebecca Thomson for providing handover notes for Midsummers.
- Kristy has spoken with Mary Street Bakery who are providing baked goods for the bake sale at Midsummers. Sign-up Genius has secured volunteers for the three production nights to collect and deliver to the school. Eleanor suggested confirming there are no toasted sandwiches in the contribution from Mary Street Bakery to ensure nothing needs to be cooked. Kristy to reach out to Mary Street Bakery for confirmation.
- Mandy confirmed the total raised at last year's Midsummers bake sale was \$902.
- We will need two eskies for drinks (water, milk and juice).
- We will need to buy coffee, tea, hot chocolate, milk, ice, and cups.
- Sign-up Genius has been set up for roles of
 - Stall coordinator to set up and decorate, buy ice and drinks, fill urn and turn on (3pm, then reduce heat if hot enough at 5pm).

- Sweet treat bakers
- Savoury bakers
- Stall attendees
- We will need one or two year 8 parents to be on call for tech weekend 28th and 29th June 8:30am to 5pm. They will also need to coordinate the ordering and delivery of pizzas and purchase of juice and snacks. Eskies will be needed. Ice and snacks to be dropped off Saturday morning. Catering is to be for 50 people, with pizza delivered at 12:30pm on both days.

Treasurer's Report

Balance as at 05/06/2025 - \$42,042.36

Committed funds - \$38,978.28

Full report attached below

Teachers Report

Teachers have been busy marking portfolios for next year's intake of SVAPA students and will have this completed and portfolios returned in the coming weeks. Mitch confirmed costumes and sets for Midsummers are in planning, with design projects starting next week. D&T are building saloon doors. Mitch would like to lock in filming for this year, hopefully with help from somebody within the community after the class representatives put a call out on Genius Sign-up. A new ticketing system has gone live with a different link for each night. Tickets are \$15 per adult with a group ticket option of \$10 per adult. Mitch is to check Laura Rocher's booking to ensure two groups have not been booked. The system is new, set up outside of school, and is slightly convoluted. Mitch is going to set up a projector showing a Western film in the foyer for production nights. It has been decided to leave lighting as is and point in a different direction. Mitch has some decorations that can be used however, committee will need to come up with Western themed decorations. The decorations can be set up tech weekend with final touches added by the stall coordinator each night.

General Business

- P&C are purchasing a Google Workspace licence so sub-committees can use Google Meet for online meetings. PSG will then need to transfer existing Dropbox files to Google. Yvette advised this is still in progress.
- Motion S2025.06.01- Motion to fund Term 3 Year 7 and 8 workshop days for \$900 each. Total motion cost is \$1800. Raised by Mandy Greenman. Seconded by Cassie Netolicky. All in favour.
- Motion S2025.06.02 - Motion to fund Term 3 Year 9 early morning classes, \$900. Raised by Mandy Greenman. Seconded by Kristy Riches. All in favour.

Future Financial Motions Required

- Hannah Davidson provides Assistant Director services for MSND and also early morning classes etc. The invoice for 2024 was \$4000. The invoice has not been received yet for this year but it is assumed the cost will be about the same.

Other Business

Meeting closed at 8pm

Next meeting Term 3, Thursday 7th August 2025

T2M2 SVAPA Treasurer's Report – 5/06/2025

1. Current Financial Position

Balance as at 05/06/2025 - \$42,042.36

Committed funds - \$38,978.28

Balance at Bank as reported at T2M1			\$42,006.28
Income since last report:			
01/06/2025		Interest	\$36.08
Total Income since last report;			\$36.08
Payments made since last Meeting:			
Total Payments Made since last report;			00
Starting Balance + Total Income - Total Payments Made:			\$42042.36
Bank Balance 5th June 2025 from Reconciled Xero Report			\$ 42042.36

2. Access

I still do not yet have banking access and cannot process any payments.

There is a general P&C meeting on Monday 9th June and I am hoping to attend that meeting to find out what the hold up is.

3. Reporting back on money Raised by "Bake Sales" in 2024

WAMED Bake Sale - Square Sales	\$145.13
WAMED Bake Sale - Cash Sales	\$204.00
WAMED Total	\$349.13

MSND Bake Sale - Square Sales	\$583.55
MSND Bake Sale - Cash Sales	\$319.40
MSND Total	\$902.95

4. Unpaid Motions

The following motions are ready to be paid as soon as access is granted by P&C, and for some motions there will then be a portion of the funds to be released

- Motion S.2024.07.31.02: Food for SVAPA Rehearsal – Midwinter Night's Dream, \$500. (*\$392.90 to be reimbursed to Bek and \$108 to be released*)
- Motion S.2024.07.31.07: SVAPA Year 9 Graduation Breakfast & Slideshow (Motion was for \$1150 in total = Breakfast \$650, Slideshow \$500. I have received receipts from Bek totaling \$237.40 which seems to be for decorations, not food. **Need to check with staff/members if any more money was spent? If not, can the remaining \$912.60 be released?**)

- Motion 2024.11.21.04: Fairy Floss Machine hire and consumables for Arts Festival Day 2025, \$400. (*\$258 to be paid to Bek, with \$142 to be released*)
- Motion S250320-1: Reimburse Music - Square from 2024 Sundowner, \$2514.96
- Motion S250320-2: Reimburse Music - Square from 2025 Camp Rock Bake Sale, \$111.82

I have not received any invoices for the following motions. I think some of these would usually be processed directly via the school office:

- Motion 2024.1.1.2: Semester 2 Saturday Master Classes (2024), \$1500
- Motion 2024.1.1.4: Arts Day Festival – *Big Hoo Haa & Junkadelic* 2024, \$1700
- Motion S.2024.07.31.04: Food for Tiny Works
- Motion S.2024.07.31.03: Year 7 & 8 Art Exhibition – Art Supplies, \$3000
- Motion S.2024.07.31.06: SVAPA Media/Screening Night – November 2024
- Motion S.2024.07.31.08: SVAPA End of Year Student Awards
- Motion S.2024.07.31.09: Food for SVAPA Planning Day

6. Motions that we are awaiting further information on:

Motion 2024.1.1.8: Complicite Workshop – SVAPA Tour – \$3,750

No invoice has been received but we may need to wait for Moya's return to know if this Workshop went ahead

Motion 2023.2.1.4: Year 8 Midsummer Night's Dream Production & Editing of Video – \$500.

No invoice has been received and it is not clear if the editing was ever done.

7. New Financial motions required

Motion to fund Term 3 Year 7 and 8 workshop days instead for the same cost as usual which is \$900 each.

Motion to fund Term 3 Year 9 early morning classes, which will be for Tiny works prep, at the usual cost of \$900.