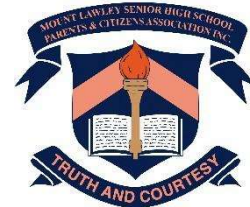




**SVAPA Parent Support Group
Minutes of Term 2 Meeting 1
Thursday 15th May 2025
in Green Room of Tricycle Theatre**



Meeting opened at 6.30pm

Attendees

Mandy Greenman	Julie Eglin	Mirian Moretti	Shahna Gallagher	Andrea Cook
Peter Cardy	Tracey Keary	Michael Ahumada	Michelle Lehmann	Cassie Netolicky
Kirsty Riches				

Apologies

Rebecca Thomson	Genevieve Wilkins	Eleanor Peters	Katharina Moeller Lima	Keryn Bradbury
Kate Vas	Bonnie Brown	Laura Rosher	Gill Harrowfield	

Welcome, acknowledgement of country and introductions

Thank you to Cassie Netolicky for conducting the Acknowledgement of Country.

I respectfully acknowledge the Traditional Owners of the land on which we are meeting today, the Yabbaru Bibbulmun Noongar land, specifically in the area known as “Jinjeejerdup” which translates to “place of the honey eater” and pay my respects to their Elders past and present.

Thank you for taking the time to be here today. Whilst in this meeting, we encourage everyone to keep in mind the Mount Lawley High School values of excellence, learning, perseverance, and respect. The school embodies these values in its approach to teaching and learning and its connectivity to students, teachers and parents.

Conflicts of interest

None

Minutes of Previous Meeting

Motion S2025.05.01, Motion that the minutes (2025 T1 M2) were true and accurate. Raised by Mandy Greenman. Seconded by Cassie Netolicky. All in favour.

New memberships & Payments

Peter Cardy, Andrea Cook and Michael Ahumada paid the \$1 membership. Kirsty will deliver the paid membership fees to the P&C at the meeting on 9th June 2025.

Actions Arising from Last Minutes

- Dijon was investigating the missing USB of Matt Langfield video. It is thought that this is relating to a motion from back in 2023 to allocate funding to Midsummers video editing for \$500 with the video to be used for promotion. Shahna has a list of students that did filming that she will investigate. Matt is unsure what this relates to.
- Motion made in term 4 2024 to pay \$1600 Amanda Humphrey - \$1824 invoice for this year. Not sure if pass motion to increase old motion or make new motion. Decision was made to release the previous motion and make a new motion as this may make the accounting/payment easier.
- **Motion to release Motion 2024.11.21.06**, being for \$1600 to pay Amanda Humphrey's Photography in 2025
- **Motion S2025.05.02** - Motion to pay Amanda Humphrey's Photography \$1824 for photography services in 2025. Raised by Mandy Greenman. Seconded by Cassie Netolicky. All in favour.

Treasurer's Report - See Report

Current Balance as at 13/05/2025	\$42006.28
Committed Funds	\$36654.28

Fairy Floss stand at the Arts Day Festival

Cash Sales	\$1031
Square Sales:	\$439.11 (after fees)
Total Sales:	\$1470.11
Expenses:	\$258.00
Profit:	\$1211.11

Cash was counted and signed for by Rowena Smith and Amanda Greenman.

Teachers Report

Shahna advised the school has taken part in many ANZAC services as stated in the recent newsletter, with the Indigenous service still to follow, comprising year 9 students and choir students. There is a small group of choir due to the logistics of the marquee.

Year 8 Midwestern rehearsals are going well with the students learning line dancing and Nutbush dance for warmups.

Apologies for the cancellation of the early morning class due to illness.

Year 9 workshop and end of term plans are underway. Looking to have the early morning class resume, switched with year 7 and 8, next semester.

There are plans for a year 7 and 8 workshop day in the second semester. This will continue to be trialed however, it seems to be working well.

Midwestern Nights Dream

It has been highlighted that we don't have many meetings prior to having preparations in place for MND. Kirsty is going to approach Rebecca Thomson regarding a run sheet or procedures.

Mary Street Bakery will need to be approached to see if they can donate some baked goods.

Mandy will look at how much was raised last year.

Tracey to approach Rebecca Thomson to ask for access and procedures for Sign Up Genius. Then Monique can add her as an administrator.

It was decided that year 7 parents should assist with the bake sale, while year 8 parents assist with all other elements. This gives the year 7 parents an introduction of how everything is run for the following year and the year 8 parents a chance to assist their children. Class reps will need to communicate this with the parents and share a link to sign up genius.

- **Motion S2025.05.03** - Motion to fund up to \$1500 for MND supplies. Raised by Mandy Greenman. Seconded by Cassie Netolicky. All in favour.
- **Motion S2025.05.04** - Motion to fund up to \$600 for food and drinks at MND rehearsals for volunteers. Raised by Mandy Greenman. Seconded by Julie Eglin. All in favour.

General Business

- P&C are purchasing a Google Workspace licence so sub-committees can use Google Meet for online meetings. PSG will then need to transfer existing Dropbox files to Google. Yvette advised this is still in progress.

Lawley Art Auction (LAA) - PSG SVAPA Representative – Monique Herbst and Louise Aston

Monique and Louise highlighted that the mission statement for LAA is to maximise fundraising revenue to provide benefits to the students for extra opportunities. The main revenue collection points are through the auction night, selling art and via sponsorship dollars. Funds are split 50/50 between the music and SVAPPA committees and used to purchase equipment, create masterclasses, provide festival tickets, SVAPA productions, event photography, lighting and sound etc. LAA raised \$22000 for each committee last year.

However, LAA has noted challenges. There is a historically low attendance and engagement from the Mount Lawley community. There are 2000 students, 400 music & SVAPA students. There were 200 people in attendance last year. Of those, 115 were bidders, some were artists and sponsors. This means there were very few parents supporting the program. There is a concern that parents do not see tangible links with how funds are spent.

There is a concern that the auction is seen as something for older people, that art is expensive. We need to change those perceptions. It needs to be known as a fun event with affordable original art by local artists. LAA is looking to broaden the scope of the night beyond it being just an auction.

A priority needs to be for the promotion of parents to assist by buying raffle tickets, attending the event even if just to buy drinks at bar and enjoy the celebration of the arts education our children are lucky to receive.

LAA already have \$18000 confirmed in fundraising and it is expected the cash profit from the raffle will be in the vicinity of \$12000. LAA is aiming to fundraise \$28000 - \$30000 before the auction night.

To protect the current sponsorships in place, there needs to be more visibility for the sponsors throughout the entire year, and we need to entice new bidders. This needs to come via more Instagram and Facebook posts, flyers on all chairs at upcoming music concerts, push more messages through the school.

LAA is seeking support from music and SVAPA committees to highlight how the funds affect children. Pull up banners for high value sponsors should be used at all productions. It is hoped class reps will start sending out messages regarding attendance and raffle tickets etc. It is thought going forward LAA won't need as many volunteers, so hopefully those that would've previously volunteered will still go to the event.

LAA requested senior graduates to help with the younger students to carry art who have more ability to read a room so the art is carefully showcased.

Action – Shahna to consider viable options for senior graduates who can assist. Cassie to draft a write up regarding the need for support which is to be sent by all class reps.

Other Business

It was decided to not have a stand at WAMED. It is not our core business. It is burdensome to provide volunteers, particularly as it is over a long weekend,, and would need to have a volunteer with an RSA for each of the three nights. The SVAPA parents already have a very busy term with MSND and LAA. Kristy has declined the invitation.

P&C have requested a log of all volunteer hours. Kirsty will maintain.

The date for the next SVAAPA meeting coincides with the river cruise. Date will be changed to 5/6/25. It is asked that some of the parents attending (or dropping off and collecting students) hand out LAA flyers.

Meeting closed at 8pm

Next meeting Term 2, Thursday 5th June 2025

T2M1 SVAPA Treasurer's Report – 15/05/2025

1. Current Balance as at 13/05/2025 - \$42006.28

Committed Funds \$36654.28

Balance at Bank as reported at Term 1 Meeting 2			\$41,951.32
Income since last report:			
01/03/2025		Interest	\$39.69
12/03/2025		Square Deposit - T-Shirts	\$48.90
01/04/2025		Interest	\$37.78
06/04/2025		Square Deposit - Fairy Floss Stand Arts Day	\$439.11
30/05/2025		Transfer Cash Sales - Fairy Floss Arts DAY	\$1,031.00
01/05/2025		Interest	\$36.98
Total Income since last report;			\$1,633.46
Payments made since last Meeting:			
12/02/2025	Motion S20241121-16	Blue Print Screen Art	\$1,578.50
Total Payments Made since last report;			\$1,578.50
Starting Balance + Total Income - Total Payments Made:			\$42,006.28
Bank Balance 13th May 2025 from Reconciled Xero Report			\$42,006.28

2. Access

I now have access to Xero so I can see the account and I have reconciled the incoming amounts.

I do not yet have Commbank access

I have been advised by the P&C Treasurer:

- not to process any payments until I have had Xero training
- no date provided yet for when the training will occur.

I note that the P&C Treasurer is also new in the role this year and is having quite a headache being onboarded himself.

3. Fairy Floss Stand

What a blast! A blast of pink sugary sticky mess!

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Expenses:	\$258.00
Profit:	\$1211.11

Cash was counted and signed for by Rowena Smith and myself, Amanda Greenman.

Lesson learned:

We need a lot more \$1 and \$2 next time in the initial float, unless we can move to a bigger bag of floss and charge \$5.

4. Correct Motion Format: SYYYY.MM.#

The new PNC committee have made changes to the way that motions will be formatted, lodged and tracked. The new format is:

SYYYY.MM.#

5. Motions to be released

There are still a number of motions that I think may be released

Motion 2024.1.1.8: Complicite Workshop – SVAPA Tour – \$3,750

No invoice has ever been received. It is unclear if this Workshop occurred.

From the minutes of the meeting, 2024 T1M1;

'A very rare opportunity has been secured for SVAPA tour students and teachers to participate in a workshop with Complicite, an internationally renowned touring theatre company based in London. SVAPA PSG to fund the workshop which will give the tour teachers and students tools and frame work for creating devised work which will be passed on to all SVAPA students at next SVAPA work-shop. The amount is \$3500 which represents only 1.3% of tour costs that the SVAPA parents are paying. This experience will be highly regarded, give our program fabulous publicity and paves the way for future international tours to participate in one.'

Motion 2023.2.1.4: Year 8 Midsummer Night's Dream Production & Editing of Video – \$500

No invoice has ever been received. It seems that this work may not have occurred and so the motion can probably be released.

6. Unpaid Motions Requiring Invoices or payments.

A lot of the committed funds are from events that have already occurred in 2024. For some I have received invoices but I am unable to process payments yet due to the delay in onboarding by the P&C. There are other items that I have not yet received invoices for.

- Motion 2024.1.1.2: Semester 2 Saturday Master Classes
- Motion 2024.1.1.4: Arts Day Festival – *Big Hoo Haa & Junkadelic 2024*

- Motion S.2024.07.31.02: Food for SVAPA Rehearsal – *Midwinter Night's Dream*
- Motion S.2024.07.31.03: Year 7 & 8 Art Exhibition – Art Supplies
- Motion S.2024.07.31.04: Food for Tiny Works
- Motion S.2024.07.31.06: SVAPA Media/Screening Night – November 2024
- Motion S.2024.07.31.07: SVAPA Year 9 Graduation Breakfast & Slideshow (Breakfast \$650, Slideshow \$500)
- Motion S.2024.07.31.08: SVAPA End of Year Student Awards
- Motion S.2024.07.31.09: Food for SVAPA Planning Day