



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

Minutes of General Meeting

held on Monday, 17 November 2025

In the Conference Room (upstairs) in the Main Administration Building of the school

1. OPENING AND WELCOME

Opened at

ATTENDANCE

Louis van Aardt – President

Ana Santos – Vice-President

Ben Harvey – Secretary

Sangeetha Durgam – GAT convenor

Lesley Street – Principal

Michael Camilleri – Deputy Principal

Mei-ling Dickson – Board Rep

Andrew Lippiatt – Website guru

Nabil Luyer – Treasurer

Kristy Riches – SVAPA

convenor

2. APOLOGIES

Mirian Moretti, Louise Aston, Monique Herbst, Bek Ledingham

3. CONFLICTS OF INTEREST

Nil

4. MINUTES OF GENERAL MEETING

Minutes of meeting of 22 September 2025 – confirmed

5. MATTERS ARISING FROM LAST MEETING

5.1 Submission of ACNC 2024 Annual Information Statement – Secretary confirmed that AIS ready for submission subject to including details of other Executive members.

6. REPORTS (3-5 minutes except Principal)

6.1 School Principal (Lesley Street)

- Music department very busy every week; very fortunate with the dedication of the music staff and the quality/level of the various music groups
- 2026 Captains/Prefects have been selected
- Fifth Lawley Legends Induction ceremony on Friday 24 October
- Students representing school on Remembrance Day at State War Memorial in Kings Park and the Mount Lawley RSL Sub-Branch Service
- One of 10 students on the Premier's ANZAC tour to Darwin and Singapore is Yr 9 student Lucy

6.2 Treasurer Report (Nabil Luyer)

Managed to process a lot of invoices that came in, particularly from the school, over the last couple of week.

Seeking approval for reimbursement for payment of GoogleSpace account– approved

Very close to finalising opening of the Bendigo Bank accounts

6.3 President (Louis van Aardt)

- Will be speaking at the Y12 graduation
- Seeking input from Committee members re the composition of the bylaws that will capture the internal operations of the P&C which not included in the Constitution. Suggest content to include:
 - social media – policy/bylaws content including who has authority to post information
 - transition/succession for handover to new
- Working group/contributors to comprise Louis, Ana, Nabil, Mei, Kristy, Andrew
- 4 December forum for students to be held by Minister for Education and Patrick Gormon MP; Department of Education working on information for schools
- Y7 welcome BBQ on 24 February 2026

6.4 Vice-President – WACSSO (Ana Santos)

- Spoke to report
- Gathering info for a handover document for committee positions
- Apps – auditing the apps currently being used by committees to create a inventory/register and ensure that all apps available to all subcommittees; will be emailing subcommittees seeking info on types of app, who has access and admin rights; who has access to Squares
- Parent fundraising event in early 2026 – Quiz Night
 - suggested to hold it after Y7 welcome BBQ to help get parents engaged and P&C AGM on 9 March, sometime between 10 and 20 March
 - agreed that should be open to whole school rather than just Y7 parents in order to raise money for all students and therefore will be something that will benefit all students, not individual groups.

6.5 Secretary – Correspondence In/Out (Ben Harvey)

6.5.1 MLSHS email re P&C logo options

6.5.2 MLSHS email re Department of Education email distribution of WA Student Assistance Payment program remaining funds to P&Cs/P&Fs

Principal advised that this will be a letter addressed to the P&C next year attaching a cheque for remaining SAP funds i.e. funds remaining from the \$250 that every parent was entitled to receive from the State government – the government decided that leftover funds should be distributed between P&Cs

6.5.3 Area Safe Products

6.5.4 Asahi Beverages email

6.5.5 Astra Street Furniture emails

Approved for Secretary to unsubscribe from these types of promotional emails

Subcommittee reports

Discussed that subcommittee reports should be a summary of the activities of the subcommittees rather than meeting minutes – agreed that:

- subcommittee meeting minutes should be submitted to and reviewed/approved by the President and V-P (cc Secretary) prior to being uploaded to the P&C website
- as per cl. 18.7 of the Constitution, reports rather than minutes should be submitted to P&C general meetings and should reflect the key matters of the subcommittee and any motions
- this process to be included in the bylaws

6.6 Music Support Committee (Bek Ledingham) – Minutes attached

No report

Michael C provided information relating to a motion to approve \$5000 to bring a guest artist in residence to the school from the eastern states to work with the ensembles for a week leading up to the Festival of the Bands.

6.7 SVAPA Support Committee (Kristy Riches) – Minutes attached

Key matters:

- 8 successful applicants for the tiny works
- Y7&8 SVAPA camp and Y7 2026 welcome night for parents both a great success
- Need a new Treasurer
- Y7 workshop day enjoyed by all
- SVAPA masterclass to be held this Saturday morning with two guest artists
- Noted that Mandy Greenman (outgoing Treasurer) has done an amazing job sorting things out;
- final meeting for the year next Thu

6.8 GAT Support Committee (Sangeetha Durgam) – Minutes attached

- Movie fundraiser no longer happening due to the timing of the movie as only Windsor Cinema and not either of the two cinemas closer to MLSHS available; look to hold a fundraiser next year
- Considering potential online fundraiser also for next year
- Set up GAT P&C Facebook page – any postings will come to the P&C first e.g. fundraising events

6.9 Lawley Art Auction Committee (Louise Aston/Monique Herbst) – Minutes attached

- No report

6.10 School Board (Mei-ling Dickson) – Report attached

- Spoke to report
- Noted that, given the improvements in the operations of the P&C, particularly its processing of motions and payments, and the fact that can have separate Executive meetings, discussed that:
 - P&C meetings can be reduced in 2026 from 7 to 6 in line with the five Board meetings plus an additional meeting in term 1;
 - include in bylaws the ability to have out of session resolutions

6.11 Parent Engagement committee (Mirian Moretti)

- No report

7. MOTIONS

- Noted that general operating expenses don't need to be included in the motions register
- Uniforms commission
 - Principal advised that uniforms commission is paid into the school's account and will be \$26,469 however it is for the P&C to determine how it should be spent;
 - suggested that pay for next year's school diaries out of this funding;
 - P&C to advise Principal next year as to how to spend the remainder e.g. books/resources for library, seating for kids in different areas, sporting equipment, homework club
 - Motion: to approve payment of the diaries out of this commission – motion passed unanimously
- All other motions passed unanimously

8. GENERAL BUSINESS

8.1 P&C logo – agreed that the third logo should be adopted;

- school will now provide a copy to the P&C (can be used for the bylaws)

8.2 2026 meeting dates

- As per discussion noted above, propose having two meetings in T1 and then one in each remaining term
- Exec meeting to discuss dates and then email final dates to Deputy Principal

9. DATE OF NEXT MEETING:

Monday 16 February 2026 at 17.30 in the Conference Room (upstairs) in the Main Administration Building of the school

10. MEETING CLOSE

Meeting closed at 7:06pm