



Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: www.mlshspc.org.au

AGENDA for GENERAL MEETING to be held on Monday, 22 September 2025

In the Conference Room (upstairs) in the Main Administration Building of the school

1. OPENING AND WELCOME

Opened at 5:36pm

ATTENDANCE

Louis van Aardt –President

Ana Santos –Vice-President

Sangeetha Durgam –GAT convenor

Monique Herbst– LAAconvenor

Michael Camilleri –A/Principal

Ben Harvey –Secretary

Mei-ling Day –Board Rep

Kristy Riches –SVAPA convenor

Louise Aston – LAAconvenor

Nabil Luyer –Treasurer

Bek Ledingham–Music
convenor

Brad O’Dea –Member

2. APOLOGIES –Membersto advise of any apologies

Lesley Street, Louise Aston, Amanda Greenman, Andrew Lippiatt, Miriam, Nur Brkich

3. CONFLICTS OF INTEREST

Nil

4. MINUTES OF GENERAL MEETING

Minutes of meeting of 25 August2025 – confirmed

5. MATTERS ARISING FROM LAST MEETING

5.1 Treasurer to submit ACNC 2024 Annual Information Statement – Secretary following up with ACNC

6. REPORTS (3-5 minutes except Principal)

6.1 School Principal (Michael Camilleri, A/Principal) – attached

- Term 3 – like every term – is flat out! A lot of music activities in this term.
- Held two school camps this term although note that the costs are increasing significantly and impacting students being able to attend. Suggestions that:
 - P&C could make a donation to the school to help offset the costs of the camp for both for all students and individual students who in particular need;
 - Include option for parents to contribute higher amount to help subsidise other families.
- 70th anniversary celebrations
- Honour Society – 25 outstanding students inducted in recognition of academic achievement.
- Year 11 mocktail evening
- House Athletics Carnival
- Y12 Leavers Week

6.2 Treasurer Report (Nabil Luyer)

- Bendigo Bank – will be filing the forms this week; other Executive members will need to go in to branch to identify
- Once main bank accounts established, will give forms to sub-committee treasurers so they can provide access
- Any subcommittee transactions will be via Square into main P&C account and then will do journal transfers into the relevant sub-committee’s account.

6.3 President (Louis van Aardt)

- No update

6.4 Vice-President – WACSSO (Ana Santos)

- WACSSO eNews
- Will be providing info via Facebook page to parents about P&C meetings and news

- Discussion with Louise and Miriam about fundraising event for new Y7 parents next year
 - A/Principal offered new MLSHS P&C communications officer
- 6.5** Secretary – Correspondence In/Out (Ben Harvey)
- 6.5.1 20250829WACSSO eNews
 - 6.5.2 20250918 ACNC comms re need to lodge Annual Information Statement
- 6.6** Music Support Committee (Bek Ledingham)– attached
- Have been spending and passing motions for 2026 expenditure
 - Bought some new instruments and will be developing an inventory
 - Will be holding a sundowner for which wanting donations, sponsors and volunteers
 - Query whether have a standard letter from the P&C asking for support – Monique offered LAA standard letter and noted that the school can provide a support letter
- 6.6.1 Music proposal - Play It Forward instrument donation program (Brad O’Dea)
- Asking members of community to donate unused instruments
 - Some things can’t be accepted e.g. upright pianos) and usually get several of same kind of instruments (guitars)
 - Very little cost – speaking to The West and RTR FM about promotion
 - Varied quality – can be made available/sold to students (first) or members of the public if school doesn’t want them
 - Great support within MSC and Music dept will sort storage
 - Opportunity for plaques to recognise donations to be put on the wall – in the UK donations increased substantially when plaques were put in place
 - Will be approaching music stores for donations e.g. guitar strings
 - Can offer excess instruments to Fair Game who can provide to remote communities
 - Suggestion that could use the LAA website initially for the selling of instruments
 - P&C offered general support for the proposal and for it to be progressed.
- 6.7** SVAPA Support Committee (Kristy Riches) – attached
- Weekend workshop changed to T4 due to clashes with multiple sporting finals
 - Tiny Works rehearsal schedule being worked on
 - Jazz and vocal concert featured various SVAPA students with choir festival this weekend
 - SVAPA camp on 26-28 Oct – email sent to parents
 - Y9 parents taken on organising of Y9 graduation
 - Welcome night for 2026 parents in planning process
 - Reviewing Midsomer’s program
- 6.8** GAT Support Committee (Sangeetha Durgam)– attached
- Movie fundraiser – aiming for Luna and Wicked 2 at Windsor Cinema subject to resolving issues around promotion that ties in with official release of the movie
 - Also considering potential online raffle fundraiser – noted that need to obtain (buy) a permit from Racing, Gaming & Liquor (if prizes below \$200)
 - Established GAT P&C Facebook page and will discuss with Ana how to link to the P&C FB page
 - Noted that any costs associated with expenditure will need P&C approval
 - Suggestion that low cost expenditure should be able to be approved by P&C subcommittees without requiring a motion via inclusion in the bylaws –
ACTION: Louis to incorporate this suggestion into draft bylaws
- 6.9** Lawley Art Auction Committee (Louise Aston/Monique Herbst)
- No report
- 6.10** School Board (no Board meeting since last P&C GM)
- No report
- 6.11** Parent Engagement committee (Mirian Moretti)
- No report

7. MOTIONS

All motions approved

8. GENERAL BUSINESS

8.1 School has employed a new comms officer who will be reviewing website, branding etc

- Has developed three options for P&C logo
- Will put a poll on P&C Facebook for parents to vote

8.2 P&C fundraiser opportunity (Louise)

- Approached a few different companies for a general quiz – have a range of different costing models and products – and suggesting Quiz Meisters as have experienced
- Have approached Inglewood football club as a venue which has offered no booking fee with cost of \$450 for 3 bar staff, table cloths however they would earn the funding through the bar.
- Total proposed cost of Quiz Meisters option would be \$1865.
- Date in term 1 2026 to be determined and to be coordinated with school
- Comms to be sent out(e.g. Facebook) seeking volunteers

DATE OF NEXT MEETING:

Monday 17 November 2025 at 17.30 in the Conference Room (upstairs) in the Main Administration Building of the school

9. MEETING CLOSE

Meeting closed at 18:58