



## Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: [www.mlshspc.org.au](http://www.mlshspc.org.au)

### Minutes of P&C General Meeting

Monday, 9 June 2025

Conference Room, Main Administration Building, MLSHS

#### 1. OPENING AND WELCOME – 5.41pm

##### ATTENDANCE

Louis van Aardt - President  
Ben Harvey - Secretary  
Michael Cammilleri - Associate  
Principal  
Sangeetha Durgam - GAT  
convenor

Ana Santos - Vice-President  
Kristy Riches - SVAPA  
convenor  
Louise Aston - LAA convenor  
Monique Herbst - LAA  
convenor

Nabil Luyer - Treasurer  
Mirian Moretti - Music  
convenor/PEC  
Nur Brkich – GAT Convenor  
Andrew Lippiatt – Website  
Admin

#### 2. APOLOGIES

Lesley Street, Helen Goldsmith, Minnie Tran, Mei-lin Day, Yvette Sholdas,  
Mandy Green, Dijon Summers

#### 3. CONFLICTS OF INTEREST

Nil

#### 4. MINUTES OF GENERAL MEETING

Confirmation of minutes of meeting of 7 April 2025 – approved

#### 5. MATTERS ARISING FROM LAST MEETING – NIL

#### 6. REPORTS

##### 6.1 School Principal (Lesley Street)

Noted that Lesley an apology

##### Michael C

Arthur Leggett State funeral held since last meeting, first in 60+ years. MLSHS represented by Lesley, Michael and school captains. Lesley and Michael then went to personal funeral.

Week before funeral had annual commemorative event at State war memorial

Will be making special memorial presentation to both of Arthur's daughters as well as one in AL library at the school; school will be ensuring his legacy continues.

School going through process of introducing Compass program which will be installed in all schools across the State – State DoE info management system; up and running from start of next term; will impact all info systems over time including behavioural and attendance systems and replace existing school database; will subsequently manage finances and timetable

Staff from contributing PS and MLSHS staff will be meeting with Justin Coulson, psychologist and author, re building resilience; will also make a session available to parents once confirmed with ECU as to availability of lecture theatre

##### 6.2 Treasurer Report (Nabil Luyer)

No report due to ongoing issues accessing CBA. CBA letter sent but not initially received. Nabil will be going into CBA to resolve and finalise and will then meet with Treasurers to look at streamlining issues. Everyone should have Xero access but can't be fully utilised until CBA issues resolved.

Once issues resolved will be able to provide authorisation access to those who need it.

Accounts for payments (don't require motions as operating expenses from general account)  
– WACSSO invoice

Noted the need for minor reimbursements required to Yvette and Nabil.

### **6.3 Presidents' report (Louis van Aardt)**

Spruiking Arts Auction

### **6.4 Vice-President – WACSSO (Ana Santos) – attached**

Ana spoke to her report.

### **6.5 Secretary – Correspondence In/Out (Ben Harvey)**

- (i) Helen Goldsmith resignation
- (ii) Bubble Tea promo material;
- (iii) P&C WACSSO stickers
- (iv) ACNC email 2024 re Annual Information Statement – Treasurer to action
- (v) Associations Online email re Annual Information Statement – Secretary to action

**6.5.1 Action: Treasurer to submit ACNC 2024 Annual Information Statement by 30 June 2025**

**6.5.2 Action: Secretary to submit Associations Online 2024 Annual Information Statement by 30 June 2025**

### **6.6 Music Support Committee (Mirian Moretti) – attached**

Understand donated baby grand piano is working well

MSC concern that the donated piano been mixed up with purchase of a grand for which fundraising been undertaken for a long time and business case prepared.

Refer to 17 Feb 2025 meeting where Kieran raised concerns by one or two parents re the purchase of the baby grand. Seeking formal reply to that motion. The calibre of the sound of the donated piano, having regard to the new premises at ECU, needs to be through the new piano and ensure appropriate quality of sound.

Investigated whether can get a better interest rate for the \$100,000 sitting in MSC account.

Andrew Lippiatt noted that the grand piano will benefit many other students including choirs, orchestras and ATAR specialist students who need an accompanist.

At last MSC meeting on 5 June 2025 Dijon and Michelle identified that still need for the grand piano that is proposed to be purchased.

Noted that motion in 2024 that addressed the issue of the donated baby grand piano was discussed. Ana to check whether a motion was passed or just discussed in 2024 and to be clarified at the next P&C meeting.

**6.6.1 Action: VP to confirm status of baby grand piano motion in 2024**

### **6.7 SVAPA Support Committee (Kristy Riches)**

Two meetings since last P&C meeting. Three new members have joined – fees provided to Nabil and names provided to Ana for updating membership list.

Promoting the Lawley Art Auction. Midsomer's Night's Dream is currently main focus with cake stall fundraiser to be held at the three performances. Mary St Bakery is going to donate end of day goods as well as 30 doughnuts for each night to raise funds.

Approximately \$42,000 in accounts with approximately \$38,000 in committed funds. Will need to raise financial motions at the next P&C meeting on 30 June for MND performances.

Several financial motions passed in 2024 and will need to be paid once CBA issues sorted.

## 6.8 GAT Support Committee (Sangeetha Durgam)

Meeting on 14 May. This terms fundraiser is laser tag on 15 June. 41 tickets sold – expecting ~70 students. Flyer posted on the P&C website. Requested that flyer be placed on the MLSHS website – Sangeetha to forward flyer to Andrew L.

Andrew to send email to all parents from P&C website.

\$4714 opening balance. \$4964 as of 6 June 2025. Xero reconciled.

Notes that members of the subcommittee have to be endorsed by the P&C.

G2025.05.01	GAT	2025-05-14	That \$1,700 be allocated for the laser tag fundraiser
G2025.05.02	GAT	2025-05-14	That \$700 be allocated for a debating coach

Motions: seconded by Nabil; passed unanimously.

### 6.8.1 Action: Andrew Lippiatt to email all parents re laser tag fundraiser

## 6.9 Lawley Art Auction Committee (Louise Aston/Monique Herbst) – attached

Auction in two weeks; everything tracking well; 88 artworks in auction and 90 in the urban gallery (available on LAA website). Urban gallery works can be purchased before the night.

Already over 1000 volunteer hours to date. Sign-up genius for volunteers on the night although short on people with RSAs. Two more meetings prior to the night.

L2025.04.29-21	LAA	2025-04-29	Financial motion to increase spend on catering to an estimated amount of \$1000.
L2025.04.29-22	LAA	2025-04-29	Motion to amend the LAA “Terms of Reference”. Specifically, changes to the wording of point 2.1 and point 8. Motion to amend the LAA “Terms of Reference”. Specifically, changes to the wording of point 2.1 and point 8. Amend point 8 (Quorum) with: A quorum shall comprise 8 members of the current membership of the committee.
L2025.05.27-23	LAA	2025-05-27	Financial Motion for payment of artists as per artist entry terms and conditions. Estimated at 60% of final auction and gallery sales.

Re L2025.05.27-23, 2024 payment to artists \$20,849. Maximum payment this year would be about \$60,000 – hard to estimate however have a commitment to pay the artists as soon as possible after the auction.

Noted that artists don't invoice however the amounts paid out are tracked. Can have option of 60-40 split (artist-LAA) however 50% have taken up the option of the 50-50 split that was offered.

Motions passed unanimously

LAA Treasurer's report - \$31,000 in available funds; noted that Treasurers still don't have CBA access and have several invoices that need to be paid, including over \$2000 for reimbursement to LAA members.

Motions have been approved, the issue is that Treasurers can't access Commbiz so will need P&C need to pay the funds. Nabil will be discussing CBA issues with the Treasurers and consider transferring to a different bank.

Nabil advised that all payments should be forwarded to him and he will process and arrange for payment.

Noted that the ongoing issues with payments are a significant disincentive for parents to volunteer.

LAA formal complaint about payment processes and delays – complaint discussed and acknowledged.

**6.9.1 Action: LAA invoices to be forwarded to Treasurer who will arrange for payment**

**6.10 School Board (Mei-Ling Day) – attached**

Report noted

**6.11 Parent Engagement committee (Mirian Moretti)**

Concern about the negative feedback from parents about the funds to be spent on the grand piano.

Discussion about how to encourage parent engagement, noting that MLSHS has a larger number of committees compared to other schools.

Suggestions of a movie night on the oval, bogan bingo, quiz night.

Noted that need to get the parents in to help organise these events.

Michael offered to send out a Connect notification once event identified.

All reports adopted.

**7. GENERAL BUSINESS**

Nabil: Motion for P&C to change banks – to be considered at the next meeting.

Suggestion that Bendigo Bank as the local bank be considered to become the P&C's bank

Nabil asked that all Treasurers send payments required to be made to him asap and he will follow up – need for motion, invoice and sub-committee minutes (which will be linked to the motion tracker)

Helen Goldsmith resignation from Executive – Helen's enormous contribution to the P&C acknowledged and noted.

Noted that Constitution doesn't say anything about how an Executive member can be resigned. The ability for Executive members to resign from the Executive Committee will be reflected in the proposed bylaws to be drafted by the President. Noted that the resignation is only from the Executive and not from P&C itself and remains a member.

**7.1 Motion to be moved at next General Meeting for P&C to consider changing banks**

**7.2 Action: Sub-Committee treasurers to forward to Treasurer any outstanding invoices/amounts required to be paid for Treasurer to arrange payment**

**DATE OF NEXT MEETING:**

Monday 30 June 2025 at 17.30 in the Conference Room (upstairs) in the Main Administration Building of the school

**8. MEETING CLOSE**

Meeting closed at 7.19pm.