



Minutes of P & C General Meeting

7th April 2025

Held: In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High School.

Meeting Opened: 5:30pm

ATTENDANCE

Louis van Aardt - President	Ana Santos - Vice-President	Nabil Luyer - Treasurer
Ben Harvey - Secretary	Mei-Ling Day - School Board	Lesley Street - Principal
Michael Cammilleri - Associate Principal	representative	Mirian Moretti - Music convenor/PEC
Bek Ledingham - Music Treasurer	Kristy Riches - SVAPA convenor	Dijon Summar - Teacher in Charge of Music
Sagneetha Durgam - GAT convenor	Louise Aston - LAA convenor	Kieran Looby
Brad O'Dea - Committee member	Monique Herbst - LAA convenor	
	Minnie Tran - Executive Member	
	Joli Heudez - Member	

GUESTS

N.A.

APOLOGIES

Helen Goldsmith
Nur Brkich

Yvette Sholdas

Andrew Lippiatt

ITEM	ACTION (name)
1. OPENING AND WELCOME	
2. APOLOGIES - Members to advise of any apologies	Louis van Aardt
3. CONFLICTS OF INTEREST	
4. MINUTES OF GENERAL MEETING Confirmation of minutes of meeting of 10th March 2025 Resolution: That the minutes of the meeting of MLSHS P&C Association held on 10 March 2025 at MLSHS be taken as read and confirmed as a true and accurate record. Minutes approved	
5. MATTERS ARISING FROM LAST MEETING – NIL	
6. REPORTS	



<p>6.1. Principal's Report</p> <p>Resolution: That the attached Principal's report be adopted</p> <p>Additional Notes:</p> <p>Lawley legend Arthur Leggett died yesterday aged 106; spoken to daughters, working with Secretary from ex-POW Association and likely to be given a State funeral; was interviewed by ABC radio this morning; Geof Parry doing a tribute on Channel 7 news tonight; Arthur had a 29 year association with MLSHS and was known by 1000s of students</p> <p>Noted that sent everyone a note about the gift of a baby grand piano so no longer need to set aside MSC funds for this purpose; the benefactor has now seen it in situ; the piano will be tuned in a few weeks</p>	<p>Lesley Street</p>
<p>6.2. Treasurer's Report</p> <p>Resolution: That the attached Treasurer's Report be adopted</p> <p>Additional Notes:</p> <p>Report circulated; still trying to tee up meeting with former Treasurer; still don't have access to bank accounts but will try to sort this asap; haven't been able to arrange auditor yet for this reason; will speak to previous Treasurer at NP PS; noted that the appointment of the auditor was supposed to have occurred at AGM so is urgent.</p> <p>Noted that could have an out of session executive meeting to ratify the appointment if need be.</p>	<p>Nabil Luyer</p>
<p>6.3. President's Report</p> <p>Resolution: That the attached President's Report be adopted</p> <p>Additional Notes:</p> <p>Thanked Helen and Yvette for their handover</p> <p>Identified a need for by-laws to capture all P&C rules, procedures and terms of reference; will draft a set and bring to next meeting for discussion.</p>	<p>Louis van Aardt</p>



<p>6.4. Vice President's Report</p> <p>Resolution: That the Vice President's Report be adopted</p> <p>Additional Notes:</p> <p>Gathering info re grants from WACSOO and elsewhere</p> <p>New Member for Mt Lawley has stated he may be able to provide some form of assistance for families in need and will also be able to donate \$500 bike/sports voucher to help raise money. Lesley noted that financial assistance will need to be assessed on a case by case basis.</p> <p>Training available for new P&C members</p> <p>Free online cyberbullying course from e-Safety Commissioner</p> <p>Noted that previously the P&C has not applied for grants and that the opportunity for this exists; Lesley suggested that the recommendation for the establishment of a grants group could be one for the parent engagement committee (PEC) once it's been established</p> <p>Mirian Moretti offered to be the convenor of the PEC – approved</p> <p>Lesley noted that PEC used to have its own website</p> <p>In terms of parents needing financial assistance, Lesley noted that the school isn't in a position to provide financial support other than through the option of a payment plan; P&C can provide assistance but cautioned against creating expectations that can't be met; query as to how people will know to ask – suggested that individual teachers will often be aware of parents who may need assistance; noted that P&C's role is to focus on the school community as a whole rather than individual families</p>	<p>Ana Santos</p>
<p>6.5. Secretary – Correspondence In / Out</p> <p>There was no correspondence to note</p>	<p>Ben Harvey</p>



<p>6.6. Music Support Committee's Report</p> <p>Resolution: That the attached Music Committee Report be adopted</p> <p>Additional Notes:</p> <p>AGM on 20 March very well attended – more people trying to sign as members than allowed to have (20); considering whether to increase number and, if yes, will need to bring to the P&C to approve change to terms of reference</p> <p>Ana noted that it is a WACSSO ToR so will need to check with WACSSO</p> <p>Kieran noted that maximum membership doesn't prevent parents from attending MSC meetings</p> <p>Noted that LAA ToR state that quorum needs to be 50% + 1 so need to be careful in terms of increasing the total number of members to avoid quorum issues in future. Louis noted that Constitution doesn't limit the number of members that can be part of a subcommittee.</p> <p>Re outstanding invoices from the school due to various irregularities – Lesley requested Kieran to provide invoices directly to her so that can resolve them asap, whether haven't been received or haven't been raised. Kieran advised that also haven't received invoices for services provided to the MSC in 2023</p> <p>Re baby grand piano, now have >\$100,00 in bank that is now available and uncommitted funds of \$60K; music department has identified a list of non-piano instruments that would like to purchase and to which the grand piano funds can now be directed; will be discussed at next meeting (upper bounds of \$30,000).</p> <p>Looking to align meetings with P&C meetings to facilitate financial motions being endorsed by the P&C.</p> <p>One new motion re HR accompaniment for 2024 given budget has been exceeded – motion to allocate an additional \$1000</p> <p>Re new committee, voted for new Convenor Mirian Moretti, Helen Palussi returning as Secretary and Yvette Milligan is the new Treasurer</p>	<p>Keiran Looby</p>
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<p>6.7. SVAPA Committee's Report</p> <p>Resolution: That the attached SVAPA Committee Report be adopted</p> <p>1.1 SVAPA Support Committee (Kristy Riches)</p> <p>Meeting same night as MSC with 25 attendees and same issues as MSC in terms of number of members.</p> <p>Last Friday's arts festival – SVAPA fairy floss stall was very successful (and messy)</p> <p>Treasurer (Mandy) still not been onboarded (for same reason as Nabil)</p> <p>Motion S250320-1: Motion to reimburse the music sub-committee \$2,514.96 from 07/12/2024 being proceeds of the 2024 Sundowner held on 6 Dec 2024.</p> <p>Motion S250320-2: Motion to reimburse the music sub-committee \$111.82 from 17/01/2025 being the proceeds of the Camp Rock bake sale held on 16 January 2025.</p> <p>Motion S250320-3: Motion to allocate up to \$1,000 for 2025 sundry expenses and member reimbursements to ensure prompt repayment for committee-related expenses (e.g., fundraising events).</p> <p>Motion S250320-4: Motion to allocate \$676 to purchase lights for the SVAPA department at a cost of \$169 each x 4 = \$676. The lights will be used for multiple SVAPA events and performances.</p> <p>Motion S250320-5: Motion to allocate up to \$1500 to the Arts department to cover the costs of art materials and consumables to be used for Year 7-9 SVAPA art classes.</p> <p>All motions passed</p>	<p>N/A</p>
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<p>6.8. GAT Committee's Report</p> <p>Resolution: Report provided this morning. That the GAT Committee Report be adopted</p> <p>Additional Notes:</p> <p>Welcome BBQ on 9 March with \$313 raised</p> <p>Planning various activities in new couple of terms</p> <p>Next meeting 14 May (weeks 3 & 7 of each term – align with P&C meeting)</p> <p>There was one motion but not in motion tracker – only for \$9 in membership fees</p>	<p>Sungeetha Durgan</p>
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<p>6.9. Lawley Art Auction Committee's Report</p> <p>Resolution: That the attached Lawley Art Auction Committee Report be adopted</p> <p>1.1 Lawley Art Auction Committee (Louise Aston & Monique Herbst)</p> <p>Currently \$20,000 in available funds – artists entries; no fuss fundraiser and sponsorship; still \$4500 in sponsorship to come in</p> <p>Artists entries officially closed – currently at 130 entries; expecting 150 in total</p> <p>Committee getting ready for artist drop off day on 4 May</p> <p>Almost \$3000 was raised via no fuss fundraiser from 103 parents</p> <p><u>LAA presentation</u></p> <p>Met with Nadia Mitsopolous who provided feedback on the event and suggestions for improvement and also wants to play a bigger part in this year's auction</p> <p>Asked LeadershipWA to see if could get mentoring in marketing space – met with Ren who is head of Marketing Association of WA who has provided advice for how the Committee should move forward</p> <p>Challenges include reduced registrations and attendance, including no-one in the school environment attending the event; goal is about maximising revenue but missing significant opportunity with lack of parent engagement as well as very few social media followers; issues of perception of an 'art auction' – who it's for and who's art is being auctioned (i.e. not students); presents opportunities though with boosting community engagement and aligning with community values, noting significant numbers in surrounding suburbs compared with attendance numbers</p> <p>Sponsorship is very positive but critical need to retain them given the value they provide to the school</p> <p>Key suggestion of new name/branding – 'Mount Lawley Artscape' – for the event as a whole; no need to change advertising to the artist community given significant number of entries; need to clearly link LAA fundraising with Music or SVAPA events so parents understand the connection and the value of the auction to them.</p> <p>Marketing needs to be a shared responsibility of the P&C, LAA committee and the Music and SVAPA committees which have 400 sets of parents but very small number who attend the auction, noting the lack of engagement or offers of support from the other two committees which are needed to help the LAA committee move forward.</p> <p>Lesley noted that she will be meeting with Louise and Monique on Friday as well as the two most important factors being the need for change and what/who the money is for and therefore the level of engagement from the broader parent community</p> <p>LAA20250318-16 Motion to ratify additional committee members to the following positions:</p> <p>Gee Yap - Treasurer and Database Coordinator Cynthia O'Brien - Artist Coordinator Remke Van Dam - Sponsorship</p> <p>Financial motions</p>	<p>Monique Herbst</p>
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<p>6.10. School Board Representatives Report</p> <p>No report presented as the Board has not yet had their meeting</p> <p>Additional Notes:</p>	<p>N/A</p>
<p>6.11. Parent Engagement Committee's Report</p> <p>Resolution: That the attached Parent Engagement Committee Report be adopted</p> <p>Additional Notes:</p> <p>No additional notes</p>	<p>Helen Goldsmith</p>
<p>7. General Business</p> <p>Lesley thanked LAA committee for the enormous amount of work done and are doing for the Lawley Art Auction.</p> <p>Suggested that the need for another person to share the Secretary role be put on the P&C website.</p>	<p>Various</p>
<p>Other Business</p> <p>18:35 – viewing of Channel 7 item on Arthur Leggett</p>	
<p>Next Meeting</p> <p>The next meeting will be a General Meeting to be held on Monday Monday 9th June 2025 at 5.30pm</p> <p>In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High school</p>	
<p>Meeting Closed: 6:52pm</p> <p>Appendix A: Motions</p> <p>Please refer to the motions sheet.</p> <p>Appendix B: Actions (matters arising from previous minutes)</p> <p>Please refer to the Action sheet.</p>	