



Minutes of Annual General Meeting 20 May 2024

Held: In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High School.

Meeting Opened: 5:30pm

ATTENDANCE

Helen Goldsmith (President)	Paul Atkins (Treasurer)	Mei-ling Day
Michael Camilleri (Associate Principal)	Louise Aston (LAA Convenor)	Kieran Looby (Music Convenor)
Monique Herbert (LAA Convenor)	Liz Craig (Secretary)	Kate Field (PEC Convenor)
Brad O’Dea (Exec Convenor)	Malay Parikh (Co Treasurer)	Tony Millar (SVAPA P&C rep)
Ana Santos (Co Vice President)	Sangeetha Durgan	Teri Lee Man (GAT Treasurer)

APOLOGIES

Denise Quathamer (Co Secretary)	Lesley Street (Principal)	Purdey Van der Reis (Auditor)
Yvette Sholdas (Vice President)	Adrian Heil (Exec)	

ITEMS

ACTION (NAMES)

<p>1. Confirmation of Minutes of Previous Meeting</p> <p>1.1. Resolution: That the minutes of the previous General Meeting of Mount Lawley Senior High School P&C Association Inc on 25 March 2024 be taken as read and confirmed as a true and accurate record.</p> <p style="margin-left: 20px;">Moved: Andrew Lippiatt Seconded: Kate Field</p> <p>1.2. Resolution: That the minutes of the previous Executive Committee Meeting of Mount Lawley Senior High School P&C Association Inc on 24 April 2024 be taken as read and confirmed as a true and accurate record.</p> <p style="margin-left: 20px;">Query raised by Michael Camilleri:</p> <p style="margin-left: 20px;">Point 1.7 Buying of Mazda 2 vehicle. No query made to education dept. permissions required. Car raffle not going ahead due to a timeline issue.</p> <p style="margin-left: 20px;">Note in exec meeting minutes on the 24th April point 1.7 that the motion did not proceed with the car raffle due to timing for permit.</p> <p style="margin-left: 20px;">Moved: Ana Santos Seconded: Louise Aston</p>	
<p>2. Business Arising from Previous Minutes</p> <p>2.1. NIL</p>	
<p>3. Principal’s Report</p> <p>Resolution: That the attached Principal’s Report be adopted.</p> <p>Additional Notes</p> <p>3.1. Lesley was an apology. Presented by Michael Camilleri (deputy) in Lesley’s absence.</p> <p style="margin-left: 20px;">Moved: Michael Camilleri Seconded: Tony Millar</p>	<p>Lesley Street</p>



<p>4. Treasurer's Report Resolution: That the attached Treasurer's Report be adopted. Additional Notes 4.1. Commbiz status approvals update 4.2. Preliminary audit report is ready Resolution: That the P&C approve the treasurer's report Moved: Helen Goldsmith Seconded: Malay Parikh</p>	<p>Paul Atkins and Malay Parikh</p>
<p>5. President's Report Resolution: That the attached President's Report be adopted. Additional Notes NIL Moved: Mei-ling Day Seconded: Kate Field</p>	<p>Helen Goldsmith</p>
<p>6. Vice President's Report - WACSSO Resolution: That the attached President's Report be adopted. Additional Notes 4.1 No report as absent. Moved: Seconded:</p>	<p>Yvette Sholdas and Ana Santos</p>
<p>7. Secretary – Correspondence In/Out Additional Notes</p>	<p>Elizabeth Craig and Denise Quathamer</p>
<p>8. Music Support Committee's Report Resolution: That the attached Music Committee's Report dated 13th May 2024 be adopted. Additional Notes 8.1. Recent meeting was 2nd May 2024 8.2. Correction to agenda motion 319 on agenda should be 322 and music motion 320 should be 323 Moved: Andrew Lippatt Seconded: Paul Atkins</p>	<p>Kieran Looby</p>
<p>9. SVAPA Committee's Report Resolution: That the attached SVAPA Committee's Report be adopted. Additional Notes 9.1. Fairy floss fundraiser a success 9.2. Excursions successful Moved: Kieran Looby Seconded: Ana Santos</p>	<p>Tony Millar</p>
<p>10. GAT Committee's Report Resolution: That the attached GAT Committee's Report be adopted.</p>	<p>Martina Bordoni and</p>



<p>Additional Notes</p> <p>10.1. Social gatherings for parents – lack of appetite for this</p> <p>10.2. 1 event per term</p> <p>10.3. Query: confirm how reporting to be done. Overview of minutes and financials</p> <p>Moved: Kieran Looby Seconded: Kate Field</p>	<p>Sangeetha Durgan</p>
<p>11. Lawley Art Auction Committee’s Report</p> <p>Resolution: That the attached Lawley Art Auction Committee’s Report be adopted.</p> <p>Additional Notes</p> <p>11.1. Thank you for the exec. Meeting.</p> <p>11.2. Michael to put raffle on the facebook page.</p> <p>11.3. Estimated amounts have to be changed to actual amount in sub-committee minutes</p> <p>11.4. P&C and LAA committee’s to look at high interest accounts for LAA and music. This is to be with Commbank. Helen to look into.</p> <p>Moved: Tony Millar Seconded: Mei-ling Day</p>	<p>Monique Herber and Louise Aston</p>
<p>12. School Board representatives Report</p> <p>Resolution: That the attached School Board representatives Report be adopted. Carried</p> <p>Additional Notes</p> <p>12.1. Two elected new members</p> <p>12.2. 2023 audit delayed due to AGM being later</p>	<p>Helen Goldsmith</p>
<p>13. Parent Engagement Committee’s Report</p> <p>Resolution: That the attached Parent Engagement Committee’s Report be adopted.</p> <p>Additional Notes</p> <p>13.1. Note all new members</p> <p>Moved: Mei-ling Day Seconded: Kieran Looby</p>	<p>Kate Field</p>
<p>14. General Business</p> <p>14.1. Music Motion’s</p> <ul style="list-style-type: none"> • Music 319: Allocate up to \$2000 for 2024 Artist Workshops. • Music camp is coming up in June and the Department would also like to secure some guest artists to provide workshops there: • Motion MUSIC 320: Allocate up to \$1500 to provide guest artist workshops for Music Camp workshops • Music 280 Ice cream bomb ingredients (Sundowner 2022) Invoice 40581; 40620 chq \$ 244.36 – Closed • Music 281 Catering for Sundowner 2022 \$ 1,500.00 Chq \$ 1,328.19 - Closed 	



- **Music 282** Outdoor lighting - Sundowner Concert 2022 \$ 700.00 INV 40581 chq \$ 294.77- Closed
- **Music 283** Sound Engineer - Sundowner Concert 2022 \$ 500.00 Invoice 40851 chq \$ 300.00 - Closed
- **Music 284** Travel case for (new) drum set equipment \$ 300.00 INV 40620 chq \$ 259.09 – Closed
- **Music 285** Increase budget for piano service by \$50.00 Invoice 40312 - Closed
- **Music 286 Reverse** Motions #217 and #233 \$ (18,500.00) - Closed.
- **Music 287** Admin Assistant for Semesters 1 & 2 2022 \$ 18,500.00 - Closed.
- **Music 290** Additional budget for peg board and motion 269 \$100 – See motion 269 - closed
- **Music 291** Trumpet/Trombone mutes \$ 300.00 Invoice 42882 chq \$ 300.00 See Mtn #278 – Open
- **Music 292** Sheet music \$ 2,500.00 Inv 42106 and 42190 - chq \$ 414.00 - Closed
- **Music 293** Photography 2023 - Amanda Humphries \$ 2,000.00 - Open
- **Music 294** Piano Tuning 2023 \$ 1,000.00 Motion #295 - Closed
- **Music 295** Piano Tuning 2023 \$2000 INV 42255 Chq \$1200 – Closed
- **Music 296** Amplifier repair and maintenance 2023 \$1000 - closed
- **Music 297** B&W canvasses (3-4 No) \$ 1,500.00 - Open
- **Music 298** Microphone stands 4 No \$ 500.00 Inv# 42166 Chq \$ 490.00 – Closed
- **Music 299** Wireless microphones 2 No \$ 2,500.00 Inv 42169 + 42169-1; Inv42196; Inv42213 chq \$ 2,209.10 balance \$290.90 Dijon to check whether this can be closed- Open
- **Music 300** Concert festival photos \$ 1,500.00 Inv# 42168; 42190; 42212 chq \$ 1,036.46 – Closed
- **Music 301** Photo frames 20No \$ 250.00 Invoice 42190 chq \$ 109.09 – Closed
- **Music 302** Admin Assistant 2024 \$ 20,000.00 – Closed
- **Music 303** Sundowner 2023 Catering \$ 2,000.00 Various - see file chq \$ 1,426.32 – Closed
- **Music 304** Sundowner 2023 Ice-cream bombs \$ 400.00 Invoice 42212 chq \$ 95.76 Dijon to check whether this can be closed Closed
- **Music 305** Sundowner 2023 Sound Engineer \$ 600.00 - Open
- **Music 306** Sundowner 2023 Lighting \$ 1,000.00 - Open
- **Music 308** Sheet music 2024 \$4000 chq \$331.73 balance \$3668.27 - Open
- **Music 307** Arts Day 2024 - Junkadelic \$ 1,100.00 - Closed
- **Music 309** Arts day 2024 sound technician \$500 chq \$300 balance \$200 – Open
- **Music 310** Adaptors USBC-USBA Keyboards & Laptops \$ 150.00 - Open
- **Music 311** Tenor Sax \$ 4,000.00 - Open
- **Music 312** 100 No. Folders for Band Music \$ 2,000.00 – chq \$ 1,806.81 balance \$ 193.19 – Open
- **Music 313** Music Stand Trolley \$ 2,000.00 - Open
- **Music 314** Peg Board + Pegs \$ 200.00 - Open



- **Music 315** - Instrument Maintenance 2024 (excl Piano Tuning. See #318) \$ 2,000.00- Open
- **Music 316** Keyboard Stands \$ 300.00 - Open
- **Music 317** Keyboard Amplifier \$ 1,000.00 - Open
- **Music 318** Piano Tuning 2024 \$ 2,000.00 – Open
- **Music 319** ATAR student accompaniment Y11 & Y12 \$ 2,000.00 – Open
- **Music 320** Conductor Stand \$ 300.00 - Open
- **Music 321** Photography Services 2024 (Amanda Humphreys) chq \$ 2,000.00 - Closed
- **Music 322** Music Artist Workshops \$ 2,000.00 – Open
- **Music 323** Music Camp Artists Workshops \$ 1,500.00 - Open

Resolution: That the P&C approve all music financial motions **Carried**
Motion carried, all approved

14.2. GAT Motion

14.2.1 Funding request for the debate club (\$500) in the meeting of the 27th March 2024 which needs approval

Resolution: That the P&C approve all GAT motions **Carried**
Motion raised: Kieran Looby Seconded: Kate Field

14.3. LAA Motion's

14.3.1

- 11 LAA Committee to make a purchase of alcoholic and non-alcoholic beverages, including ice and glassware for LAA night. Estimate \$2000.
- 12 LAA committee the reimbursement of RSA Licenses to volunteers needing RSAs. Estimated \$400.
- 13 LAA Committee to pay invoice for catalogue printing costs. Estimated \$1200.
- 14 LAA Committee if required to pay invoice for LAA branded stickers. Estimated \$40
- 15 LAA Committee to pay invoice for catering costs of LAA night event. Estimated \$500
- 16 LAA Committee to allow and pay invoice of tab at Devine cellars Inglewood to the value of \$2000 if additional alcoholic/ non alcoholic beverages are required on auction night.
- 19 LAA Committee to cover costs of Liquor License Permit at \$100.
- 20 LAA Committee if 15 x \$10 Tea Vibe vouchers are not received by sponsor and permit unable to be changed to cover the \$150 in vouchers. No longer needed
- 17 LAA Committee allowed to fund marketing and raffle. Estimated \$200
- 18 LAA committee and P and C Committee to provide float of \$1500 for treasurer for even night.
- 9 LAA committee to pay for art fencing panels for art auction. Estimate \$2000
- 10 incidentals



<p>14.3.2 P&C to allow Wanneroo Mazda to display a Mazda 2 at the twilight event music sundowner at the school. Can not be approved this meeting. To be added to June meeting as a motion for LAA</p> <p>Resolution: That the P&C approve all LAA motions Carried</p> <p>Motion carried, all approved</p> <p>14.4. Parent engagement committee Motion's</p> <p>14.4.1 New members to be approved</p> <p>Resolution: That the P&C approve all parent engagement committee motions Carried</p> <p>Motion carried, all approved</p> <p>14.5. WACSSO Motion's</p> <p>14.5.1 WACSSO annual conference – send 1 or 2 representatives being Ana Santos and Yvette Sholdas. Motion to approve \$264 to send the second representative.</p> <p>Resolution: That the P&C approve all WACSSO motions Carried</p> <p>Motion carried, all approved</p> <p>14.6. School Board representative Motion</p> <p>14.6.1 Role for P&C representative for the school board. Helen is retiring due to personal commitments. Mei applied with NIL other nominations.</p> <p>Resolution: That the P&C approve Board representative motion Carried</p> <p>Motion carried, all approved</p>	
<p>15. Other Business</p> <p>15.1. All members to complete membership form and pay \$1. All forms to be presented at meeting in June to be scanned and kept on record in Xero. Subcommittee to send all forms and details of all members to President before June meeting. Spreadsheet to be created for all members in google docs so can be regularly updated.</p> <p>15.2. Saving of P and C sub committee minutes to website. Every committee to upload to website. All minutes to be sent to Andrew to be uploaded.</p> <p>15.3. Mail: Kate will help out with the mail collection at the school.</p> <p>15.4. New Motion process: New form detailing motion, committee from, reference number of motion, date of subcommittee meeting, who moved motion, description of motion , carried or lost. Add file of the minutes.</p> <p>15.5. Uni ready – Helen queried who processes. Process done through the school.</p>	



<p>All motions to be entered on the form.</p> <p>Link to for in google docs to be sent around before next meeting so all committees can add motions for June P and C meeting.</p> <p>Financial motions passed at sub committees – should the school be waiting for full approvals from the P and C before making financial purchases. A minuted trail is required for all financial motions to ensure they are approved for all financial purchases</p>	
<p>16. Next Meeting</p> <p>The next General Meeting will be held:</p> <p>5:30pm</p> <p>In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High School.</p>	
<p>Meeting Closed: 7:18pm</p>	

School Board Principal's Report 20 May 2024

- The school is delighted that school captain Joshua Abordi has been selected to attend the International Science and Engineering Fair (ISEF) in Los Angeles from May 11-17, 2024. The ISEF Fair is the World's largest pre- college STEM research competition. Participants compete in national competitions around the world and then the best are selected to attend the annual International Fair. This year 1699 students from around the world will attend including student from the Eastern States. Joshua is the first Western Australian student to compete at ISEF in the 20+ years that Australia has participated in the competition. We wish him well with his project "Resistors, Fractals, and Infinity" which delves into the abstract mathematics that emerge when resistors -a simple electronic component used in almost every electronic device- are arranged into grids and lattices that stretch on infinitely. Throughout his exploration of this problem Joshua developed mathematical methods for representing these abstract structures and for calculating physical values associated with them. Whilst this may all seem very abstract, the methods that Joshua has developed may find use in a variety of fields, from the design of antennas -like those found in your phone- to the development of irrigation systems to water crops and, hydrate livestock.
- The EX-POW service was held at their memorial in Kings Park. Our Concert Band 1 and the choir along with prefects and other students and staff took part in the annual service. In attendance were many VIP, families, and veterans' organisations as well as serving members of the Defence Force. There are now only 2 surviving WW2 prisoners of war in WA. One is our own Lawley legend 105 year old Arthur Leggett who spent 5 years in a German POW camp and the other of whom we have just been made aware is 100 year old Flying Officer Ivan Howell who bailed out of his burning plane over Germany in 1945.
- On Monday night 29 May our Bushranger Cadet Unit celebrated its 25 Anniversary. The Minister for the Environment Hon Reece Whitby was the special guest along with past cadets and instructors and current cadets and their parents. The school was presented with an award as the program is considered one of the best and longest running in the state. Andrew Paul was also presented with an individual award as he has been leading the program since its inception.
- The last holidays saw the first SVAPA Arts tour post COVID. It was hugely successful and 28 students and 4 staff were involved in some amazing activities. The next tour will be the Language Department who will be touring Italy during the September school holidays. There are two other tours being planned next year, one to France and one to Japan/ Korea. The tours do not include students missing any school time. I do want to acknowledge that the teachers attending these tours do so in their own holiday time without any TOIL or monetary reward. They have to leave behind their family and undertake duty of care 24/7.



MLSHS P&C Treasurer's Report - May 2024

General

Items of note:

- Majority of outstanding invoices owing to MLSHS paid
- Preliminary audit report provided.
- \$4,693.00 received from MLSHS to be reconciled pending MLSHS confirmation
- Making progress with Authorised member in Commbiz (Current 4x authorisers – PA, HG, EC, YS. Malay pending CBA)
- Payment Authorisation Procedure – draft 1

1. Bank Reconciliation Statement

See Attachment 1 – Bank Reconciliation Report

Notes

- There does not appear to be any suspicious or unusual bank activity in the General Committee account.

2. Bank Statements

See Attachment 2 – Bank Statement

- Funds held in the General Account at 19 May 2024 amount to **\$2,248.13**

3. Statement of Receipts and Payments

See Attachment 3 – Statement of Receipts and Payments for the period

- Debits - \$559.82
- Credits - \$75,952.82

4. Balance Sheet

See Attachment 4 – Balance Sheet as at 19/05/2024.

- Total Assets \$132,566.05
- Total Liabilities \$7,560.39
- Total Equity \$125,005.66

5. Profit and Loss

See Attachment 5 – Profit and Loss Statement as for the period 1/3/2024 to 19/5/2024.

Net profit:

- All accounts **\$395.20**
- General account **\$181.25**



MLSHS P&C Treasurer's Report - May 2024

6. Committed funds – General account

Invoice #	Description	Date	Recipient	Amount
40332	Reimbursement for Homework club 2022	2022	MLSHS	\$3,023.20
	Total			\$3,023.20



MLSHS P&C Treasurer's Report - May 2024

Dashboard view all accounts – 19 May 2024.

Xero:

<p>General 066-118-00900415</p> <p>Reconcile 1 item</p> <p>Balance in Xero (2,444.87) Statement balance (May 18) 2,248.13</p>	<p>SVAPA 066-118-10137482</p> <p>Reconcile 1 item</p> <p>Balance in Xero 22,289.59 Statement balance (May 18) 22,260.17</p>
<p>Languages 066-118-10264430</p> <p>Reconcile 1 item</p> <p>Balance in Xero 3,899.05 Statement balance (May 18) 3,909.05</p>	<p>Music 066-118-10218602</p> <p>Reconciled</p> <p>Statement balance (May 18) 85,944.13</p>
<p>Art Auction 066-118-10370401</p> <p>Reconcile 1 item</p> <p>Balance in Xero 12,748.78 Statement balance (May 18) 13,263.78</p>	<p>GAT 066-118-10404333</p> <p>Reconcile 2 items</p> <p>Balance in Xero 5,684.50 Statement balance (May 18) 5,687.50</p>

Commbiz

Mt Lawley SHS P&C 102258082 | eToken: Set up
Last logged on 19/05/2024 at 11:36 AM (Syd/Melb time)

Accounts Showing 7 of 7 accounts [Edit favourite accounts](#)

Art Auction Society Cheque Account 611810370401	Available balance +\$ 13,263.78
GAT Society Cheque Account 611810404333	Available balance +\$ 5,687.50
General Committee Cheque Account Bearing Interest 611800900415	Available balance +\$ 2,248.13
Language Business Transaction Account 611810264430	Available balance +\$ 3,909.05
Music Cheque Account Bearing Interest 611810218602	Available balance +\$ 85,944.13
SVAPA Society Cheque Account 611810137482	Available balance +\$ 22,260.17



MLSHS P&C Treasurer's Report - May 2024

Attachment 1 – Bank Reconciliation Report

Xero:

General Reconciliation Summary Reorder columns			
Mount Lawley Senior High School P&C			
As at 19 May 2024			
General			
Date	Description	Reference	Amount
Balance in Xero			
19 May 2024			(2,444.87)
Plus Unreconciled Statement Lines			
13 Dec 2023	MOU013PERFAMILY Mount Lawley Sen	MIS	4,693.00
Total Unreconciled Statement Lines			4,693.00
Statement Balances			
19 May 2024	Statement balance (calculated)		2,248.13
18 May 2024	Imported statement balance		2,248.13
19 May 2024	Calculated balance out by		-

Commbiz:

* Account **SHOW**

Account Name	Account Type	Account Number	Arrangement ID	Account Balance	Available Balance	View Statement
General Committee	Cheque Account Bearing Interest	<u>611800900415</u>		<u>\$2,248.13 CR</u>	\$2,248.13 CR	View

Transactions Section

10 transactions found, displaying 1-10 transactions

Date	Description	Debit	Credit	Balance
15/05/2024	(T) COMMBIZ FEES TRANS FEES-0337193	\$1.38		\$2,248.13 CR



MLSHS P&C Treasurer's Report - May 2024

Attachment 2 – Bank Statement for General Account

Bank Statement

[Reorder columns](#)

Mount Lawley Senior High School P&C
 For the period 1 March 2024 to 19 May 2024
 General

Date	Description	Date imported into Xero	Reference	Reconciled	Source	Amount	Balance
Opening Balance							
1 Mar 2024						-	77,641.13
Statement Lines							
1 Mar 2024	DEPOSIT INTEREST	1 Mar 2024	INT	Yes	Bank Feed	175.85	77,816.98
15 Mar 2024	TRANS FEES-0337193 COMMBIZ FEES	15 Mar 2024	D E 342	Yes	Bank Feed	(0.30)	77,816.68
15 Mar 2024	TRANS FEES-0337193 (T) COMMBIZ FEES	15 Mar 2024	D E 342	Yes	Bank Feed	(1.65)	77,815.03
22 Mar 2024	Fast Transfer From MR PAUL ATKINS M	22 Mar 2024	NPP 20240322	Yes	Bank Feed	5.00	77,820.03
26 Mar 2024	Fast Transfer From MR PAUL ATKINS M	26 Mar 2024	NPP	Yes	Bank Feed	8.00	77,828.03
26 Mar 2024	Inv 6860 Mt Lawley SHS P&	26 Mar 2024	D E 315	Yes	Bank Feed	(48.75)	77,779.28
1 Apr 2024	DEPOSIT INTEREST	1 Apr 2024	INT	Yes	Bank Feed	188.34	77,967.62
16 Apr 2024	TRANS FEES-0337193 (T) COMMBIZ FEES	16 Apr 2024	D E 342	Yes	Bank Feed	(1.65)	77,965.97
16 Apr 2024	TRANS FEES-0337193 COMMBIZ FEES	16 Apr 2024	D E 342	Yes	Bank Feed	(2.10)	77,963.87
1 May 2024	DEPOSIT INTEREST	1 May 2024	INT	Yes	Bank Feed	182.63	78,146.50
2 May 2024	Inv 6905 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(48.75)	78,097.75
2 May 2024	202404M1.8 40334 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(779.97)	77,317.78
2 May 2024	202404M1.8 42673 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(4,290.52)	73,027.26
2 May 2024	202404M1.8 42092 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(5,000.00)	68,027.26
2 May 2024	202404M1.8 40555 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(10,725.00)	57,302.26
2 May 2024	202404M1.8 42320 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(12,927.75)	44,374.51
2 May 2024	202404M1.8 42919 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(17,210.00)	27,164.51
2 May 2024	202404M1.8 42209 Mt Lawley SHS P&	2 May 2024	D E 315	Yes	Bank Feed	(24,915.00)	2,249.51
15 May 2024	TRANS FEES-0337193 (T) COMMBIZ FEES	15 May 2024	D E 342	Yes	Bank Feed	(1.38)	2,248.13
Closing Balance							
19 May 2024						-	2,248.13



MLSHS P&C Treasurer's Report - May 2024

Attachment 3 – Statement of Receipts and Payments for the General Committee for the period 1 March 2024 – 19 May 2024

View Transaction History

Account SHOW

Account Name	Account Type	Account Number	Arrangement ID	Account Balance	Available Balance	View Statement
General Committee	Cheque Account Bearing Interest	611800900415		\$2,248.13 CR	\$2,248.13 CR	View

Transactions Section

10 transactions found, displaying 1-10 transactions

Date	Description	Debit	Credit	Balance
15/05/2024	(T) COMMBIZ FEES TRANS FEES-0337193	\$1.38		\$2,248.13 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 42673	\$4,290.52		\$2,249.51 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 42320	\$12,927.75		\$6,540.03 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 42919	\$17,210.00		\$19,467.78 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 42209	\$24,915.00		\$36,677.78 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 42092	\$5,000.00		\$61,592.78 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 40555	\$10,725.00		\$66,592.78 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co 202404M1.8 40334	\$779.97		\$77,317.78 CR
2/05/2024	Direct Credit 301500 Mt Lawley SHS P& Co Inv 6905	\$48.75		\$78,097.75 CR
1/05/2024	Credit Interest		\$182.63	\$78,146.50 CR

10 transactions found, displaying 1-10 transactions



MLSHS P&C Treasurer's Report - May 2024

Attachment 4 – Balance Sheet for all Committees

Including one year comparison

Balance Sheet

Mount Lawley Senior High School P&C

As at 19 May 2024

	19 May 2024	19 May 2023
Assets		
Bank		
Art Auction	12,748.78	11,476.62
GAT	5,684.50	5,529.95
General	-	54,006.18
Languages	3,899.05	3,899.05
Music	85,944.13	65,838.16
SVAPA	22,289.59	19,390.11
Total Bank	130,566.05	160,140.07
Current Assets		
Accounts Receivable	2,000.00	500.00
Total Current Assets	2,000.00	500.00
Total Assets	132,566.05	160,640.07
Liabilities		
Current Liabilities		
Accounts Payable	5,347.43	23,762.89
General	2,444.87	-
GST	(231.73)	(203.18)
Rounding	(0.18)	(0.08)
Total Current Liabilities	7,560.39	23,559.63
Total Liabilities	7,560.39	23,559.63
Net Assets	125,005.66	137,080.44
Equity		
Current Year Earnings	(32,353.90)	(19,186.91)
Retained Earnings	157,359.56	156,267.35
Total Equity	125,005.66	137,080.44



MLSHS P&C Treasurer's Report - May 2024

Attachment 5 – Profit and Loss Statements

1. All committees

Profit and Loss

Mount Lawley Senior High School P&C
For the month ended 31 May 2024

	May 2024
Trading Income	
Donations	1,500.00
Interest Income	208.57
Sales/Fundraising	1,500.00
Total Trading Income	3,208.57
Gross Profit	3,208.57
Operating Expenses	
Equipment	2,173.99
Fees	(58.04)
Refunds>Returns	29.42
Reimbursement	128.00
Special Projects	540.00
Total Operating Expenses	2,813.37
Net Profit	395.20

2. General Committee

Profit and Loss

Mount Lawley Senior High School P&C
For the month ended 31 May 2024

Committee is General.

	May 2024
Trading Income	:
Interest Income	182.63
Total Trading Income	182.63
Gross Profit	182.63
Operating Expenses	
Fees	1.38
Total Operating Expenses	1.38
Net Profit	181.25

END OF REPORT

PRESIDENTS REPORT

Thankyou to all new & existing team members for all of your hard work its been nice and refreshing.

I also want to thank the whole LAA team for the preparation of the Exec meeting, you were extremely organised for the Exec meeting.

MUSIC SUPPORT COMMITTEE

- Most recent MSC meeting held on 2 May 2024.
- SVAPA London Tour very successful. Many music performances attended.
- Music Camp will take place later this term.
- MLSHS will host a Jazz Camp in July (during holidays). Open to all years/levels.
- Xero is reconciled and up-to-date.
- Business case for purchase of grand piano(s) under preparation by Music Dept.
- Expenditure requests since last P&C meeting (included above in committed funds) –

○ Motion #322 Music Artist Workshops	\$2,000
○ Motion #323 Music Camp – Artist Workshops	<u>\$1,500</u>
	\$3,500

- Financial position as of 10 May 2024 –

○ Opening Balance	7/03/2024	\$ 91,402
○ Deposits		\$ 1
○ Payments		<u>(\$ 5,460)</u> (rounding)
○ Closing Balance	10/05/2024	\$ 85,944
○ Payments in Progress		(\$ 2,167)
○ Committed Funds		<u>(\$24,902)</u>
○ Available Funds	10/05/2024	\$ 58,875 (rounding)

- Music P&C account has almost negligible interest rate. It has been agreed that funds should be transferred to high interest account.
- The proposal to run Music and SVAPA P&C meetings on the same night (consecutively) was presented to the committee with emphasis on H&S and logistics considerations. The proposal received a broadly positive response from the committee.
- Next MSC meeting will take place on Thursday 2 May 2024 at 6pm.

MLSHS P & C ASSOCIATION
MUSIC SUB-COMMITTEE - CASH BOOK, AVAILABLE FUNDS
10-May-2024

BANK RECONCILIATION

Opening balance	07.03.2024	\$ 91,402.32
Add: Deposits	Credit Interest	0.73
	Credit Interest	0.71
Total Deposits		\$ 1.44
Less: Payments Made	Inv 42213 #299 Wireless Mics	1,104.55
	Inv 42168 #300 Concert Photos	823.95
	Inv 42166 #298 Mic Standa	490.00
	Inv 42165 #288 Sound Tech Arts Day 2023	300.00
	Inv 42212 #300 & #304 Photos & IceCream	169.40
	Inv 42882 #291 Trombone Mutes	300.00
	Inv 10300 #321 Photography 2024	2,000.00
	Inv 44341 #308 Music Sheets	49.00
	Inv 44343 #308 Music Sheets	56.44
	Inv 44340 #308 Music Sheets	86.99
	Inv 44344 #308 Music Sheets	79.30
Total Payments		\$ 5,459.63
Balance	10.05.2024	\$ 85,944.13
Bank balance as at	10.05.2024	\$ 85,944.13
Deduct: Payments in Progress	INV 44338 #308 Sheet Music 2024	\$ 60.00
	Inv 44354 #312 Music Folders	\$ 1,806.81
	Inv 44353 #309 Arts Festival Sound Tech	\$ 300.00
		\$ 2,166.81
Cash book Closing balance as at	10.05.2024	\$ 83,777.32
Less: Committed funds	# 297 B&W Canvasses 2023	\$ 1,500.00
	# 299 Wireless Mics	\$ 290.90
	# 305 Sundowner 2023 Sound Engineer	\$ 600.00
	# 306 Sundowner 2023 Lighting	\$ 1,000.00
	# 308 Sheet Music 2024	\$ 3,668.27
	# 309 Arts Day 2024 - Sound Technician	\$ 200.00
	# 310 Adaptors USBC-USBA Keyboards & Laptops	\$ 150.00
	# 311 Tenor Sax	\$ 4,000.00
	# 312 100No. Folders for Band Music	\$ 193.19
	# 313 Music Stand Trolley	\$ 2,000.00
	# 314 Peg Board + Pegs	\$ 200.00
	# 315 Instrument Maintenance 2024 (excl Piano Tuning. See #318)	\$ 2,000.00
	# 316 3No. Keyboard Stands	\$ 300.00
	# 317 Keyboard Amplifier	\$ 1,000.00
	# 318 Piano Tuning 2024	\$ 2,000.00
	# 319 ATAR student accompaniment Y11 & Y12	\$ 2,000.00
	# 320 Conductor Stand	\$ 300.00
	# 322 Music Artist Workshops	\$ 2,000.00
	# 323 Music Camp - Artist Workshops	\$1,500.00
Total Committed funds	10.05.2024	\$24,902.36
Available Funds	10.05.2024	\$58,874.96



SVAPA Parent Support Group

P&C Update

Monday 6 May 2024



Treasurers Report

As at the 1st May 2024

Bank Balance -	\$26,137.84
Funds Committed -	\$13,876.50
Available Funds -	\$8,358.44

- Fairy Floss Fundraising Profit for 2024 was \$656.33 plus we have pre-purchased all consumables for next year. Thanks to all the volunteers who helped make this fundraiser a success.

SVAPA International Tour

- The Tour was fabulous, with a packed itinerary! Students loved the musicals, like Six, saw some incredible exhibitions such as Women in Revolt! at Tate, one of the highlights was the London Symphony Orchestra at Royal Albert Hall performing Ministry of Sound and seeing Romeo & Juliet performed in the Globe Theatre. Attended workshops with three contemporary theatre companies, students enjoyed working with Frantic and Complicite worked well with the Year 10's and 11's. Group was well received by every company they worked with.
- Next International tour scheduled for 2027, planning will commence in 2026.

Excursions

- Excursion to Canning River for Year 7 Visual Arts was a success, all now working on their artwork
- Upcoming Year 8 SVAPA Excursion, Friday 10th May, Perth Concert Hall with Hans Zimmer. Students will experience some of the greatest modern film music such as music from Interstellar, Sherlock Holmes, Driving Miss Daisy, Pirates of the Caribbean, Inception, The Lion King, Kung Fu Panda, The Da Vinci Code, Batman Begins and Gladiator.

Student successes

- Austen Wilmot, SVAPA student currently in Year 11, has his first movie role as supporting actor in "The Surfer," directed by Lorcan Finnegan and starring Nicolas Cage, the movie is set to premiere at the 77th edition of the Festival de Cannes in May.

General Updates

- SVAPA Auditions coming up later this month
- LAA coming up, to be held on Saturday 15th June 2024
- Year 8 Mid-Summer Night's Dream coming up. Dress rehearsal Sunday 23rd June and Production over 3 nights from Monday 24th June to Wednesday 26th June

Next meeting Term 2, Week 7, Wednesday the 29th May 2024 will be online teams meeting

LAA report for P & C meeting 20th May 2024

Raffle information:

Paperwork has been entered.

We have 50 prizes of varying values, totalling \$5438 in prizes

- Tickets will be \$20 each
- Ticket sales will close June 21st. Raffle draw date will be on 23rd June.
- Draw will be generated online through Rafflelink
- We will advertise on socials and on the DL flyer using QR link

Kieran advised that our current bank account generates minimal interest and we should look into switching to an account that earns higher interest. To be discussed at the next P & C meeting

PEC report (20th May P & C meeting)

Phone conference meeting held 7th May

Kate Field **Covenor**

Helen Goldsmith **Co Convenor**

Mei Ling Day **Admin on the PEC facebook group**

Sophie Bolton **Admin on the PEC facebook group: Sends out weekly school updates and Well being updates**

Lynn Smith & Linda Crescenzo: Admin on the PEC facebook group: sends & attends Coffee club posts and liaises with the admin staff at the school for any other updates or events that happen at the school and will post these in the group

Mich Lee: Admin on the PEC facebook group: shares schools posts from the school to our group, posts about Homework club, Breakfast club and all school procedures at the beginning of the year

Tiffany Elt: Admin on the PEC facebook group: Looks after both World Teachers day morning tea and the Year 6 parent morning tea (new Year 7's)

Since the AGM Lynn & Linda have been working together with the school admin staff to set up the new Coffee club days having different staff attend which then can be posted in the Group. We have also been able to get permission for another school carers group to be able to post only about Coffee club hoping to get more people attending. Coffee Club is now only running in Weeks 3 & 7.