



**Minutes of Annual General Meeting  
25 March 2024**

**Held: In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High School.**

**Meeting Opened:5:30pm**

**ATTENDANCE**

Michael Camilleri (VC)	Paul Atkins (Treasurer)	Helen Goldsmith (phone)
Adrian Heil	Andrew Lippiat	Kieran Looby
Monique Herbert	Louise Aston	Denise Quathamer
Brad and Alanna O’Dea	Liz Craig	Kate Field
Ana Santos	Purdey Van der Reis	Yvette Sholdas
Sunny Shivdasani	Malay Parikh	

**APOLOGIES**

Patricia Kritas	Lesley Street	Tony Millar
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**ITEMS**

**ACTION(NAMES)**

<p><b>1. Confirmation of Minutes of Previous Meeting</b></p> <p>1.1. <b>Resolution:</b> That the minutes of the previous General Meeting of Mount Lawley Senior High School P&amp;C Association Inc on 26 February 2024 be taken as read and confirmed as a true and accurate record. <b>Carried</b></p> <p>1.2. <b>Resolution:</b> That the minutes of the previous Executive Committee Meeting of Mount Lawley Senior High School P&amp;C Association Inc on 26 February 2024 be taken as read and confirmed as a true and accurate record. <b>Moved:</b> Helen Goldsmith <b>Seconded:</b> Andrew Lippiatt</p>	
<p><b>2. Business Arising from Previous Minutes</b></p> <p>2.1. Not discussed, carried over to next meeting</p>	
<p><b>3. Treasurer’s Report</b></p> <p><b>Resolution:</b> That the attached Treasurer’s Report be adopted. <b>Carried</b></p> <p><b>Additional Notes</b></p> <p>3.1. Paul will send report to the new executive. Auditors report for 2022 is still pending.</p> <p>3.2. Issue relating to 5 invoices dated back to 2022, brought to attention in November 2023, is not yet resolved.</p> <p>3.3. Status of language sub-committee has been dormant, need to work through how to account and disperse.</p> <p>3.4. The Treasurer moved that the P&amp;C accept the treasurer’s report <b>Resolution:</b> That the P&amp;C approve the treasurer’s report</p> <p style="text-align: right;"><b>Carried/Lost</b></p>	Paul Atkins
<p><b>4. President’s Report</b></p>	Patricia Kritas



<p><b>Resolution:</b> That the attached President's Report be adopted.<b>Carried</b></p> <p><b>Additional Notes</b></p> <ol style="list-style-type: none"> <li>4.1. Patricia was an apology. Sunny read update from the agenda in Patricia's absence</li> <li>4.2. Patricia is standing down from the committee</li> <li>4.3. Sunny thanked and acknowledged Patricia's contribution of 9 years</li> <li>4.4. A gift of Card and Flowers to be delivered to Patricia by Paul Atkins</li> <li>4.5. Sunny shared details of the role of VP from his experience. The VP attends the annual conference in August for WASCCO, and shares overview with P &amp; C. Sunny will be leaving the committee due to his commitments.</li> </ol>	
<p><b>5. Principal's Report</b></p> <p><b>Resolution:</b> principal unexpectedly unable to attend. No update provided  <b>Carried</b></p> <p><b>Additional Notes</b></p>	<p>Lesley Street</p>
<p><b>6. Music Support Committee's Report</b></p> <p><b>Resolution:</b> That the attached Music Committee's Report be adopted.  <b>Carried</b></p> <p><b>Additional Notes</b></p> <ol style="list-style-type: none"> <li>6.1. Reports to be forward to Yvette, for circulation with the minutes.</li> <li>6.2. This term is relatively quiet for the Music Support Committee.</li> <li>6.3. Kieran read out the new committee member names. There are more than 20 committees members, with 20 voting members. Forms have been lodged.</li> <li>6.4. There is record number of music ensembles this year.</li> <li>6.5. There was an audit of the assistance role. Role has changed and the school has agreed to fund music assistance position, releasing funds to be dispersed.</li> <li>6.6. \$28,000 of the \$88,000 cash in bank is committed. Crust, the sponsor for LAA, and end of year sundowner, have indicated they will continue to fund LAA only, this year.</li> <li>6.7. Next meeting is scheduled for 2 May 2024.</li> <li>6.8. Kieran to forward Yvette the list of committee members names.</li> </ol>	<p>Kieran Looby</p>
<p><b>7. SVAPA Committee's Report</b></p> <p><b>Resolution:</b> That the attached SVAPA Committee's Report be adopted.<b>Carried</b></p> <p><b>Additional Notes</b></p> <ol style="list-style-type: none"> <li>7.1. New members were voted in last week. There is a new president the Convener is Tony Miller, Secretary Rebecca Thompson.</li> <li>7.2. Tony to send Yvette the Report for distribution and the list of committee members names.</li> </ol>	



<p><b>8. GAT Committee's Report</b></p> <p><b>Resolution:</b> That the attached GAT Committee's Report be adopted. <span style="float: right;"><b>Carried</b></span></p> <p><b>Additional Notes</b></p> <p>8.1. Report not collated yet. Next meeting is Wed 27 March 2024, to reconvene the committee.</p> <p>8.2. Will meet twice per term and have one fund raiser per term. Campbell noted the committee report will be sent through after AGM.</p> <p>8.3. Campbell raised what is the next step in the event a committee is not convened. The P &amp; C would need step in and decide on next steps.</p> <p>8.4. P &amp; C to endorse the GAT Support Committee at next meeting, post their AGM.</p>	
<p><b>9. Lawley Art Auction Committee's Report</b></p> <p><b>Resolution:</b> That the attached Lawley Art Auction Committee's Report be adopted.<b>Carried</b></p> <p><b>Additional Notes</b></p> <p>9.1. Report provided by Monique. The committee have been very busy. All roles have been filled. Predominantly a new committee. They now have 25 people on the committee, list of committee members attached.</p> <p>9.2. Art entries are open for submissions, with deadline 14 April 2024.</p> <p>9.3. Sponsorship team have been active and have \$8,000 in donations in already.</p> <p>9.4. There is a new sponsorship category. The committee is going well and next meeting is on 16 April, before going to weekly in the lead up to the Auction.</p> <p>9.5. Approval was granted for payment of \$275 to jigsaw design for website</p>	
<p><b>10. Parent Engagement Committee's Report</b></p> <p><b>Resolution:</b> That the attached Parent Engagement Committee's Report be adopted.<b>Carried</b></p> <p><b>Additional Notes</b></p> <p>10.1. Have over 600 parents in the group. The committee can do some advertising for sub-committees, and P &amp; C. Communications on connect is good, and using facebook as an alternate method is valuable for those who don't use connect.</p>	
<p><b>11. School Board representatives Report</b></p> <p><b>Resolution:</b> That the attached School Board representatives Report be adopted.<b>Carried</b></p> <p><b>Additional Notes</b></p> <p>11.1. Minutes not available yet from the board meeting. Had meeting last week. Went through the school priorities and how tracking against them.</p> <p>11.2. Looked at the database, reviewed the NAPLAN data. Each meeting the</p>	<p>Michael Cammileri</p>



<p>board reviews several measures to review how they are tracking.</p> <p>11.3. Financial papers were released late. Now waiting for final figures to come through.</p> <p>11.4. Several people were away. It was a short meeting.</p>	
<p><b>12. Nomination and Election (AGM) 25 March 2024</b></p> <p><b>MINUTES OF THE AGM</b>, as per the Constitute: “The minutes of the Annual General Meeting held on Monday 24 March 2024, shall be ratified at the following General meeting”. This will be held on 20 May 2024.</p> <p><b>12.1. ELECTION OF THE EXECUTIVE COMMITTEE</b></p> <p>Yvette shared high level summary of all the roles.</p> <p>12.1.1 All positions were declared vacant</p> <p>12.1.2 Nominations were called for ALL positions.</p> <p><b>12.2. President:</b> Yvette Sholdas nominated and when Helen Goldsmith also nominated, withdrew nomination.</p> <p><b>Resolution:</b> That the P&amp;C approve Helen Goldsmith as President</p> <p><b>Carried</b></p> <p><b>12.3. Vice President:</b> Yvette Sholdas and Ana Santos nominated.</p> <p><b>Resolution:</b> That the P&amp;C approve Yvette Sholdas and Ana Santos as Vice President</p> <p><b>Carried</b></p> <p><b>12.4. Secretary:</b> Denise Quathamer nominated as Minute Secretary, and Liz Craig as Secretary</p> <p><b>Resolution:</b> That the P&amp;C approve both Denise Quathamer and Liz Craig as Secretary</p> <p><b>Carried</b></p> <p><b>12.5. Treasurer:</b> Paul Atkins would like to continue with the role for another year and Malay Parikh keen to learn from Paul and take over next year.</p> <p><b>Resolution:</b> That the P&amp;C approve both Paul Atkins and Malay Parikh as Treasurer</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>12.6. Nominations for Executive Committee members are:</b></p> <p><b>Auditor:</b> Purdey Van der Reis</p> <p><b>Web and mailing list Coordinator:</b> Andrew Lippiatt</p> <p><b>School Board parent representative:</b> Helen Goldsmith and Yvette Sholdas</p> <p><b>Parent Engagement Committee:</b> Kate Field, elected unopposed</p> <p><b>Other Executive committee members:</b> Brad O’Dea, Adrian Heil</p> <p><b>Resolution:</b> That the P&amp;C approve Executive committee member nominations</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>12.7. APPOINTMENT OF BANK ACCOUNT SIGNATORIES</b></p> <p>Helen to arrange this through the school holidays with Office Bearers</p>	



<p><b>12.8. ENDORSEMENT OF MEMBERS OF THE MUSIC SUPPORT Committee for 2024</b></p> <p>The committee consists of: Keiran Looby (Convener and Treasurer), Helen Pelusey (Secretary), Tim Jewell, Pretty Ramdoyal, Grant Ferstat, Shelley Tudor, Melinda Boss, Amanda Humphreys, Daniela Andrei, Andrew Akiyoshi, Matthew Chatley, Suzanne McLay, Puanna Kapi, Julie Eglin, Rowena Smith, Kevin Keary, Anna Desiré-Tesar, Tatiana Da Silva Rangel, Catherine Tabi (form to form not yet received), Bek Ledingham (form not yet received).</p> <p><b>Resolution:</b> That the P&amp;C approve the Music support Committee</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>12.9. ENDORSEMENT OF MEMBERS OF THE SVAPA Support Committee for 2024</b></p> <p>Tony Millar to send list of committee members to Yvette.</p> <p>The committee consists of: Tony Millar (convener), Crystal Sant (Treasurer), Rebecca Thomson (secretary).</p> <p><b>Resolution:</b> That the P&amp;C approve the SVAPA support Committee</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>12.10. ENDORSEMENT OF MEMBERS OF THE GAT Support Committee for 2024</b></p> <p>Committee Members to be advised post AGM and endorsed at the next General meeting.</p> <p><b>12.11. ENDORSEMENT OF MEMBERS OF THE LAWLEY ART AUCTION (LAA) Support Committee for 2024</b></p> <p>LAA Committee member tabled and attached.</p> <p><b>Resolution:</b> That the P&amp;C approve the Lawley Art Auction support Committee</p> <p style="text-align: right;"><b>Carried</b></p> <p><b>12.12. ENDORSEMENT OF MEMBERS OF THE PARENT ENGAGEMENT Support Committee for 2024</b></p> <p>Helen to send through list of members.</p> <p><b>Resolution:</b> That the P&amp;C approve the Parent Engagement support Committee</p> <p style="text-align: right;"><b>Carried</b></p>	
<p><b>13. Other Business</b></p> <p>13.1. Michael thanked Sunny for his contribution as VP, and for attending the WACSSO and bringing back the information to the P &amp; C.</p> <p>13.2. Helen noted that the detailed guides and signatory requirements will be sent to new Office Bearers and will organise a face-to-face meet and onboarding.</p>	
<p><b>14. Next Meeting</b></p>	



<p>The next <b>General Meeting</b> will be held:</p> <p>20 May 2024 5:30pm</p> <p><b>In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High School.</b></p>	
<p><b>Meeting Closed:</b>7:12pm</p>	