



MINUTES for Executive P&C meeting Monday 26 February 2024

In the Conference Room (upstairs) in the Main Administration Building of the school

1. Members signed up before meeting membership forms and \$1 given to Paul Atkins

Treasurer - Noted that a Yr 7 parent Adrian Heil attended with a completed membership form and is keen to attend P&C and sub-committee meetings however is not interested in taking up a position at this stage always willing and able to do heavy lifting as a volunteer. Welcome to MLSHS P&C Adrian Heil.

1.2 ATTENDANCE - Patricia Kritas, Michael Camilleri, Paul Atkins, Helen Goldsmith, Tony Millar, Adrian Heil, Andrew Lippiat and Kieren Looby

2. APOLOGIES - Sunny Shivdasani and Lesley Street

3. ANY CONFLICTS OF INTEREST ARE TO BE DECLARED - NIL

4. MINUTES OF PREVIOUS GENERAL MEETING

Motion to endorse minutes of the general meeting held on 18 September 2023.

Moved: Helen Goldsmith Seconded: Tony Millar

4.1 NOTED that there wasn't a meeting held on 20 November 2023

5. MATTERS ARISING FROM THE LAST GENERAL MEETING

5.1 Point 6.3.2 shade sail is completed and up outside of the Music room

5.2 Follow up on point 6.2.3 re Christine Richardson Award amount

6. REPORTS -

6.1 Principal Report - Lesley Street - The Report attached was read

6.1.1 in addition we discussed the Year 12 Formal held on Friday 23 February went extremely well with positive comments from all in attendance. The new venue is Westin as there is a Year 12 cohort of approximately 400 students this year.

6.1.2 Read out an email received from Jane Forward asking for the P&C to consider paying for all tickets as teachers have to pay for their tickets to attend school events which they attend on their own time. Or maybe increase the cost of student tickets so that teachers's tickets are paid in full via that system. Michael suggested that we shelve this proposal until Lesley is in attendance as the proposal of paying for teachers' tickets is not that straightforward and may breach some rules. Will update you at the next meeting.

6.2 President of the P&C - Patricia Kritas

6.2.1 Patricia advised that she will be unable to continue as President or in any capacity with the P&C in 2024. The AGM will be her final meeting.

6.2.2 Discussion re bank payments - Patricia proposed that each week on Thursday cutoff time of 5 pm all motions that have been moved and approved will be processed. This will be the only day of the week that motions are processed and approved in CBA. If motions are not received by this day and time they are held over and will not be approved until the following week. Everyone agreed with this proposal.



6.2.3 Sunny please organise to have himself identified and verified at CBA Mt Lawley branch.

6.2.4.(a) Ian McCallum Auditor was emailed today and advised that he can approve and complete the audit for 2022.

6.2.4. (b) Paul advised that there were a few queries that Ian had and these were emailed to the sub-committees however he did not receive answers.

6.2.4. (c) Patricia advised that Julie Moxy Finance Manager of MLSHS approached her and asked for the audit info Patricia will follow up with Julie on 27/02/2024 to confirm when she needs this info.

6.2.4. (d) We all thought it would be prudent to have a set date as to when the audit should be completed and we decided that this should be for the 2022 audit we should have Ian's letter before 1 March 2024.

6.2.4. (e) We also all agreed that we should have the 2023 audit completed before the AGM on 25 March 2024. Therefore it should be completed by 22 March 2024.

6.2.4. (f) Paul advised that Ian INSISTS that he not be given any gratuity of any kind for his attendance and completion of the P&C audits.

6.2.4. (g) Patricia and Paul will liaise with each other and Ian to ensure the dates mentioned in 6.2.4. (d) and 6.2.4. (e) are achieved and the audits completed. P&C Committee members will be cc'd into communication regarding the ongoing completion of audits.

6.2.4. (h) We believe that if we action point 6.2.4. (a) through to 6.2.4. (g) this will resolve the ongoing audit issues and will finalise any outstanding audits.

6.3 Vice President - Sunny Shivdasani - Absent - No Report

6.4 Treasurer & Secretary - Paul Atkins - Copy of Report attached

6.5 Web and mailing list coordinator - Andrew Lippiatt

6.5.1. Andrew advised that he had received a copy of Yr 7 cohorts email

6.5.2. Andrew has asked if he could please have copies of the sub-committee meetings emailed to him

6.5.3. Andrew advised that the mailing list with last year's Year 12s is automatically deleted as each new year commences.

6.6 Music Support Committee - Kieren Looby - Copy of Report attached

6.6.1. Patricia and Paul to follow up on music payments that still require payment processing and authorisation in CBA. We are required to view said motions, confirm that all good to proceed and pay. This will resolve outstanding payments that should have been actioned and paid.

6.6.2. Michael Camilleri confirmed that a New Level 3 Programme Coordinator - for the Arts was created and is held by Michelle Derosario. Linda Kuntzy remains in the position as head of Visual Arts programme. Dijon has taken over as the Head of Music Programme. This is integral re WAAPA and MLSHS taking over its premises Succession Planning.

6.6.3. Dijon has instituted a strong and noted connection with exposing Primary Students and Primary schools connecting them with the MLSHS Music Programme. Excellent Feedback.



6.7 SVAPA Support Committee - Tony Millar - Welcomed Tony as the new SVAPA

Convenor - Noted and thanked Jane Forward's contribution over the last few years -
Copy of Report attached

6.8 GAT Support Committee - Campbell Whyte -

Patricia has not received a report although there has been a meeting. Patricia will email Campbell Whyte and cc Louise Chapman school representative and request an update.

6.9 LAA Committee - New committee as per the attached table

There was a recruitment meeting that was well attended on 13 February. The majority of the major positions were fulfilled and there was a list of names and positions that were filled given to Andy and Lesley. Please refer to the attached table with LAA positions, new committee member names, emails and phone numbers. Continued recruitment drive as many hands make light work, Also, other interested people were listed so that they may attend the next meeting which is being held tomorrow 27/02/2024.

6.10 Parent Engagement Committee - Helen Goldsmith -

Helen confirmed that the Facebook page is being maintained between 7 parents which is extremely helpful and ensures the smooth running of the Parents P&C Facebook page ensuring its ongoing success.

6.11 School Board Representative - Helen Goldsmith -

Helen attended the meeting and found the proportion of ATAR students reaching over 70/80 & 90% to be impressive. Overall Helen was happy with the presentation at the board meeting which reflected on the positive results of the 2023 Year 12 students; Helen advised that some of the information in the report that was presented at the board meeting was used in the annual report by MLSHS regarding performance. The total school cohort for 2024 was over 2000 students. The sandwiches were a bit stale.

7. ANY OTHER GENERAL BUSINESS

7.1.1. Patricia asked for an Update on the new building; Michael advised that the 18-month build is on schedule and due for completion by Semester 2 however, will be accessible in mid-May, Michael is pleased with the progress to date.

7.1.2. Michael raised and requested this note be added to General Business; In the next few days, I will email a message to parents advising that all Toilet blocks will be locked during class and will only be available by a lanyard on a key that is available at each of the offices which a student will have to ask for and sign for. The toilets in student services will remain open throughout the day for students who have medical exemptions. This was proposed at the Board Meeting last week and was endorsed by the Board. The locking of all school toilets will be trialled until the end of Term 1. The reason for this action is to provide student accountability and a safer environment for students.

8. Advised DATE OF NEXT MEETING AGM - Monday 25 MARCH 2024 at 5:30 pm.

9. Thank you for attending the meeting; Closed at 7:01 pm.