

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Group

Date: 6:00pm, 30 May 2024

Venue: Music Room 3, MLSHS

Attendees: Dijon Summers (Teacher Representative), Michelle deRozario (Performing Arts Program Coordinator), Kieran Looby* (Chair/Treasurer), Helen Pelusey* (Secretary), Grant Ferstat*, Preety Ramdoyal*, Catherine Tabi*, Rowena Smith*, Melinda Boss*, Julie Eglin*, Shelley Tudor* (*Voting Members),

Apologies: Amanda Humphreys*, Tim Jewell*, Kevin Keary*, Bec Thomson

1. Welcome and Apologies

Kieran Looby opened the meeting at 6:08pm, noted the apologies and welcomed everyone. A quorum was met. No conflicts of interest were recorded.

2. Previous Minutes

Accept the Minutes of the 7 March 2024 and 2 May 2024 meetings as a true and accurate record.

- Moved: Kieran Looby Seconded: Julie Eglin Resolution: Passed

3. Actions arising from previous minutes

Action	Status
Update on black and white canvases. (Dijon)	In progress.
Check the microphone deliveries and invoices match the order and confirm if Kieran can close Motion 299 (Dijon)	In progress. Dijon to check and get back to Kieran.
Send Kieran preliminary business case notes for the purchase of the grand piano. (Michelle)	Completed. See Agenda Item 5.
Report back to the school on the MSC parent views on the change to meeting times for further discussion and a decision. (Michelle)	Completed. Music meetings will now be held on Wednesday of Week 3 and 7 from 5:30pm to 6:30pm. Next meeting will be 31 July 2024.

4. Music Department Report

Update on activities and upcoming events:

- Ex POW service at Kings Park was held in Week 4. It was a great success and perfect weather. The Indigenous War Veterans Service to be held on 29 May was unfortunately cancelled due to the weather.
- The SVAPA Auditions for 2025 entry were held over the last few weeks. More boys applied than usual and the standard at auditions was high.
- The Lawley Art Auction will be held on 15 June 2024.

- Music Camp will be held from 9-11 June 2024. This year students will take part in an activity during the day eg flying fox or rock climbing to break up the music practice.
- The Opus 2024 Concert will be held on 17 June. This is an IMMS Showcase concert. MLSHS put forward 5 Jazz Combos and IMSS chose the Year 7 group. Great opportunity and they are playing really well together.
- Primary School Ensembles are also going very well with huge numbers attending. Parents have been asking when the Music auditions for 2025 entry will be, so are excited are about that. Wendy and Lee are the Ensemble Directors and have been investing a lot of time and effort.
- Shahna Gallagher is running the Year 10 Production and Performance course, a sort of precursor to the Cert III in Music Industry. There have been lots of EOIs, which is great news as the biggest drop in Music numbers tends to be at the end of Year 9 when compulsory IMSS enrolment finishes. It is an avenue for people that wouldn't choose Music Mastery, but there are also quite a few students opting to do both. From Year 11 there is the option of the Cert III and the ATAR and students can also do both, so there are pathways for all.
- Term 3 Concert Series coming up so need to start planning:
 - The Committee were supportive of ticket prices remaining at \$10 per ticket.
 - Last year, feedback was received around communication on concert information. This year there is a new online calendar on the MSLHS website [What's On in the Arts](#). This lists all events and will provide links to TryBooking for tickets when ready. Helen will add the link to the What's On page to the MSC Facebook page and to the bottom of Mailchimp emails. To address the issue of parents being unsure which Ensemble their child is in, the Ensemble timetable will be added to this page, which should help parents identify the correct one.
 - Volunteers for concert ticket sales - Helen will set up the Sign Up Genius and send out to parents on the first day of Term 3.

Funding Requests

- **Motion 324:** Allocate up to \$900 for 2 Orange 35RT Guitar amplifiers.

There are generally always a few out for repair (repaired for free by a staff member) and there are two bands that will need amps going to Music Camp so the Department would like to buy 2 more amps. Dijon asked staff for advice and this model was recommended as sturdy, loud, durable, relatively cheap and of professional quality.

Moved: Michelle de Rozario Seconded: Grant Ferstat Resolution: Passed

- **Motion 325:** Allocate up to \$1000 to ATAR accompaniment at the end of the year. (Dijon will advise if a further motion is required for more funding at the next meeting as one practice session per student may not be sufficient.)

It is difficult to secure accompanists for students as they are in demand and often booked out. Dijon would like to book in the accompanists for the end of the year performances now to ensure they are locked in.

Moved: Rowena Smith Seconded: Melinda Boss Resolution: Passed

Possible future motion

- Catherine Tabi noted that one of the IMSS teachers has asked if the Department would fund three foot switches for students. Dijon is aware and will investigate and raise a motion at a future meeting if needed.

5. Grand Piano Purchase

- Michelle has sent through some notes for a business case to Kieran.
- Ideally there would be some sort of piano in every room and one showcase piano.
- The feedback from the school and P&C is that parent contributions should be spent on the current cohort, so it is not appropriate to stockpile that money for a future larger purchase such as a grand piano. However, that doesn't apply to funds raised at the Lawley Art Auction.
- Kieran will progress this by putting forward a proposal for grand piano(s) options to this Committee for discussion and decision at the next meeting and then bring that to the main P&C for their review and approval.
- It was suggested the fund be for a 'Piano Initiative' rather than a set number or type of pianos. The Committee can agree to support that initiative and then decide later on the specific purchases to be made as it is not yet known if WAAPA's move to the city will result in MLSHS being gifted or offered the chance to purchase some WAAPA assets. There may also be future partnerships which inform how the money is spent eg sponsorships from Yamaha or community groups.
- It was confirmed that some of the money currently in the bank can be allocated to this initiative, but some of the surplus funds can be directed to things that benefit the current students.

6. Treasurer's Report

- Kieran tabled the Treasurer's Report to 30 May 2024 (See Attachment 1). There is approximately \$85,000 in the bank with around \$58,874 in available funds.
- Kieran has spoken to the P&C about changing bank accounts to one that earns decent interest. P&C are looking into this and will advise.
- The P&C are initiating a new motions process. Motions must be raised 7 days in advance of the MSC meeting and those motions passed by the MSC must be raised 7 days in advance of the main P&C meeting. Invoices can't be paid on those motions until the main P&C has passed them. They are currently working through any issues this may cause from a practical point of view of making purchases.

7. Social Media / Communications Report

- There were no MSC social media / communications updates to share.
- It was noted that there has been a lot of communication and social media around the LAA this year, which is good to see.

8. Fundraising Events and Activities

Kieran provided a Lawley Art Auction update:

- The Committee are still seeking more volunteers for the Auction weekend. Most student roles are now filled but more parents are needed. Moya Thomas has sent out one request to SVAPA parents for volunteers and agreed at yesterday's PSG meeting to follow up with another. Kieran asked if the Music Department can also follow up on their first request. It was noted the same parents tend to help every year.

- This year anyone that volunteers for the LAA is automatically entered into a raffle to win a family day ticket to Adventure World.
- Julie and Suzanne have done a great job with sponsorships. They have secured about \$16,000 in cash sponsorships and further donations for raffle prizes. Tickets for the raffle are \$20 and they have already raised about \$4500 in ticket sales.
- Mazda have provided a \$5000 cash sponsorship which is beyond the top Gold sponsorship category, so a new Platinum level was added. They have asked to put a Mazda car on display at the End of Year Sundowner event.
- Kieran noted this year's committee has many new faces and this has brought about some amazing changes and fresh ideas.
- The Committee is desperately seeking a new events manager. This role oversees the activities on the Friday, Saturday and Sunday of the Auction. A lot of the information has already been prepared eg names against jobs etc. It could be done by a team of people rather than just one person. If anyone is interested, they should contact Kieran or email chair@lawleyevents.com Helen will put out a call on the Music@MLSHS Facebook page.

9. New Business other business for noting

- It was noted that some of the SVAPA PSG meetings are held virtually eg the last meeting of Term 2 and Term 4. As the MSC meeting will now be back-to-back with the SVAPA meeting on the Wednesday evening, the MSC may also meet online for those meetings to make it easier for those attending both.

SUMMARY OF ACTIONS ARISING:

- Dijon will look into the foot switches for IMSS students and advise if a motion should be added to the next MSC agenda.
- Music Department will add the Ensemble timetable to the [What's On in the Arts](#) page on the MLSHS website to assist parents in identifying which ensemble(s) their child attends.
- Helen to add links to the *What's On in the Arts* page to the Music @ MLSHS Facebook and Mailchimp mailouts
- Helen to put the call out for LAA volunteers and an Events Manager on the Facebook page. Music Department to make further calls for LAA parent volunteers.

Meeting closed: 7:05pm

NEXT MEETING

Date: Wednesday 31 July 2024 Week 3 Term 3 2024	Time: 6pm	Venue: Music Room 3	Please enter school through rear gate off Learoyd St
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MLSHS P & C ASSOCIATION
MUSIC SUB-COMMITTEE - CASH BOOK, AVAILABLE FUNDS
30-May-2024

BANK RECONCILIATION

Opening balance	07.03.2024		<u>\$ 91,402.32</u>
Add: Deposits	Credit Interest		0.73
	Credit Interest		0.71
Total Deposits			<u>\$ 1.44</u>
Less: Payments Made	Inv 42213 #299 Wireless Mics		1,104.55
	Inv 42168 #300 Concert Photos		823.95
	Inv 42166 #298 Mic Standa		490.00
	Inv 42165 #288 Sound Tech Arts Day 2023		300.00
	Inv 42212 #300 & #304 Photos & IceCream		169.40
	Inv 42882 #291 Trombone Mutes		300.00
	Inv 10300 #321 Photography 2024		2,000.00
	Inv 44341 #308 Music Sheets		49.00
	Inv 44343 #308 Music Sheets		56.44
	Inv 44340 #308 Music Sheets		86.99
	Inv 44344 #308 Music Sheets		79.30
Total Payments			<u>\$ 5,459.63</u>
Balance	28.05.2024		<u>\$ 85,944.13</u>
Bank balance as at	28.05.2024		<u>\$ 85,944.13</u>
Deduct: Payments in Progress	INV 44338 #308 Sheet Music 2024		\$ 60.00
	Inv 44354 #312 Music Folders		\$ 1,806.81
	Inv 44353 #309 Arts Festival Sound Tech		\$ 300.00
			<u>\$ 2,166.81</u>
Cash book Closing balance as at	28.05.2024		<u>\$ 83,777.32</u>
Less: Committed funds	#297 B&W Canvasses 2023		\$ 1,500.00
	#299 Wireless Mics		\$ 290.90
	#305 Sundowner 2023 Sound Engineer		\$ 600.00
	#306 Sundowner 2023 Lighting		\$ 1,000.00
	#308 Sheet Music 2024		\$ 3,668.27
	#309 Arts Day 2024 - Sound Technician		\$ 200.00
	#310 Adaptors USBC-USBA Keyboards & Laptops		\$ 150.00
	#311 Tenor Sax		\$ 4,000.00
	#312 100No. Folders for Band Music		\$ 193.19
	#313 Music Stand Trolley		\$ 2,000.00
	#314 Peg Board + Pegs		\$ 200.00
	#315 Instrument Maintenance 2024 (excl Piano Tuning. See #318)		\$ 2,000.00
	#316 3No. Keyboard Stands		\$ 300.00
	#317 Keyboard Amplifier		\$ 1,000.00
	#318 Piano Tuning 2024		\$ 2,000.00
	#319 ATAR student accompaniment Y11 & Y12		\$ 2,000.00
	#320 Conductor Stand		\$ 300.00
	#322 Music Artist Workshops		\$ 2,000.00
	#323 Music Camp - Artist Workshops		\$1,500.00
Total Committed funds	28.05.2024		<u>\$24,902.36</u>
Available Funds	28.05.2024		<u>\$58,874.96</u>