



SVAPA Parent Support Group
MINUTES OF TERM 3 MEETING 2
Wednesday 30th August 2023



Meeting opened at 6.45pm

Attendees

Moya Thomas	Ana Santos	Kate Vaserman	Eleonor Peters
Helen Pelusey	Rebecca Thomson	Sandra Gyles	

Apologies

Kieran Looby	Pretty Ramdoyal	Annette Stivaletta
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Welcome, acknowledgement of country and introductions

I'd like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present.

Conflicts of interest

None

Minutes of Previous Meeting

Motion 2023.3.2.1 Motion that the minutes (2023 T3 M2) were true and accurate raised by Ana Santos and seconded by Elenor Peters. Motion Carried.

Actions Arising from Last Minutes

- SVAPA PSG Committee Guides – PSG to continue to develop handover notes for roles and committee activities Arts Day stall, MSND Production support etc.
- Crystal to chase up payment Amanda invoice payment
- Moya to check calendar for SVAPA Graduation last week Term 4 this year and dates for Music Sundowner and Tiny Works in 2024
- Moya to issue SVAPA Update
- SVAPA PSG to organise drinks for SVAPA Year 7 2024 Parents Welcome night
- Who is going to talk about LAA at SVAPA Year 7 2024 Parents Welcome night?
- Moya to ask Home Economics about catering for Welcome night and graduation
- Moya discussed the possibility of SVAPA PSG fundraising at Sundowner, maybe Fairy Floss

Treasurers Report – see report

To be circulated after meetings as Crystal sends apologies

Teachers Report

- Saturday SVAPA workshop details with cross arts focus were sent out today
- Hannah Davidson is working with Year 9 EMC's and has been a hit
- SVAPA Welcome night after next SVAPA PSG early meeting
- SVAPA PSG needs to organise drinks and get there early to setup, glassware, decorations,
- SVAPA PSG T-shirts to be sold at welcome night
- SVAPA Bag design, looking for a Year 7's art work for next year's bag
- Awesome festival this term
- SVAPA Welcome night next term
- SVAPA Camp next term
- Music Sundowner and Arts Exhibition 1st December
- SVAPA Tiny Works Tech Rehearsal 3rd December
- SVAPA Tiny Works 4th to 6th December
- SVAPA Graduation scheduled for 12th December

General Business

- *Motion 2023.3.2.1* Motion to fund SVAPA end of year student awards up to \$165, raised by Helen Pelusey and seconded by Kate. Motion Carried.
- *Motion 2023.3.2.2* Motion to fund food for Tiny Works up to \$650, raised by Sandra Gyles and seconded by Helen Pelusey. Motion Carried.
- *Motion 2023.3.2.3* Motion to fund tiny works up to \$1600 raised by Helen Pelusey and seconded by Rebecca Thomson. Motion Carried.
- *Motion 2023.3.2.4* Motion to fund SVAPA Welcome Night on 25th October, provide funds up to \$500 for catering for future parents, raised by Helen Pelusey and seconded by Ana Santos. Motion Carried.
- *Motion 2023.3.2.5* Motion to fund spend up to \$700 for SVAPA t-shirts and \$950 for SVAPA bags, raised by Rebecca Thomson and seconded by Eleanor Peters. Motion Carried.
- *Motion 2023.3.2.6* Motion required to fund up to \$650 for SVAPA Year 9 2023 Graduation Breakfast – Food raised by Kate Pelusey and seconded by Sandra Gyles. Motion Carried.
- *Motion 2023.3.2.7* Motion to fund up to \$500 for production of photo slideshow presentation, raised by Kate Pelusey and seconded by Sandra Gyles. Motion Carried.
- *Motion 2023.3.2.8* Motion to fund SVAPA Media/Screening night on 15th November up to \$500,
- *Motion 2023.3.2.9* Motion required Motion required to release the following motions as well as any motions prior to 2022 (see table below) raised by Rebecca Thomson and seconded by Helen Pelusey:-

Motion #	Meeting #	Meeting Date	Amount	Description	Date of Action	Amount Actioned	Motion Balance	Notes
Motion 2022.1.1.3	2022 T1 M1	15th February 2022	\$850.00	Junkadelic Workshops		\$830.00		\$20
Motion 2022.1.1.4	2022 T1 M1	15th February 2022	\$1,200.00	Saturday Master Classes	1/09/2022		\$300.00	\$900.00
Motion 2022.1.1.5	2022 T1 M1	15th February 2022	\$65.00	Extra SVAPA T-shirts	4/03/2022		\$64.95	\$0.05
Motion 2022.1.2.4	2022 T1 M2	16th March 2022	\$500.00					\$500.00
Motion 2022.1.2.6	2022 T1 M2	16th March 2022	\$1,200.00	Early Morning Workshops		8/06/2023	\$1,000.00	\$200.00
Motion 2022.1.2.7	2022 T1 M2	16th March 2022	\$300.00	Fairy Floss	20/3/2023 &	\$234.40	\$65.60	Date Change 2023 T1 M1

Motion #	Meeting #	Meeting Date	Amount	Description	Date of Action	Amount Acted	Motion Balance	Notes
					13/05/2023			
Motion 2022.1.2.8	2022 T1 M2	16th March 2022	\$100.00	Perth Festival Friends Membership		23/02/2023	\$90.00	\$10.00
Motion 2022.2.1.2	2022 T2 M1	11th May 2022	\$80.00	MSND Production Props		27/10/2022	\$75.00	\$5.00
Motion 2022.2.2.2	2022 T2 M2	8th June 2022	\$2,500.00	Pay Michelle Aitken - Assist Y8 Production		23/02/2023	\$900.00	\$1,600.00
Motion 2022.2.2.3	2022 T2 M2	8th June 2022	\$600.00	Esther Longhurst - SVAPA Audition Workshops		23/02/2023	\$500.00	\$100.00
Motion 2022.2.2.4	2022 T2 M2	8th June 2022	\$1,100.00	2022 SVAPA Graduation	14/12/2022 & 23/02/2023		\$477.05	\$622.95
Motion 2022.3.1.3	2022 T3 M1	3rd August 2022	\$1,000.00	Increase of Motion 2021.2.1.2		25/02/2022	\$520.00	\$480.00
Motion 2022.3.1.4	2022 T3 M1	3rd August 2022	\$500.00	Year 7 & 8 Art Exhibition				\$500.00
Motion 2022.3.1.6	2022 T3 M1	3rd August 2022	\$300.00	SVAPA Student Awards		29/10/2022	\$164.85	\$135.15
Motion 2022.3.2.2	2022 T3 M2	31st August 2022	\$1,610.00	SVAPA T-shirts & Bags		30/01/2023	\$1,589.50	\$20.50
Motion 2022.3.2.3	2022 T3 M2	31st August 2022	\$500.00	SVAPA Welcome Night		27/02/2023	\$276.23	\$223.77
Motion 2022.3.2.4	2022 T3 M2	31st August 2022	\$3,500.00	Tiny Works Mentors			\$2,100.00	\$1,400.00

Future Motions Required

- No future motions identified

LAA

Kieran Looby advised on behalf of Music P&C -

- MLSHS P&C recognise that LAA 2024 will present challenges in terms of filling roles (given the fact that many 'long termers' are leaving and a number of their roles did not have a 'shadow' in 2023).
- MLSHS P&C is looking to Music Parents in particular to fill roles as LAA support has traditionally been provided predominantly by SVAPA parents although Music Parents are more numerous.
- Music P&C is in the process of identifying Music Parents who might be available to take over LAA roles for 2024.
- Music P&C (yours truly) will carry out an initial assessment of vacant roles and will publicise these to Music Parents - together with Role Descriptions, Org Chart, etc
- Music P&C will keep SVAPA informed of the steps taken towards identifying potential contributors.
- SVAPA P&C are invited to participate in this exercise (and to identify potential contributors amongst SVAPA Parents).
- Music P&C is fully in support of the plan to identify, where possible, individuals to fill LAA roles this year - in advance of LAA kick-off in Term 1 2024.

Other Business

We'd like to give a very special shoutout to our music department and all the fabulous music teachers for all the volunteer work with latest series of concerts, they are doing an awesome job. Thanks also to the music PSG for supporting the concerts and the volunteers that help at every concert. Also, thanks to Dijon Summers for stepping up and covering for Michelle De Rozario whilst she was on long service leave, your professionalism, dedication and adaptability in taking on the additional responsibilities has been truly impressive.

SVAPA PSG Secretary received an email from a parent with regards to other ways to fundraise. Selling the entertainment book to Parents/Staff was one idea. This could be a good fundraiser for the school, should parent discuss this with main P&C and that they would probably need someone to coordinate. Another idea suggested was running sausage sizzles at other events throughout the year. Music PSG currently run one at the beginning of Year for Year 7 welcome BBQ and another at end year for Music Sundowner. Perhaps at an event with only food trucks like faction carnival. We think this would be well received. Lions Club ran one last year at the sports carnival. LAA sponsors were invited to run one this year but declined. The school does have barbeques on wheels. It would require someone to coordinate and volunteers during the day. To be discussed more next meeting.

Meeting closed at 7.44pm

Next meeting Term 4, Week 3, Wednesday the 25th October 2023 at 5.30pm

All SVAPA meetings start at 6.30pm and go for roughly an hour. All meetings are held in the green room of the Tricycle Theatre. Entry is at the rear of the high school from the north side of Learoyd St (off Central Ave/Stancliffe St) through service gates behind the D&T building. You can park in the ECU carpark.

	Mount Lawley Senior High School				
	SVAPA Sub-committee				
	Treasurer's Report (2023 Term 3 Meeting 2)				
	Meeting Date: 30th August 2023				
Item 1	Balance at Bank as reported at last meeting			\$37,057.16	
	Income since last meeting:				
		NIL		\$0.00	
				\$0.00	
	Payments made since last Meeting:				
	MOTION 2023.2.2.3	SVAPA Rehearsal/Production Food (Volunteers)		\$323.30	
	MOTION 2023.2.2.7	Amanda Humphrys Photography Services 2023		\$1500.00	
	MOTION 2023.3.1.2	Year 7 & 8 Art Exhibition Art Supplies		\$781.73	
	MOTION 2023.2.1.5	Storm Helmore - T2 EMC		\$800.00	
	MOTION 2023.2.1.2	Hannah Davidson - Drama Audition Workshops		\$750.00	
	MOTION 2022.1.1.3	Junkadelic Workshops - Art Festival		\$880.00	
	MOTION 2023.2.2.2	MSND Production		\$1457.63	
	MOTION 2023.3.1.1	Semester 2 Early Morning Class - Years 7 & 8		\$139.75	
				\$6632.41	
	Balance at Bank after payments and income			\$30,424.75	
Item 2					
	Total Funds Committed	REFER TO REGISTER OF MOTIONS		\$17,815.65	
	Available Funds			\$12,609.10	
Item 3					
	Motions required				

Register of Motions

Motion #	Meeting #	Meeting Date	Amount	Description	Date of Action	Amount Actioned	Motion Balance	Notes
2022							\$0.00	
Motion 2022.1.1.2	2022-T1-M1	15th-February-2022	\$500.00	SVAPA Brochure	4/3/2022	\$500.00	\$0.00	
Motion 2022.1.1.3	2022-T1-M1	15th-February-2022	\$1700.00	Art-Day-Festival—Big-Hoo-Haa-&Junkadelick	26/5/2023-/25/8/23	\$1680.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$20)
Motion 2022.1.1.4	2022-T1-M1	15th-February-2022	\$1200.00	Saturday-Master-Classes	1/9/2022	\$200.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$900)
Motion 2022.1.1.5	2022-T1-M1	15th-February-2022	\$65.00	Extra-SVAPA-T-shirts	4/3/2022	\$64.95	\$0.00	Motion-to-Release-2023.3.2.8 (\$0.05)
Motion 2022.1.1.6	2022-T1-M1	15th-February-2022	\$107.50	Extra-SVAPA-Bags	4/3/2022	\$107.50	\$0.00	
Motion 2022.1.2.2	2022-T1-M2	16th-March-2022	\$200.00	2021-Amanda-Humphrys-Additional-Funds	16/2/22	\$200.00	\$0.00	
Motion 2022.1.2.3	2022-T1-M2	16th-March-2022	\$1200.00	2022-Amanda-Humphrys-Photography-Services	16/2/22	\$1200.00	\$0.00	
Motion 2022.1.2.4	2022-T1-M2	16th-March-2022	\$500.00	Food-for-SVAPA-Rehearsals/-Productions-(Volunteers)			\$0.00	Motion-to-Release-2023.3.2.8 (\$500)
Motion 2022.1.2.6	2022-T1-M2	16th-March-2022	\$1200.00	Early-Morning-Workshops	8/6/23	\$1000.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$200)
Motion 2022.1.2.7	2022-T1-M2	16th-March-2022	\$200.00	Fairy-Floss	20/3/2023-&13/05/2023	\$234.40	\$0.00	Motion-to-Release-2023.3.2.8 (\$65.60)
Motion 2022.1.2.8	2022-T1-M2	16th-March-2022	\$100.00	Perth-Festival-Friends-Membership	23/2/23	\$90.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$10)
Motion 2022.2.1.2	2022-T2-M1	11th-May-2022	\$80.00	MSND-Production-Props	27/10/2022	\$75.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$5.00)
Motion 2022.2.2.2	2022-T2-M2	8th-June-2022	\$2,500.00	Pay-Michelle-Aitken—Assist-Y8-Production	23/2/23	\$900.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$1600)
Motion 2022.2.2.3	2022-T2-M2	8th-June-2022	\$600.00	Esther-Longhurst—SVAPA-Audition-Workshops	23/2/23	\$500.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$100)
Motion 2022.2.2.4	2022-T2-M2	8th-June-2022	\$1,100.00	2022-SVAPA-Graduation	23/02/2023	\$477.05	\$0.00	Motion-to-Release-2023.3.2.8 (\$622.95)
Motion 2022.3.1.3	2022-T3-M1	3rd-August-2022	\$1000.00	Increase-of-Motion-2021.2.1.2	25/2/22	\$520.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$480)
Motion 2022.3.1.4	2022-T3-M1	3rd-August-2022	\$500.00	Year-7-&-8-Art-Exhibition			\$0.00	Motion-to-Release-2023.3.2.8 (\$500)
Motion 2022.3.1.5	2022-T3-M1	3rd-August-2022	\$1000.00	Tiny-Works-Grants	21/10/2022	\$1000.00	\$0.00	
Motion 2022.3.1.6	2022-T3-M1	3rd-August-2022	\$300.00	SVAPA-Student-Awards	29/10/2022	\$164.85	\$0.00	Motion-to-Release-2023.3.2.8 (\$135.15)
Motion 2022.3.2.2	2022-T3-M2	31st-August-2022	\$1610.00	SVAPA-T-shirts-&-Bags	30/1/23	\$1589.50	\$0.00	Motion-to-Release-2023.3.2.8 (\$20.50)
Motion 2022.3.2.3	2022-T3-M2	31st-August-2022	\$500.00	SVAPA-Welcome-Night	27/2/23	\$276.23	\$0.00	Motion-to-Release-2023.3.2.8 (\$223.77)
Motion 2022.3.2.5	2022-T3-M2	31st-August-2022	\$3,500.00	Tiny-Works-Mentors	23/2/23	\$2,100.00	\$0.00	Motion-to-Release-2023.3.2.8 (\$1,400)
Motion 2022.3.2.5	2022-T3-M2	31st-August-2022	\$5,400.00	Term 3 & 4 Early Morning Classes	23/2/23	\$2936.36	\$2,463.64	
Motion 2022.3.2.6	2022-T3-M2	31st-August-2022	\$2,500.00	Middle School Art Exhibition (End of Year)	23/2/23	\$600.69	\$1,899.31	
Motion 2022.4.1.2	2022-T4-M1	26th-October-2022	\$59.50	Tiny-Works-Gift-Card-Activation-Codes	21/10/2022	\$59.50	\$0.00	
2023							\$0.00	
Motion 2023.2.1.2	2023-T2-M1	17th-May-2023	\$750.00	Hannah-Davidson-Assistance—Auditions	25/8/23	\$750.00	\$0.00	
Motion 2023.2.1.3	2023-T2-M1	17th-May-2023	\$500.00	SVAPA-Rehearsal/Production-Food-(Volunteers)	12/8/23	\$323.20	\$176.80	
Motion 2023.2.1.4	2023-T2-M1	17th-May-2023	\$500.00	Year-8-MSND-Production-and-Editing-of-Video			\$500.00	
Motion 2023.2.1.5	2023-T2-M1	17th-May-2023	\$900.00	Term-2-Early-Morning-Classes	25/8/23	\$800.00	\$100.00	
Motion 2023.2.1.6	2023-T2-M1	17th-May-2023	\$90.00	Perth-Festival-Friends-Membership			\$90.00	
Motion 2023.2.1.7	2023-T2-M1	17th-May-2023	\$1500.00	Amanda-Humphrys-Photography	12/8/23	\$1500.00	\$0.00	
Motion 2023.2.2.2	2023-T2-M2	14th-June-2023	\$3000.00	MSND-Production	25/8/23	\$1457.63	\$1542.37	
Motion 2023.2.2.3	2023-T2-M2	14th-June-2023	\$1200.00	SVAPA-Graduation			\$1200.00	
Motion 2023.3.1.1	2023-T3-M1	2nd-August-2023	\$1800.00	Semester-2-Early-Morning-Class-Years-7-&-8	30/8/23	\$139.74	\$1660.26	
Motion 2023.3.1.2	2023-T3-M1	2nd-August-2023	\$3000.00	Year-7-&-8-Art-Exhibition-Art-Supplies	13/8/23	\$781.73	\$2218.27	
Motion 2023.3.2.1	2023-T3-M2	30th-August-2023	\$165.00	SVAPA-End-of-Year-Student-Awards			\$165.00	
Motion 2023.3.2.2	2023-T3-M2	30th-August-2023	\$650.00	Tiny-Works-Food-Supply			\$650.00	
Motion 2023.3.2.3	2023-T3-M2	30th-August-2023	\$1600.00	Tiny-Works-Production			\$1600.00	
Motion 2023.3.2.4	2023-T3-M2	30th-August-2023	\$500.00	Catering-SVAPA-Welcome-Night			\$500.00	
Motion 2023.3.2.5	2023-T3-M2	30th-August-2023	\$1650.00	SVAPA-T-shirts-&-Bags			\$1650.00	
Motion 2023.3.2.6	2023-T3-M2	30th-August-2023	\$900.00	SVAPA-Year-9-Graduation-Breakfast-&-Slideshow			\$900.00	
Motion 2023.3.2.7	2023-T3-M2	30th-August-2023	\$500.00	SVAPA-Media/Screening-Night			\$500.00	
TOTAL							\$17,815.65	