



**MINUTES for P&C meeting Monday 18 September 2023 at 5:30 pm
In the Conference Room (upstairs) in the Main Administration Building of the school**

- 1. ATTENDANCE** - Michael Camilleri, Patricia Kritas, Andrew Lippiatt, Kieran Looby, Jane Forward (not a quorum)
- 2. APOLOGIES** - Lesley Street, Paul Atkins, Helen Goldsmith, Sunny Shivdasani
- 3. ANY CONFLICTS OF INTEREST ARE TO BE DECLARED** - NIL
- 4. MINUTES OF PREVIOUS GENERAL MEETING**
Motion to endorse minutes of the previous meeting
Moved: Andrew Lippiatt Seconded: Patricia Kritas
- 5. MATTERS ARISING FROM THE LAST GENERAL MEETING** - Nil
- 6. REPORTS**
 - 6.1 School Principal - Lesley Street (report attached) read out by Mike**
 - 6.2 Associate Deputy Principal - Michael Camilleri**
 - 6.2.1** We discussed the P&C meeting dates for 2024 and how they are always one week after the Board meetings. The P&C has two meetings each term with its AGM in February.
 - 6.3 President of the P&C - Patricia Kritas**
 - 6.3.1** Discussion on the motions for payments that have been made from sub-committee bank accounts since we last held a meeting. However, we were unable to endorse these motions as we did not have the numbers (minimum of 8) for a quorum. The motions for payments will need to be endorsed at a P&C meeting when there is a quorum and we may need to wait until the first P&C meeting in 2024
 - 6.3.2** Mike Camilleri Associate Principal updated on the progress of shade outside of the Music room. Since we don't have a quorum we will wait for the new year 2024 to finalise payment.
 - 6.3.3** Further discussion regarding any other quotes we are waiting on for example sports equipment required and the total amount P&C will donate toward the sports equipment.
 - 6.3.4** Raised point 6.2.3 listed on the Agenda for Christine Richardson Award donation for Year 12 graduation on 16 November. Again we didn't have a quorum. This motion will be held over.
 - 6.3.5** A reminder that I need to please have in PDF format a full copy of your sub-committee reports emailed to me so that I may attach the reports to the minutes.
 - 6.3.6** We discussed other donations that the P&C annually contributes to which include up to \$10k towards student diaries for 2024 and to provide funding for the Homework Club for 2024. These will be held until February 2024 before the AGM on that day.
 - 6.4 Vice President - Sunny Shivdasani (Absent) - No report**



- 6.5 Treasurer - Paul Atkins (Absent) - Report attached, read out by Patricia;**
- 6.5.1** The Attendees of this meeting discussed and reviewed the Treasurer's report dated September 2023.
- 6.5.2** Reviewed the bank account balances and noted that the GAT balance of \$5,384.15CR requires an update from the GAT Committee as to what is planned.
- 6.5.3** The balance in the P&C General account is \$72,348.04 credit Approximately \$40K has been earmarked for the Shade 6.3.1 and sports equipment 6.3.3 Also, the P&C need to complete and Vote on the motions referred to in these minutes point 6.3.4 and point 6.3.6
- 6.5.4** We all made a point of discussing the significant credit balance of \$90,853.30 that is currently in the Music Bank Account. Please refer to the Music Committee report for further info on how this money will be spent. A note was made regarding best practice advice from WACSSO being that money raised in one year should benefit the students of that year.
- 6.6 School Board Representative - Helen Goldsmith (Absent) no report**
- 6.7 Web and mailing list coordinator - Andrew Lippiatt**
- 6.7.1** Silkwood sponsorship wording if we proceed
- 6.8 Music Support Committee - Kieren Looby - Report Attached**
- 6.8.1** Kieren expressed major concern regarding recruiting new volunteers for LAA and wants more to be done to ensure that this is addressed.
- 6.8.2** Patricia has put forward an idea regarding the viability of a QR code. Discussion on how to simplify sign-up or direct people to the P&C website to sign up.
- 6.8.3** Also, info regarding the LAA positions that need to be filled should be a short summary to not overwhelm new volunteers.
- 6.8.4** Talked about how there should be sign-up sheets for the information evenings.
- 6.8.5** we spoke of the possibility of the 2023 LAA committee members attending the Music and SVAPA information evenings as in previous years which seemed to help.
- 6.8.6** Patricia will endeavour to continue following this up and will assist where possible however will need help as she does not have the time to do this all on her own.
- 6.9 SVAPA Support Committee - Jane Forward - Report Attached**
- 6.10 Parent Engagement Committee - Helen Goldsmith (Absent) no report**
- 7. NO OTHER GENERAL BUSINESS WAS RAISED.**
- 8. DATE OF NEXT MEETING - Monday 20 November 2023 at 5:30pm**