



## **MINUTES for P&C meeting Monday 29 May 2023**

### **The meeting commenced at 5:35 pm**

#### **1. ATTENDANCE** - (8 required for a quorum)

Patricia Kritas; Paul Atkins; Andrew Lippiatt; Campbell Whyte; Michael Camilleri; Lesley Street; Helen Goldsmith; Suny Shivdasai; Kieran Looby; Eric Brain; Simon Millman MLA

#### **2. APOLOGIES** - Jane Forward; Andy Druyen

#### **3. ANY CONFLICTS OF INTEREST ARE TO BE DECLARED** - NIL

#### **4. MINUTES OF PREVIOUS GENERAL MEETING**

Motion to endorse minutes of the previous meeting on 3 April 2023

Moved: Andrew Lippiatt                      Seconded: Helen Goldsmith

#### **5. MATTERS ARISING FROM THE LAST GENERAL MEETING -**

Patricia Kritas - President of P&C announced that the position of Secretary still remains open and as advised by WACSSO The President cannot share the role of President & Secretary. Therefore I advised that currently, our executive committee is not running at a constitutional level; new events should not be approved until such a time that a secretary has been elected. The only roles that can be shared are the Treasurer and Secretary. Paul Atkins was then nominated as Secretary and was unanimously elected.

#### **6. REPORTS**

##### **6.1 School Principal - Lesley Street (report as follows)**

On the first Friday of Term 2 students from Years 7,8, 10 and 12 attended the ANZAC Day school assembly in the gym. The choir and Concert Band 1 performed the National Anthem and the hymn Abide with Me and our prefects and councillors undertook special duties. A Year 12 student presented the Acknowledgement of Country, another was the flag raiser, and three Year 11 students played the Last Post. Several special guests laid wreaths and our local MLA Simon Millman gave the address. The annual Ex-Prisoners of War service was held at their memorial in Kings Park on 6 May. His Excellency the Honourable Chris Dawson AC APM attended along with representatives of the defence forces, representatives from many veterans' organisations and relatives and friends of the POW. We were thrilled that our Lawley Legend 104 year old Arthur Leggett attended the service and recited the Ode. After the service guests were served with afternoon tea and given Anzac biscuits prepared by our Hospitality students. After the service the Governor spent time talking to the guests and our students. Before he left for his next engagement, he privately presented our School Captain and Andrew Paul, School Chaplain with a Governor's Medallion.

On 10 May, on behalf of SCSA, we hosted six international visitors from the Pakistan Department of Education. Their education department is looking into offering the West Australian Curriculum. The visitors toured the school, visited several classrooms, and took part in a briefing on how our system operates.

On 6 May the school was selected to take part in a professional photo shoot and video to promote international education in Western Australia to overseas markets including Vietnam, China, India and Germany. It was interesting for our students to see how such shoots are organised. Later in the year they will use drones to conduct an aerial shoot. Due to Covid it has been several years since schools were permitted to undertake overseas tours, but this restriction has now been lifted. I recently applied, via the Department, to the Minister of Education for permission for 30 SVAPA and 4 staff students to travel to the United Kingdom in April 2024. During their tour students will visit theatres, galleries, and museums. They will also take part in several workshops with world renowned theatre companies. Given the interest in Cyber Security the school recently hosted a parent evening featuring an expert who conducted a workshop to assist them to manage the dangers inherent in young people using the internet. This was a popular topic and over 80 parents took the opportunity to be educated on the topic.

The annual Lawley Art Auction will be held on 17 June in the Senior School building. As a result of the building program parking will be available at ECU not on the school oval. Students will be onsite to guide visitors. As usual the dedicated committee members have been working extremely hard to put the event together and works from over 100 established and emerging artists will be auctioned. In addition, students' Art will be on display and some of our Music students will be performing before the auction begins. All P&C members and parents are invited to support the school and attend our major fundraising activity.

The Annual Indigenous War Veterans Service will be held on May 31 at Kings Park for the first time since COVID. Once again, our choir and the Conceit band have been asked to take part. Students from Follow the Dream and the Aboriginal Excellence Program will also be taking part in the service.



## **6.2 President of the P&C - Patricia Kritas**

6.2.1. - Welcomed everyone to our meeting and referred to the email I have received from WACSSO today that confirms "The President of the P&C is an ex officio member of all subcommittees of the P&C. This means the President is invited to every meeting and is entitled to attend every subcommittee meeting, but this is not compulsory."

6.2.2. - Proposals for how to spend donated P&C funds update from Michael Camilleri (Associate Principal) "I have canvassed the staff and tables and seating are on hold until the building has been completed or we at least get a better idea of the layout – as most areas are well catered for and any more would create congestion – particularly in crowded areas when it rains. Having said that, there is an interest in getting a patio outside the Tricycle Theatre which would provide both shade in summer and protection from the rain in winter. We could then place a row of seats against the wall. Unfortunately, we are still waiting for a quote – it's been months – as the company has been busy. Hopefully more specifics for the next meeting".

6.2.3. - I Welcomed Simon Millman MLA. Relayed that I invited Simon to our P&C meeting as the new President of the P&C and thanked him for his time and attendance. I said one of my concerns was student safety and if there were any suggestions regarding bullying or community Police liaisons for schools. I used an example of Police attending schools to inform students about laws and consequences. I also noted that it was my understanding that the P&C was not to be involved in the school's operations. However, I was hoping for some feedback on student safety and exploring options and/or community safety programmes. Simon talked about the vaping problems in schools and how the state Labor government was addressing these concerns. Lesley reiterated that the P&C was not to be involved with school operations and that she has addressed concerns regarding bullying and safety by increasing teachers on yard duty from 2 teachers to 3 teachers. Lesley said that if there are any concerns regarding student safety the Parent/Carer should contact her directly. Lesley continued by advising how there were alarms placed in the toilets to try and restrict students from vaping and or smoking in the toilets but the alarms were proving to be inconsistent and unsuccessful. Lesley explained that school is a microcosm of society which inevitably mimics its behaviour and attitudes. Lesley advised that Bayswater Police Station usually is the go-to Station for our school area. Lesley advised that there is an upcoming 'vaping trial' and 10 schools had been selected MLSHS is one. If there were any further concerns they would be addressed by her as Principal and the forum of the School Board as part of its strategic issues. Again, I thanked Simon for his attendance and welcomed him to stay for the remainder of the meeting which he accepted.

## **6.3 Vice President - Sunny Shivdasani - WACSSO copy of report attached**

6.3.1. - Lesley advised that there is a waste recycling system at the school which has been ongoing and successful for several years and that this grant application may be something the school prefects could investigate Lesley would follow up with them and report back to the P&C

6.3.2. - It was discussed that a decision about the conference will be deferred to our next meeting

## **6.4 Treasurer - Paul Atkins (*welcome back Paul and best wishes on your recovery*)**

6.4.1. - Reports attached

6.4.2. - WACSSO Invoice copy sighted and noted that motion was approved 3/4/23 Item 6.2.5 noted on minutes

6.4.3. - Discussion regarding Bank Signatories arrangements will be made between Paul and Patricia to have Vice-President Sunny Shivdasani and Andrew Lippiatt added as signatories to P&C CBA bank accounts

## **6.5 Web and mailing list coordinator - Andrew Lippiatt**

Advised that the presentation of the updated/upgraded P&C website will be deferred to our next meeting and the feedback from the P&C and community has been positive.



**GENERAL BUSINESS UPDATE - Patricia advised that as per WACSSO and our P&C rules, and constitution.; Listed is the expected procedure for Motions for Funds to be disbursed. It is strongly recommended by WACSSO as Best Practice. This is necessary to protect our P&C and its members:-**

1. **ALL sub-committee Finance Motions must be passed by the MLSHS P&C Committee PRIOR to payment being authorised via EFT.**
2. **I reiterated and it was agreed by members of the Committee including Michael, that the majority of spending is repetitive, annually. Therefore, projected planning of Financial Motions may continue to be presented as usual by sub-committees within the first term of school numbered and noting:-**
  - (a) **What the money is to be used for (for example if you are unsure of the supplier but you know its wrapping and packing it can be noted as such and then later noted in the minutes along with relevant receipts and final amounts)**
  - (b) **A monetary amount "up to" figure**
  - (c) **and, the expiry date for said motion (which can be the end of the current calendar year).**
3. **This process must be adhered to moving forward. Unfortunately, there is no alternative as directed by WACSSO. I want to emphasise that the P&C is here to support and assist in the smooth running of events, but the 7-day notice rule, especially on Spending Motions, is firm.**
4. **Our next P&C meeting is to be held on Monday 26 June so all the LAA payments to be made to artists after the auction on 17 June 2023 will need to be submitted for approval by 19 June.**
5. **I have liaised with WACSSO and they agreed that it is acceptable for a Zoom meeting with executive members and a quorum as an alternative option to approve motion payments that have not been submitted to the P&C 7 days prior to a P&C scheduled meeting. However, this option will be for unplanned urgent payments only.**

#### **6.6 Music Support Committee - Kieren Looby - Report Attached**

Finance Motions noted - Moved: Andrew Lippiatt      Seconded: Helen Goldsmith      Passed unanimously

#### **6.7 SVAPA Support Committee - Report Attached prepared by Jane Forward (absent)**

Read out by Patricia

Finance Motions noted - Moved: Patricia Kritas      Seconded: Andrew Lippiatt      Passed unanimously

#### **6.8 LAA Committee - Report Attached prepared by Andy Dryuen (absent)**

Read out by Patricia

Finance Motions noted - Moved: Patricia Kritas      Seconded: Andrew Lippiatt      Passed unanimously

#### **6.9 GAT Support Committee - Campbell Whyte- Report Attached**

Finance Motions noted - Moved: Patricia Kritas      Seconded: Andrew Lippiatt      Passed unanimously

#### **6.10 Parent Engagement Committee - Helen Goldsmith**

There hasn't been a meeting since Term One. Also, there has been a good amount of interest and support from Parents/Carers and they are assisting Helen in updating and posting on FaceBook. Looks promising!

#### **6.11 School Board Representative - Helen Goldsmith (awaiting report)**



**7. ANY OTHER GENERAL BUSINESS** - Patricia opened the floor to any other Business

1. Parent Eric Brain who is a Bookkeeper at Silkwood Estate presented a copy of a flyer with a proposal for fundraising via the sale of wines. The committee discussed the benefits to the school as it would be from 10% to 15% that would be donated to the school. We have used wine sales as a fundraiser via the Languages Committee successfully, in the past. The committee thought that we should definitely have a purpose to be raising funds towards and our website administrator Andrew would be in control of how the fundraising email proposal is distributed. Patricia asked Eric to email a proposal addressed to MLSHS P&C so we are able to discuss it further at our next P&C meeting.
2. Kieren brought up his concerns regarding volunteers for the LAA committee as there are up to 5 major members that will be resigning and unavailable from next year. With a strong possibility of no handover. Patricia allayed his concerns as there is excellent information and scheduling on Dropbox etc. Also, there is still time, especially on the LAA night of 16 June wherein we can promote the positions and we will continue to utilise all other platforms to encourage new volunteers. We will monitor and update you on progress in future meetings and hope to have interested people come forward.
3. Patricia asked Simon if Parliament Dinner invitations have been re-commenced since Covid19 restrictions are no longer in place. Most of the current committee members were unaware of this opportunity and were chuffed by the chance to be invited by Simon Millman, MLA Member for Mount Lawley, to visit Parliament House. I will keep you updated.

**8. DATE OF NEXT MEETING - Monday 26 June 2023 at 5:30 pm**

**9. The meeting closed at 6:45 pm**