



**SVAPA Parent Support Group**  
**MINUTES OF TERM 03 MEETING 02**  
**HELD ON Wednesday 31<sup>st</sup> August 2022**



Meeting opened at 7:05pm

**Attendees**

Emma Wilmot	Steve Raphael	Helen Pelusey	Sandra Gyles
Katy Vaserman	Rebecca Thomson	Kieran Looby	Ana Santos

**Apologies**

Jil Barnet	Moya Thomas	Jane Forward	Amanda Humphreys
Preety Ramdoyal			

**Welcome, acknowledgement of country and introductions**

I'd like to begin by acknowledging the Traditional Owners of the land on which we meet today. I would also like to pay my respects to Elders past and present.

**Conflicts of interest**

None

**Minutes of Previous Meeting**

*Motion 2022.3.2.1.1* Motion that the minutes (2022 T3 M1) were true and accurate, raised by Sandra Gyles and seconded by Ana Santos. Motion Carried.

**Actions Arising from Last Minutes**

- SVAPA PSG Committee Guides – PSG to continue to develop handover notes for roles and committee activities Arts Day stall, MSND Production support etc.
- SVAPA Alumni - SVAPA Program commenced in 2001. Jil, Helen and Bec to meet in next fortnight. On a Monday or a Thursday. Bec set up SVAPA Alumni Facebook group, will populate with content before add members. Started collecting old photos. Need to contact school's publication coordinator, Anne Tumak.
- Set up process for SVAPA exit survey, will use to get contact details so can include in Alumni in future. Daniela Andrei to work with Moya on this.
- Moya to chase up Year 8 MSDN 2021 video
- SVAPA Bag design, task for SVAPA Camp?
- Moya to check all motions pending in Treasurers Report, some funds for events like Arts Day may be able to be released now as Arts Day was held in different format

**Treasurers Report – see report**

As at the 31<sup>st</sup> August 2022

Bank Balance -	\$17,767.92
Funds Committed -	\$17,131.82
Available Funds -	\$17,835.80

A massive thank you to LAA Committee for the \$17,500 deposited into our account. We really appreciate all of your hard work.

## Teachers Report

- Moya is on long service leave from 22 August to 10 October. Mr Steve Raphael attended meeting and is carrying out SVAPA Coordinator role for this period.
- PSG requested clarification on who will own frames purchased for the 3 x Year 9 students work accepted into the Young Originals exhibition.
- Year 9 Tiny Works production is coming up
- SVAPA Camp next term, end October.
- Week 10 of this term is the Year 7 excursion to Awesome Festival
- SVAPA PSG Term 3 Meeting 1 will be held on 26 October at an earlier time of 5.30pm to 6.30pm followed by welcome evening from 7pm to 8.30pm

## General Business

- SVAPA PSG Term 3 Meeting 1. Jane Forward has sent apologies and won't be able to attend. Emma Wilmot will brief parents on SVAPA PSG for Convener. Ana Santos and Rebecca Thomson will help Emma Wilmot on the evening with t-shirt sales. Moya to arrange catering through the school and Emma will purchase and deliver the drinks.
- Saturday masterclasses were held, feedback from the few students canvassed suggests format for each class needs to be a bit more interactive in future. Perhaps they could do some pre-reading, so classes more hands on. Also, if any software required in future it needs to be trialled beforehand.
- We'd like to give a very special shoutout to our music department and all the fabulous music teachers for all the volunteer work with latest series of concerts, have done an awesome job without any support from Music PSG or parents.
- Ana Santos sought 8 quotes for SVAPA Bag and T-shirt production. 4 received and demonstrated current supplier is charging fair price so will continue to order through them.
- *Motion 2022.3.2.2* to spend up to \$700 for SVAPA t-shirts and \$910 for SVAPA bag. Raised by Rebecca Thomson and seconded by Sandra Gyles. Motion Carried.
- *Motion 2022 3.2.3* for fund up to \$150 for food and \$350 for drinks for SVAPA Welcome Night. Raised by Ana Santos and seconded by Rebecca Thomson. Motion Carried
- *Motion 2022 3.2.4* to up to \$3500 for Tiny Work Mentors. Raised by Helen Pelusey and seconded by Emma Wilmot. Motion Carried
- *Motion 2022 3.2.5* to fund early morning classes for Term 3 and 4 for up to \$5400. Raised by Sandra Gyles and Seconded by Rebecca Thomson. Motion Carried.
- *Motion 2022.3.2.6* to provide funds for Year 7 and 8 Art Exhibition up to \$2500 including \$1000 for each year group and \$500 for installation. Raised by Kieran Looby and Seconded by Rebecca Thomson. Motion Carried. Steven Raphael to ensure artists are aware of the budget we've approved as classes have commenced.
- Kate Vaserman to provide proof of purchase and bank details so treasurer so treasurer can pay motion for items purchased for MSND Production. Thank you Kate for organising these.
- Jane Forward to give square reader to Emma Wilmot before welcome night for t-shirt sales.
- Ana Santos to check with Moya if any spare SVAPA t-shirts for parents to view when ordering wat welcome night. If not, will borrow sizes from current students.
- Year 8 parents would like to see MSND Year 8 2022 Production video and photos. Rebecca to follow up with Steve Raphael if school photographer, that stood in for Amanda, can make the photo's available to SVAPA PSG to share with Year 8 parents via usual photo website, we'll need them for next year for Year 9 graduation presentation too.

## **Future Motions Required**

- To purchase frames for the 3 x Year 9 students work accepted into the Young Originals exhibition up to \$100.

## **Other Business**

Meeting closed at 7.56pm

## **Next Meeting Term 4, Week 3, Wednesday the 26<sup>th</sup> October 2022 at 5.30pm to 6.30pm**

*All SVAPA meetings start at 7pm and go for roughly an hour. All meetings are held in the green room of the Tricycle Theatre. Entry is at the rear of the high school from the north side of Learoyd St (off Central Ave/Stanclyffe St) through service gates behind the D&T building. You can park in the ECU carpark.*

**Mount Lawley Senior High School**  
SVAPA Sub-committee

Treasurer's Report (2022 Term 3 Meeting 2)  
Meeting Date: 31 August 2022

Item 1	Balance at Bank as reported at last meeting		<b>17,767.62</b>
	Income since last meeting:		
	<b>LAA Proceeds from Art Auction</b>		<b>17,500.00</b>
			<u>17,500.00</u>
	Payments made since last Meeting:		
	Motion 2022 T1.01.04	Term 1 Saturday Day Master Class (postponed to 13 August 2022) (\$300 spent of \$1,200) <i>Ella Wright INV40284</i>	300.00
			<u>300.00</u>
	<b>Balance at Bank after payments and income</b>		<b>34,967.62</b>
Item 2	Funds Committed:		
	Motion 2017 T4.3.1	Electronic Equipment (Spent \$470.20 + \$1,156.32 + \$177.26). Approved amount \$4,000	2,196.22
	Motion 2017 T4.3.2	SVAPA Alumni Gifts - \$500 (Spent \$50)	450.00
	Motion 2021 T2.1.2 & Motion 2022.2.2.3	Funding for Alex Pond ("Alex Designs Things") for newsletter and future publications design (spent \$430 of approved \$800). Increased by \$1,000	< 1,430.00
	Motion 2021 T3.2.3	Parent Evening 2021 (catering) (Home Ec invoice \$150 outstanding). (Spent \$224.40)	< 225.60
	Motion 2021.T3.2.4	Year 7's to attend Awesome Festival (defer to 2022?)	< 1,200.00
	Motion 2021. T4.1.2	Year 8 MSND production and editing of video	< 500.00
	Motion 2021 T4.1.8	Engagement of artist for logo redesign (currently on hold)	< 250.00
	Motion 2021 T4.1.10	Food for SVAPA planning meeting	< 200.00
	Motion 2021 T4.2.4	Year 9 2021 Graduation Breakfast - Food	400.00
	Motion 2022 T1.01.03	Art Festival Day (2022) for Big Hoo Haa (\$850) and Junkadelick (\$850) (currently on hold)	< 1,700.00
	Motion 2022 T1.01.04	Term 1 Saturday Day Master Class (postponed to 13 August 2022) (\$300 spent of \$1,200)	< 900.00
	Motion 2022.1.2.4	Provide Food for SVAPA Rehearsal/Productions (volunteers)	500.00
	Motion 2022.1.2.6	Term 1 2022 Early Morning Workshops	1,200.00
	Motion 2022.1.2.7	Fairy Floss for Arts Day (currently on hold)	< 300.00
	Motion 2022.1.2.8	Purchase Perth Festival Friends Membership	< 100.00
	Motion 2022.2.1.2	Reimburse Kate for MSND production props	< 80.00
	Motion 2022.2.2.2	Michelle Aitken - Assistant Director for MSND	< 2,500.00
	Motion 2022.2.2.3	Esther Longhurst assistance with SVAPA auditions	< 600.00
	Motion 2022.2.2.4	Year 9 2022 Graduation Breakfast - Food, Decorations, Powerpoint	< 1,100.00
	Motion 2022.2.2.5	Tiny Works Grants - gift cards (10x\$100)	1,000.00
	Motion 2022.2.2.6	Student Year End Awards - gift cards (3*100)	300.00
	Motion 2022.3.2.2	SVAPA bags (up to \$910) & SVAPA Tshirts (up to \$700)	< 1,610.00
	Motion 2022 3.2.3	SVAPA Welcome Night - catering	< 500.00
	Motion 2022 3.2.4	Tiny Works Mentors	< 3,500.00
	Motion 2022 3.2.5	Term 3 & 4 Early Morning Classes	< 5,400.00
	Motion 2022.3.2.6	Middle School Art Exhibition (Year End) Year 7 & 8. (Setup - \$500 and materials - \$1,000 per year group)	< 2,500.00
	<b>Total Funds Committed</b>		<b>30,641.82</b>
	<b>Available Funds</b>		<b>4,325.80</b>
Item 3	Motions required		
		Purchase frames for the 3 x Year 9 students work accepted into the Young Originals exhibition up to \$100	< 100

Notes