

Mount Lawley Senior High School Parents & Citizens Association, Inc.

65 Woodsome Street, Mount Lawley WA 6050

www.mlshspc.org.au

AGENDA for P&C meeting Monday 13/06/2022 2022 at 5:30 pm

In the Conference Room (upstairs) in the Main Administration Building of the school

1. **ATTENDANCE** - please complete the sign-in sheet

2. **APOLOGIES**

3. **ANY CONFLICTS OF INTEREST ARE TO BE DECLARED**

4. **MINUTES OF PREVIOUS GENERAL MEETING** Motion to endorse minutes of the previous meeting.
Moved - Seconded

5. **PRESENTATION BY PRINCIPAL**

6. **MATTERS ARISING FROM LAST GENERAL MEETING**

7. REPORTS

7.1 School Principal

7.2 President of the P&C

7.3 Vice President (WACSSO liaison)

The annual WACSSO Conference is booked for the Crown 10-11 September 2022 we need two delegates to be nominated?

7.4 Treasurer

7.5 Web and mailing list coordinator

7.6 Music Support Committee

7.7 SVAPA Support Committee

7.8 Languages Support Committee

7.9 GAT Support Committee

7.10 Lawley Art Auction

7.11 Parent Engagement Committee

7.12 School Board Representative

8. Proposals for how to spend donated P&C funds

9. Inclusive Gender diversity policies that the school has in place and how to improve?

10. Making a hard drive / usb with templates.

11. **GENERAL BUSINESS**

12. **DATE OF NEXT MEETING Mon (change date) 2022 at 5:30**

MINUTES for P&C meeting Monday 04/04/2002 at 5:30 pm

In the Conference Room (upstairs) in the Main Administration Building of the school

1. REGISTRATION OF P&C MEMBERS

2. ATTENDANCE -

Justin Cvitan

Patricia Kritas

Elizabeth Marruffo

Kieran Looby

Andrew Lippiatt

Helen Goldsmith

Lesley Street

Paul Atkings

Jane Forward

Michael Camilleri

3. APOLOGIES

Jamel Khan

Mei Ling Day

Randall Wells

4. ANY CONFLICTS OF INTEREST ARE TO BE DECLARED

Nil

5. MINUTES OF PREVIOUS GENERAL MEETING Motion to endorse minutes of the previous meeting.

Moved – Paul, Seconded – Andrew. Passed unanimous.

Note – Jamel will take minutes but not send them out.

6. PRESENTATION BY PRINCIPAL

See attached Principal's report.

7. MATTERS ARISING FROM LAST GENERAL MEETING

Nil

8. REPORTS

8.1 School Principal – See attached Principal's report.

8.2 President of the P&C – Nil to report.

8.3 Vice President (WACSSO liaison). Nominations are required for the annual WACSSO Conference is booked for the Crown 10-11 September 2022. Justin and Patricia to undertake Zero training.

Motion – agreed spend up to \$500.00 for Justin and Patricia to undertake Zero training.

Moved Leslie, seconded Andrew, passed unanimous

8.4 Treasurer

Treasure does not have full access to Combiz. Needs to be rectified.

8.5 Web and mailing list coordinator

Nil

8.6 Sub-Committee Reports

8.6.1 Music Support Committee

About \$17,000.00 available in funds

8.6.2 SVAPA Support Committee

Had AGM. Positions are the same except for treasurer. Kieran is now treasurer and will shadow Emma.

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8.6.3 Languages Support Committee

Nil report. Justin to contact Sonja of languages to get an update on the committee.

8.6.4 GAT Support Committee

Liz is the new convenor.

Has had AMG and second meeting.

Rosanna and Darren have left the committee.

Currently it is unknown what funds are available.

Meetings are being conducted via Zoom.

Building community with movie night. Need to look at MOA with ECU and school to confirm the use of the site for the movie night.

8.6.5 Lawley Art Auction

Minutes from the meeting on the 22nd provided.

Some concern was raised about the date and COVID but will be reviewed closer to the date. . Attendee parents do not need to be fully vaxxed. Staff and contractors needs to be vaccinated.

8.6.6 Parent Engagement Committee

Has not had AGM. Will report back next meeting.

8.6.7 School Board Representative

Nil

9. Appointment of Account Auditor

Paul to talk to Tina about Auditor.

Motion spend \$100.00 in relation to auditor, Moved Leslie, Seconded Patricia, passed unanimous.

10. Appointment of Bank Account Signatories

Paul is not a signatory.

11. Delegate to WACSSO Conference

Deferred

12. Mailing List Coordinator

Mailing list is functioning through mail chimp but building email system.

13. Endorsement of Members of Sub-Committees for 2022

13.1 Music support committee

Endorsed at AGM

13.2 Languages support committee

Justin to talk to Sonya re the ongoing status of committee.

13.3 SVAPA support committee

Moved Patricia, Seconded Michael , passed unanimously

13.4 GAT support committee

Moved Paul, Seconded Patricia , passed unanimously

13.5 Lawley Art Auction Committee

Moved Kieran, Seconded Patricia , passed unanimously

14. GENERAL BUSINESS

Nil

15. Any other business

Homework diaries. Historically P&C has contributed.

15.1 In 2020 \$4,264.89 estimated but not actual. Minuted that school paid \$5,000.00.

15.2 in 2021 actual cost \$4,401.89.

Both of these have previously been approved.

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11. DATE OF NEXT MEETING 13/06/2022 at 5:30