



Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: www.mlshspc.org.au

Minutes for ANNUAL GENERAL MEETING to be held on Mon 14th March 2022 at 5:30pm

In the Conference Room (upstairs) in the Main Administration Building of the school

1 REGISTRATION OF P&C MEMBERS

Forms were given out and completed by all that attended the meeting & fees were given to Helen

2 ATTENDANCE

Michael Camilleri, Lesley Street, Patricia Kritas, Helen Goldsmith, Mei-Ling Day, Andrew Lippiatt, Randal Wells, Justin Cvitan, Jamiela Khan, Paul Atkins, Jane Forward

3 APOLOGIES

Nil

4 ANY CONFLICTS OF INTEREST ARE TO BE DECLARED Non

5 MINUTES OF PREVIOUS GENERAL MEETING

Motion to endorse minutes of previous meeting: date needed changing and Andrew was taken from being an apology

Moved Patricia Kritas; Seconded Justin Cvitan: Motion passed

6 PRESTATION BY PRINCIPAL

Lesley discussed briefly the beginning of the 2022 and how lost of things are changing with the Dept of Edu on a daily basis

MATTERS ARISING FROM LAST GENERAL MEETING

1.1. Road crossing issues: Woodsome Street Traffic/ Parking: No update since the previously noted meeting organised by the Department of Education's Principal Capital Works and Maintenance Representative held at the school on 4 November 2021. The meeting was attended by representatives from the City of Stirling, the MLSHS Principal, and RW from the P&C. The outcome of the meeting was that the DoE would commission a concept plan for the parking in Woodsome Street. It is expected this will happen in the next month or two.

1.2. Audit is being done again by Ian and a thankyou was discussed

1.3 Self Defence classes: revisit in 2022: discussed more at the next meeting

1.4 P & C dates for 2022 See attached. Next meeting is 4th April 2022.

1.5 General P & C funds: Teachers will be asked what they would like to spend there money on school will come back with a list of suggestions and will advise ready or the 4th April 2022 meeting.

7 ANNUAL REPORTS

7.1 School Principal

Student Numbers

| | |
|------------|--------------|
| Year 7-329 | Year 10- 387 |
| Year 8-331 | Year 11- 312 |
| Year 9-325 | Year 12- 285 |

Total 1969

- Numbers are up on last year and it is in the senior school where most growth has occurred. At the start of the year three new transportable buildings were placed on the lower oval to

help alleviate rooming pressure. Architects for 20 classroom, two storeys building the have been appointed and it's scheduled for completion in 2024.

- The school has made some changes to our operations to comply with COVID-19 Directives. All overnight camps are cancelled or postponed, the House Swimming Carnival was restricted to the Year 7 cohort and invited competitors only. The Parent Information Nights are cancelled as is the Parent Reporting Night due to be held later this term. Professional Learning has moved online, and student activities are being restricted to smaller groups. Offsite activities are still being held provided the venue adheres to all Health Department restrictions. We are exploring ways to ensure students still have access to incursions and excursions whenever possible especially those linked to the curriculum. Additional Cleaning hours are still in place and extra masks and sanitisers have been provided. A statewide air circulation audit saw us provided with 82 air purifiers and two air monitors. We have installed a wall mounted sanitiser in each building. All persons on site must wear a mask indoors - teachers may remove masks to instruct. Preparations to ensure continuity of learning are in place. The E-Learning team meets to ensure processes are in place so students can still access learning when they are required to complete isolation. Staff have ensured course outlines; assessment schedules and resources are uploaded to Connect. Th situation and rules are ever changing.
- Seventeen new teaching staff joined us this year to replace staff who have retired, or are on LSL, DSS, maternity and sick leave. We have recruited both experienced and graduate teachers. They have joined the HASS, HPE, Maths, Languages, English D&T and the Science learning areas. Despite the cap on international arrivals, we have been lucky and secured three new Language Assistants for Italian, French and Chinese.
- The 2021 Year 12 cohort results were pleasing and there were some excellent individual performances. The school was ranked as 42 in the top 50 table, coming in at no 12 of all public schools. We had 4 students with an ATAR of 99+,9 students 98+ and 52 students eligible for membership of the 90's Club. We had 4 Certificates of Excellence, 19 Certificates of Distinction and 29 Certificates of Merit. Our median ATAR was 83.6 the second highest since 2009.

7.2 President report : no report

7.2 Vice President (WACSSO)

No report

7.3 Treasurer - including Audited Accounts: Tina did not attend the meeting

Reports attached

7.4 Music Support Committee

Attendees

Michelle DeRozario, Rebecca Thomson, Andrew Lippiatt (Chair), Bernadette Bradley (Secretary), Shelley Tudor, Dijon Summers, Kieran Looby, Daniela Andrei, Tim Jewell, Marnie Richardson, Helen Pelusey, Desmond Smith, PreetyRamdayal, Ines Pleger, Grant Ferstat, Kelly Padayachy, Michelle Wilkins, Mika Otake, Abdul Ahmad.

General business

- We passed a couple of motions for Arts Day but these have now been cancelled due to Arts Day being postponed.
- **Motion 254:** To allocate up to \$320 for a piano accompanist for the Clarinet Masterclass.
- **Motion 255 :**To allocate up to \$3,000 for sheet music for bands and orchestras.

AGM HELD, MEMBERS FOR 2022

Convenor: Kieran looby
 Secretary: Helen Pelusey
 Treasurer: NiritMarom
 Committee Members: Michelle deRozario, Dijon Summers, Daniela Andrei, Tim Jewell, Marnie Richardson, Desmond Smith, Bernadette Bradley, PreetyRamdayal, Ines Pleger, Grant Ferstat, Andrew Lippiatt, Rebecca Thomson, Amanda Humphreys

MSC TREASURER'S REPORT

Not tabled at meeting
 Available Funds as at 10.03.2022
 \$ 17,857.10

7.5 Languages Support Committee no report

7.6 SVAPA Support Committee

Attendees Emma Wilmot Mary-Ann Flegg Jill Barnet Bec Thomson Sandra Gyles Craig Murrihy Inga Kristoffersen Helen Pelusey Ana Santos Greg McPherson Kieran Looby Ajda Laurick Sarah Gazia Ming Hung Pretty Ramdayal Daniela Andrei Christie Ainsworth Kate Vaserman Moya Thomas Jane Forward Apologies Robin Gage
 Welcome, acknowledgement of country and introductions

Conflicts of interest None

Minutes of Previous Meeting Motion 2021.1.1.1 Motion that the minutes (2022 T4 M2) were true and accurate, raised by Moya Thomas and seconded by Jil Barnet. Motion Carried. Actions Arising from Last Minutes •

Notice Boards, Michael Camilleri delivered the 3 new notice boards, 1 for Year 7, 1 for Year 8 and 1 for Year 9, thank you. They look great in foyer of Tricycle Theatre. • End of SVAPA event, Held, update in teachers report and latest newsletter • Ana Santos coordinated printing of SVAPA t-shirts and bags for 2022, Ready for distribution once all parents have ordered and paid for them. Thank you Ana. • SVAPA PSG surplus drinks, were donated to music PSG for Sundowner held on Friday 3rd December, surplus drinks returned to cupboard in green room. Pest problem in cupboard in green room caused by expired stock leaking.. Surplus stock to be disposed of. • SVAPA PSG Committee Guides – PSG to continue to develop handover notes for roles and committee activities Arts Day stall, MSND Production support etc. Treasurers Report – see report As at the 16th February 2022 Bank Balance - \$21,803.24 Funds Committed - \$13,171.94 Page 2 of 3 Available Funds - \$8,631.30 Payment for 6 x SVAPA T-shirts from Year 7 2021 parents still outstanding. Teachers Report • New SVAPA brochure on textured paper produced • New newsletter issued today on email • T-shirts and bags printed and ready to hand out • Perth Festival going ahead, keep an eye out for concert2go's. • SVAPA Prospective Parent Info. Night will be held online • Planning for staging MSND production around COVID has begun • Meetings may move online, keep an eye on SVAPA PSG Facebook group page event for last minute updates • Year 9 Graduation breakfast was successful will be held each year. • Year 9

SVAPA student survey carried out, maybe extended to Year 12 SVAPA students in future.

General Business AGM Next Meeting. Jane, Convener and Rebecca, Secretary indicated they are both happy to continue with present roles as both have students in Year 7 this year. Emma Wilmot, Treasurer, needs to handover role this year to a new parent, or at least shadow a new Treasurer, as Year 9 SVAPA Student Parent. • Motion 2022.01.01.02 required to spend up to \$500 for SVAPA brochure on textured paper to support sensory engagement raised by Rebecca Thomson seconded by Pretty Ramdoyal. Motion Carried. • Motion 2022.01.01.03 to spend up to \$1700 for Art Festival Day (2022) including \$850 for Big HooHaa and \$850 for Junkadelick. Raised by Jane Forward and seconded by Jill Barnet. Motion Carried • Motion 2022.01.01.04 to spend up to \$1200 for Term 1 Saturday Master Classes. Raised by Ana Santos and seconded by Jane Forward. Motion Carried. • Motion 2022.01.01.05 to spend up to \$65.00 for additional SVAPA T-shirts Raised by Daniela Andrei and seconded by Kiernan Looby. Motion Carried. • Motion 2022.01.01.06 to spend up to \$107.50 for additional SVAPA bags. Raised by Helen Pelusey and Jill Barnett. Motion Carried. Motions on agenda that are no longer required:- • Motion to spend up to \$400 to provide food for SVAPA Information Night (2022). To be held online not required. • Fairy Floss for Art Day. Postponed. Future Motions Required • Motion required for Admin Assistant • Motion required for Fairy Floss Stand for Arts Day • Motion to buy Perth Festival Friends Membership • Motion required for Early Morning Classes for Term 1 • Motion required to increase spend for 2021 photography by \$200 • Motion required to provide food for SVAPA Rehearsals/Productions (volunteers) Other Business LAA Page 3 of 3 • Amanda Humphreys attended and talked about this years Lawley Art Auction to be held on Saturday June 18th. We urge everyone to get involved with our most important fundraiser. Next meeting to be held on Tuesday 22nd February at 7pm. Meeting closed at 8.25 pm

Next Meeting Term 1 Week 7 Wednesday the 16th March 2022 at 7.00pm to 8.00pm

7.7 GAT Support Committee; no meeting before the main P & C AGM

7.8 Lawley Art Auction: no meeting or minutes as yet

7.9 School Board Representative

Selected items from School Board Meeting No. 1 held on Monday 21 February 2022:

1.3. Charges and voluntary contributions as at 31 December 2021:

- Year 7-10 Voluntary Charges 62.36%
- Year 7-10 Compulsory Charges 79.79%
- Year 11-12 Compulsory Charges 59.70%

1.4. Woodsome Street Traffic/ Parking: No update since the previously noted meeting organised by the Department of Education's Principal Capital Works and Maintenance Representative held at the school on 4 November 2021. The meeting was attended by representatives from the City of Stirling, the MLSHS Principal, and RW from the P&C. The outcome of the meeting was that the DoE would commission a concept plan for the parking in Woodsome Street. It is expected this will happen in the next month or two.

1.5. School Board Positions vacant due to Two Year Term of committee members expiring.

- Staff Representative x 1 position: election process to be advertised.
- Parent Representative x 2 positions: nominations for a Two-Year Tenure advertised. Voting conducted online.
- Student Representative x 1 position: election process advertised.
- Community Representative x 3 Co-operative members: election not necessary. Kati Tonkin, Jenny Fay, and Cameron Brook were happy to nominate for another term, which the Board unanimously agreed to accept.

- Cameron Brook was invited to continue as Chair for another year, which he accepted.
2. Next Board meeting: Monday, 28 March 2022 at 5:30pm in the Warren Daniel Conference Room.

8 ANNUAL GENERAL MEETING

8.1 Minutes of the previous AGM

As per Item 23.1.3 of our Constitution: "*The minutes of an Annual General Meeting shall be ratified at the following General Meeting.*" This has been done at the General Meeting of Mon 25 May 2020.

8.2 Election of the Executive Committee

Lesley declared all positions vacant and control of the meeting to the Principal.

8.2.1 Election of Office Bearers

President: Voted in Justin Cvitan

Vice-President: Voted in Patricia Kritas

Secretary & Minutes Secretary: Voted in Jamiela Khan

Treasurer: Voted in Paul Atkins

8.2.2 Other Executive Committee Members

Executive Committee: Mei-Ling Day, Helen Goldsmith, Jane Forward, Randel Wells, Andrew Lippiatt

Appointment of Accounts Auditor: confirmed Ian McCullum will be the auditor for 2022

8.3 Appointment of Bank Account Signatories

Current Signatories: Justin Cvitan, Patricia Kritas, Tina Ho and Helen Goldsmith

New signatories: Justin Cvitan, Patricia Krtias, Jamiela Khan and Paul Atkins. New signatories will need to get ID at CBA branch and added to the MLSHS bank account signatories plus be added to Xero for so signing and Patricia will look after this process.

8.4 Delegate to the School Board

Randal Wells was voted in

8.5 Delegate at WACSSO Conference

Two delegates to attend the annual conference: will be discussed closer to the date

8.6 Web Site Coordinator—Andrew Lippiatt was voted in for this position

8.7 Mailing List Coordinator - Andrew Lippiatt was voted in for this position

8.8 Endorsement of Members of the Music Support Committee for 2021

The Music Support Committee is a standing committee of the P&C. It was formed to improve the resources and opportunities available for musical education at Mount Lawley Senior High School. The committee is always keen to get new parent members.

This is an informal, low-key working group that supports the music staff in making the music program the best it can be for our children.

The committee provides assistance at concert performances by preparing and selling concert tickets, being ushers and co-ordinating interval supper.

They also organise events such as the Music Soiree to ensure parents hear about music opportunities and raise funds to provide valuable teaching resources.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

Endorsement of Members of the SVAPA Support Committee for 2021

The SVAPA Support Committee is a standing committee of the P&C. It was formed to promote the SVAPA Program amongst the school community (parents, students and

teachers) and the larger community. Parents are encouraged to join the SVAPA Support Committee.

SVAPA (Specialist Visual & Performing Arts) Support Committee parents are actively involved in the SVAPA program. Through their participation and fundraising the school has been able to extend the students' experiences with workshops, visiting artists and camps.

The committee is well known for providing succulent suppers for performance nights and preparing food for students and staff at workshops.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

8.9 Endorsement of Members of the Languages Support Committee for 2021

The Languages Support Committee is a standing committee of the P&C. It was formed to promote the Languages program amongst the school community (parents, students and teachers). Parents are encouraged to join the Languages Support Committee.

The committee wants students to leave the school with happy memories of their time studying their chosen language. They promote Languages at various events including Languages Day, GATE Club and the Careers Expo.

They meet and discuss what is happening in Languages, participate in making decisions for future learning experiences, support staff and raise funds.

Meeting still be held

8.10 Endorsement of Members of the GAT Support Committee for 2021

The GAT Support Committee supports the students and teachers in the Gifted & Talented program.

Meeting still be held

8.11 Endorsement of Members of the Lawley Art Auction Committee for 2021

The Lawley Art Auction Committee is jointly run by the Music Support Committee and SVAPA Support Committee to raise funds for the arts at MLSHS.

The Art Auction is a prestigious annual event held in June of each year.

The event is a joint venture between the Music and Specialist Visual and Performing Arts (SVAPA) parent committees under the auspices of the MLSHS Parents & Citizens Association Inc.

The auction is the major fundraising event for the Arts learning area, all monies raised will ensure that our students receive amazing art related opportunities and as such, we will continue to be a flagship school within the arts.

Open to the wider arts community, we attract a high standard of varied artworks to give established and emerging artists a platform to showcase and sell their art.

Check out the [Lawley Events website](#) for more information on ways to Help us to Help the KIDS!

We have previous years artworks on display, this years works will get posted early May.

We actively seek giving families, businesses and community members willing to support the event in small or big ways.

The Lawley Art Auction committee convenes early in February each year, and new members are always welcome.

Volunteers most welcome on auction weekend, please register your interest, via an email to

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

8.12: Parent Engagement committee:

Designed to engage volunteers, and to arrange & support school community events, all of which will be facilitated by the creation & maintenance of a P & C Facebook page
No AGM scheduled

GENERAL BUSINESS

It was discussed that a representative should attend the main school P & C especially when they would like a motion passed that cannot be passed at their own individual meeting and if they would like something raised

Meeting closed 7pm

9 **DATE OF NEXT GENERAL MEETING**

Mon 4th April 2022 at 5:30pm