

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Committee

Date: 7:00pm, 20 July 2022

Venue: Music Room 3, MLSHS / Teams Meeting

Attendees in person: Kieran Looby (Chair and Treasurer), Michelle DeRozario, Amanda Humphreys, Catherine Tabi, Shelley Tudor, Grant Ferstat, Bernadette Bradley

Attendees by Teams: Helen Pelusey (Secretary), Preeti Ramdoyal, Sandra Gyles (left 7:30pm returned 8:05pm), Andrew Lippiatt (left 8:03pm)

Apologies: Tim Jewell, Melinda Boss, Desmond Smith, Bec Johnson, Dijon Summers

1. Welcome and Apologies

Kieran Looby opened the meeting at 7:11pm, noted the apologies and welcomed members.

A quorum was met. (It was noted that Nirit Marom has resigned as a committee member due to the constraints on her time, which leaves 17 voting members). No conflicts of interest were recorded.

2 Previous Minutes

- Accept the Minutes of the 2 June 2022 meeting as a true and accurate record.

Moved: Kieran Looby Seconded: Grant Ferstat Resolution: passed

3 Actions arising from previous minutes

- Update on MSC Treasurer role. No other nominations for the role were received, so Kieran Looby will take on the role and has completed the handover with Nirit Marom. The Committee were supportive of the appointment.
- Update on Jennifer Barrie Memorial – Tim Jewell emailed to advise he has not been able to start work on the plaque yet but hopes to do so towards the end of August. There is no urgency from the Music Department's point of view. It hasn't yet been decided where to install it, but installation is not expected to be expensive. It was agreed to leave Motion 251 open to cover the installation.
- Update on progress with P&C to purchase new BBQs – the purchase was approved at the P&C meeting on 13 June 2022. Andrew Lippiatt will follow up with Justin from the P&C for a copy of the minutes to confirm the action that arose from this.
- Update regarding the purchase of chest freezers - the Music Department have concluded there is no room for the freezers so will not pursue this request further at the moment.
- Update on payment of overdue invoices – The P&C continue to have issues with the bank sorting out the new signatories. However, Kieran spoke to Paul a couple of weeks ago and was advised they had organised for the outstanding invoices to be signed off and paid. Amanda Humphreys advised she has not yet received payment (Motion 257). Kieran will investigate further, as the bank statement appeared to show it as paid, and will get back to Amanda.

4 Music Department Report

- It was a busy end to Term 2. The Music Camp was scheduled but when the group arrived at the campsite, they discovered asbestos removal was being undertaken on-site including from the building they were to use. Michelle made the decision it was unsafe, and they left. They managed to get rooms at WAAPA and did 'day camps' instead. The students got a lot out of the experience and lots of preparation for the upcoming concerts, though not quite as fun as an overnight camp. To make up for missing out on the fun activities, the Music Department would like to run a movie and quiz night on Friday 22 July 2022.
- **Motion 260:** To allocate up to \$400 to cover costs of running a movie and quiz night for Music Students.
Moved: Michelle De Rozario Seconded: Kieran Looby Resolution: passed
- **Motion 261:** To allocate up to \$200 for 4 new guitar leads.
Moved: Michelle De Rozario Seconded: Grant Ferstat Resolution: passed
- The family of a child who graduated in 1990 is moving to Melbourne and have donated a piano to the school. It is very playable and just needs a service.
Motion 262: To allocate up to \$300 for the transportation of a donated piano.
Moved: Michelle De Rozario Seconded: Bernadette Bradley Resolution: passed
Motion 263: To allocate up to \$500 for the tuning and service of a donated piano.
Moved: Michelle De Rozario Seconded: Amanda Humphreys Resolution: passed
- **Motion 264:** To allocate up to \$400 for Ellington Club Jazz Workshops for Music Students. These are to be confirmed but will occur before the next MSC meeting, so it was agreed to approve the funding in case they can go ahead.
Moved: Michelle De Rozario Seconded: Catherine Tabi Resolution: passed

5 Treasurer's Report

- Kieran tabled the Treasurer's Report of the MSC accounts to 20 July 2022. (See Attachment 1). It was noted during the meeting, however, that in the handover period from Nirit to Kieran motions 258 and 259 were missed on the report so the funds on hand figure should be updated to \$22,144.
- It was confirmed that the first half of funding from parent P&C contributions of \$5134 has been received.
- As mentioned above, Kieran will double check on the payment of outstanding invoices.
- Kieran and Michelle to separately discuss which Motions can be closed or amended to reflect known \$ amounts
- Kieran will undertake Xero training when this is available
- Kieran will be out of the country from 28 July – 20 August.

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6 Fundraising Events and Activities

Amanda Humphreys provided a report on the Lawley Art Auction.

- The event was a huge success especially considering the challenges of pulling it together with the impact of COVID etc. It was noted that there were not enough volunteers this year, so not all roles were filled, and some people didn't turn up to their shifts eg for the bump-out, so committee members were under additional pressure covering those. In particular, it was difficult to get student volunteers as art handlers, which has never happened before. Despite the challenges the committee took the attitude to make the best of it and overcame any issues that arose. There was lots of good feedback from attendees.

Bids were slow at the auction and a lot of pieces were passed in, but some big-ticket items were sold, and bids sped up after the interval. The takings from the live auction were a little bit down compared to previous years. It was the first time the silent auction was held on-line and this worked really well. The bar takings were about the same or a little lower than previous years. The committee has reflected on the lessons learnt from the event to take forward for future years.

The exact figure has not yet been finalized but it looks like the event raised about \$30,000, so \$15,000 for Music and \$15,000 for SVAPA, which is better than last year.

Michelle noted there were some challenges for performers due to illness. Also, it would be good to have some background music to turn on between live acts. It was also noted that at bump-in the space was very cluttered and the decision was made not to set up the backdrop and lights as it would have presented a health and safety risk to try and fit it in and run cabling etc.

It was suggested that as most people gather upstairs to watch the live music for the first part of the evening, students could be encouraged to get up in the breaks and make announcements to encourage the audience to buy raffle tickets, register for bidding etc.

Crustworthy Sponsorship

- Crust is a gold sponsor of the Lawley Art Auction providing pizzas to the value of \$1000. LAA only used half of the sponsorship amount, so it was suggested the Music Support Committee use the remaining \$500 of pizza for the sundowner concert at the end of the year. It was agreed the pizza should be sold rather than given away. The sausage sizzle will be offered too but having the pizza available will take the pressure off the committee members running the BBQ. The sponsorship agreement includes allowing Crust to advertise at any event they provide pizza for so there will be pull up banners etc on display.

7 Other Business

It was noted that the concert series starts this term running from week 3 – 8 on Monday and/ or Tuesday evenings. Different bands or orchestras will play at each concert and the related festival will occur the following weekend. Concerts will be held in the Tricycle Theatre and run for no more than an hour. It is hoped that this will work better from a COVID perspective as money won't be lost on the event and students will at least have some opportunity to perform. In the worst-case scenario where parents are not allowed on campus, the performance will be filmed and made available to

parents online. All tickets will be \$10 and available for purchase on Trybooking. It was confirmed that Nirit can explain to Kieran how to access the money taken by Trybooking.

Michelle is speaking to Moya Thomas about students volunteers to help with ushering and the lighting. Michelle and Dijon will be the stage crew and Diane will look after the students.

There has not been a request for parent volunteers yet but ticket sellers may be needed on the night. As a contingency, Michelle is going to flag that tickets may not be available at the door and will ensure the Trybooking site is left open until the night so tickets can be purchased that way. If it turns out on the night that someone is sick and volunteers are needed in any role, Michelle will contact the parents of students involved in that night's band and ask for assistance.

Amanda Humphreys will take photos at all concerts and will send a link to download them to Helen Pelusey for circulation by email to Music parents.

Meeting closed: 8:21pm

NEXT MEETING

Date: 25 August Week 6 Term 3 2022	Time: 7pm	Venue: Music Room 3 Or by Teams	Please enter school through rear gate off Learoyd St
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