



Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: www.mlshspc.org.au

Minutes for ANNUAL GENERAL MEETING

to be held on **Mon 22 February 2021 at 7:00 pm**

In the Conference Room (upstairs) in the Main Administration Building of the school

1 REGISTRATION OF P&C MEMBERS

Forms were given out and completed by all that attended the meeting & fees were given to Tina

2 ATTENDANCE

Michael Camilleri, Lesley Street, Patricia Kritas, Helen Goldsmith, Anne Tumak, Mei-Ling Day, Terena Semmler, Leonie Tanner, Yaolan Liem, Kate Field, Andrew Lippiatt, Randal Wells, Tina Ho, Justin Cvitan

3 APOLOGIES

John Pryor, Rosanna Thompson, Irene Limnios, Iain Bradley

4 ANY CONFLICTS OF INTEREST ARE TO BE DECLARED None

5 MINUTES OF PREVIOUS GENERAL MEETING

Motion to endorse minutes of previous meeting.

Moved Patricia Kritas; Seconded Helen Goldsmith; Motion passed

6 PRESENTATION BY PRINCIPAL

Presentation by Lesley to Yaolan Liem and Vanessa Lombardo with their Volunteer's plaque to recognise their dedication and service to MLSHS.

7 MATTERS ARISING FROM LAST GENERAL MEETING

7.1 Road crossing issues: Patricia spoken on behalf of John Pryor saying there are ongoing issues and nobody wants to take ownership of the situation to assist. Lesley mentioned that everything that was discussed and brought up didn't meet guidelines that will allow things to be done

7.2 School Mini Lockers -Lesley spoke about the uptake of lockers and the non usage of them. The school doesn't have room for long lockers due to room so the smaller lockers were the only ones that could be used. They have been trialled several times now.

7.3 Self-Defence Classes – Dates have been locked in for 9/3, 16/3 & 23/3 and invites were going out to Year 11 & 12 girls

7.4 MSC to liaise with the School and make contact with the Barrie family re Jennifer Barrie Memorial (MSC Convenor) Still trying to contact the family

7.5 Will the P&C have a student representative in 2021? Noted that Jack Carter is Head Boy in 2021. Lesley advised at this stage they we will wait & see if there is anyone suitable

8 ANNUAL REPORTS

8.1 School Principal including an ECU Update

- Provisional numbers are current as of 16/2/21

Year	Number of students
Year 7	324
Year 8	335
Year 9	399
Year 10	346
Year 11	306
Year 12	282
TOTAL	1992

- We have had over 30 new enrolments in Years 8 -12 this year – all who live in area other than students in our specialist programs. Some new are from overseas including the Bahamas and South Africa, quite a few are from private schools including Hale and Carmel. Many have come from other schools and now live in area with another parent.
- During the holidays Mike Camilleri and I met with representatives from the Department's' Infrastructure Directorate and WAAPA and toured all WAAPA facilities including the performance spaces, workshops and offices. At this stage we have no timeline with regard to taking possession of the buildings and some significant modifications to some areas will be required. We have had preliminary discussions with the Department regarding the need for a venue that can at least accommodate an entire year group as none of the performance spaces will be suitable.
- On February 16 the STEM building was due to be opened but due to lockdown this did not take place. The event was rescheduled for Tuesday 16 February and the Premier, Minister, Director General and other dignitaries attended. It was a relaxed occasion and our visitors toured the new facilities, visited two classrooms and spoke to teachers and students.
- The interim post lockdown requirements meant we needed to cancel, reschedule or postpone other high-profile events including the Day 1 Whole School Assembly which was replaced by cohort assemblies, 90s Club Assembly and several parent nights. Even though the restrictions have been lifted we have had to make adjustments to an already crowded calendar. Even though the restrictions have reverted to Stage 4B we still face issues with music concerts given that ECU have very strict capacity restrictions. A reminder that the Year 7 welcome BBQ will be held tomorrow from 5.30pm to 7pm in the Middle School quadrangle.

- In response to the lockdown we were provided with a large quantity of both single use and reusable masks to be given out to staff and students who needed them. Most students complied with the requirements and turned up on the first day wearing a mask. This continued during the week. A few students were exempt, and these were well managed by Laura Whelan and the AP's.
- The Lawley Art Auction Committee held its first meeting last week and, in an attempt, to garner more support they will have a presence at the Year 7 BBQ on Tuesday 23 February. Other P&C groups have been contacted and invited to come along to promote their committees.

8.2 President

The P&C consists of the General Committee which oversees the operation of the 5 active sub-committees. We have a of 25 regular committee members supported by large numbers of parents who help out with the organisation and functions. I thank everyone for their contribution. 2020 was a uniquely difficult year for many including the P&C due to Covid-19. In 2020, the General Committee was still able to provide funding for the School Diaries, Homework Club, Benches and ran Self-Defence Classes for the girls in terms 3 and 4. We had 4 active sub-committees working hard to support their areas of concern. Unfortunately the Lawley Art Auction Committee had to cancel the annual Lawley Art Auction, the first time since its inception. This leaves the Music and SVAPA sub-committees with a \$ 30,000 shortfall in funding. 2021 promises to be a much better year. Planning for the Lawley Art Auction in June is underway. Planning for the ECU site will be important this year. There are many opportunities for MLSHS with the redevelopment of this site. So this period of consultation will setup a better future for MLSHS. The P&C will be included in the liaison during this process.

8.3 Vice President (WACSSO)

No report

8.4 Treasurer - including Audited Accounts

1. P&L and Balance Sheet for P&C (including all sub-committees) as at 31 December 2020 are attached.
2. All accounts for 2020 with Ian Mccullum (2020 nominated auditor) to be audited.
3. Ian confirmed he is happy to continue to be the auditor for 2021.
4. School Invoice for P&C funded diaries received.

8.5 Music Support Committee

- The contemporary concert Sundowner held on December 4 2020 went very smoothly and was a great success.
- The 1st Semester Concert date has changed from the scheduled 11th May to Sunday 16th May. It is proposed to run it for the whole day as a series of small concerts to accommodate the venue restrictions (stage and audience) of the Richard Gill Theatre at WAAPA. This format would require a significant commitment of MSC helpers.

- The Jennifer Barrie Memorial is ongoing. Contact is being made with the family.
- Annual General Meeting and election of office bearers was held. The new office bearers for 2021 are:
 Convenor: Andrew Lippiatt
 Secretary: Bernadette Bradley
 Treasurer: Nirit Marom
 Committee Members: Michelle DeRozario, Rebecca Thomson, Shelley Tudor, Stuart Durkin, Emily Morgan, Catherine Tabi, Amanda Humphreys.

8.6 Languages Support Committee

As with everything else, COVID-19 had a huge impact on what our committee could be involved in last year. Of note is that the Languages and Arts Expo was cancelled, which is an event that we normally contribute financially towards a performance or activity for each of the 5 languages. We also were unable to run our annual cooking class. The theme was to be French choux pastry! We are hoping to be able to run this event this year. We successfully ran 2 wine sale fund raisers, the first, which ran May last year, was particularly successful. We added the option for people to order half cases, not just a dozen, and we also included free delivery, which was undertaken by committee members, and both additions were well received. We were able to provide additional funding for the Native Speakers Tuition Fund, which was required to be run differently due to Covid-19 restrictions. This Fund allows for conversation classes for year 11 and 12 students with native speakers and is a valuable resource for the students. We were very pleased to be able to present our end of year Effort and Enthusiasm Awards, including \$50 movie vouchers, to the 16 recipients. Our last meeting of the year was held at a Chinese restaurant, in part to farewell our Convenor, Yaolan. We would like to thank her for her many years of involvement in the committee, including the last 2 years as Convenor, and her commitment and enthusiasm will be missed.

8.7 SVAPA Support Committee

Treasurers Report

As at the 17th February 2021
 Bank Balance - \$19,693.78
 Funds Committed - \$9,929.80
 Available Funds - \$9,478.43

Teachers Report

- Early morning classes have started, this year Esther Longhurst is back working with the Year 7 students, Storm Helmore with Year 8 and Jessie Appleyard with Year 9's (Jessie was Mr Warren's Practicum student last year).
- Year 8 and 9 camp is coming up, next camp for Year 7 and Year 8 is Term 4 (24th-26th October).
- Camp booklets ready. Year 8's have been advised about costume to bring. Swimming pool is available so students should also bring bathers, towel and sunscreen. Ensure medical certificate is up to date.
- Perth Festival cancelled, considering other excursions
- Year 7 BBQ is next Tuesday at 5pm
- SVAPA information evening at end Term 1, 29th March at 7pm in the Tricycle Theatre

- Art day Friday 26th March starts at 12.30pm and every faculty puts on an event
- SVAPA provides fairy floss and will need volunteers to work on fairy floss stand
- Junkadelic are coming, SVAPA paying \$800 and also funding the Big Hoo-Haa theatre sports

General Business

Bags, design to be decided so discuss next meeting.

SVAPA t-shirts to be ordered, Iain to contact Nat.

- Amanda talked about LAA Art Auction. Cancelled last year. Previously year raised \$28,000, can't happen without parents. Input from teachers but basically run by parents. This years will be held on the 19th June. You don't need any prior experience, just enthusiasm. All sorts of roles are available, small and large. Meetings on Tuesday nights until June. First meeting of 2021 LAA Committee Tuesday 2 March at 7pm upstairs meeting room, main admin building

All SVAPA meetings start at 7pm and go for roughly an hour. All meetings are held in the green room of the Tricycle Theatre. Entry is at the rear of the high school from the north side of Learoyd St (off Central Ave/Stancliffe St) through the senior school gates while work undertaken on D&T building. You can park in the ECU carpark.

8.8 GAT Support Committee

The Gifted and Talented Committee continued to thrive in 2020, despite the Covid-19 pandemic. The desire to put a community-based support network around the GAT students remains strong. Parents, carers, teachers and students have thanked us for this support. Our objectives remain the same - to raise the profile and represent the needs of GAT students, to hold events that encourage school community participation and raise funds for resources for GAT students and the school.

In 2020, we continued to adjust to the new requirements of WACSSO, the pandemic lockdown interrupted our early meetings and we lost our LazerBlaze long-term fundraiser. Not to be deterred, when lockdown lifted, we focussed on our primary goal of bringing students and families together in a relaxed, social event. As such, we kicked off our inaugural GAT Picnic. This was very successful, with almost a hundred participants, including students, parents, teachers and other supporters.

Then we set our sights on a new fundraiser. As the newcomers, it's been tricky finding something that is not already covered by other committees. But we have managed to do that and will now deliver School Movie Nights. We kick-off with Spider-Man: Into the Spider-Verse on 12th March, 2021. This allows us to create a social opportunity and fundraise, in accordance with our Terms of Reference. We are also further investigating other opportunities. We had a good turnout for our first meeting this year.

Our committee comprises the following executive positions: Convenor-Rosanna Fanciulli, Secretary-Darren Thompson, Treasurer:-Arezou Sadeghpour. I submit these names for ratification.

8.9 Lawley Art Auction

Due to the unfolding COVID-19 situation in early 2020 it was decided to cancel the Lawley Art Auction for 2020. The committee had been nominated however the roles were not acted upon due to the cancellation of the event. A meeting took place with Lesley Street and Michael Camilleri in November 2020 where it was decided that the event would take place in 2021 with the caveat that if government restrictions were imposed we would need to accommodate them. The date of the auction was set for the 19th June 2021. As the 2020 event had been cancelled we were in the unfortunate position where the new committee members had not been able to shadow the more experienced committee members and those experienced committee members were unable to continue in 2021. As such we are on a drive to recruit new members. A few of the experienced committee members have subsequently committed to stay on even if it is just in an advisory capacity. A presentation was done at the Year 7 orientation day and at the respective SVAPA and Music welcome evenings. A meet and greet/information session was advertised on social media and via email invitation and took place on the 9th February. It was a successful session with numerous new sign-ups. There will be an LAA stand at the Year 7 BBQ on the 23rd February where we will have a captive audience! Due to the fact the BBQ date changed to the 23rd February (which was the date of the first LAA committee meeting), it was decided to change the date of the first meeting to 2nd March where the new 2021 committee will be nominated/elected.

8.10 School Board Representative

1. Selected items from School Board Meeting No. 1 held on Monday 15 February 2021:
 - 1.1. Charges and voluntary contributions as of 31 December 2020:
 - Year 7-10 Voluntary Charges 61.11% (down from previous year)
 - Year 7-10 Compulsory Charges 91.05% (up from previous year)
 - Year 11-12 Compulsory Charges 73.81% (similar to previous year))
 - 1.2. The school moved from 32nd to 20th place in school rankings. MLSHS is 5th out of WA public schools and the Median ATAR of 86.45 was the school's best yet.
 - 1.3. The Board asked if a contingency plan is in place for the Art Auction in the event of COVID-19 restrictions. RW undertook to report back to the Board.
 - 1.4. The Board was given a guided tour of the new STEM Building.
2. Next Board meeting: Monday, 15 March 2021 at 5:30pm in the Warren Daniel Conference Room.

Board members for 2020/21:

Name	Sector	Term	Comment
Lesley Street	Principal	Ex-officio	
Ross Oakes	Staff	28 Feb 2021	Staff nominee. Term ends – election in progress for 2021.
Alice Basini	Staff	28 Feb 2022	
Randal Wells	Parent	P&C AGM	P&C Representative for 2021 to be nominated at P&C AGM.
Nicole Jolly	Parent	28 Feb 2021	Parent nominee. Term ends – election in progress for 2021.
Patricia Kritas	Parent	28 Feb 2022	Parent nominee
Sebastian Hensley	Student - Year 11	28 Feb 2021	Student nominee. Term ends – election in progress
Will Corbett	Student – Year 10	28 Feb 2022	Student nominee
Mr Cameron Brook (Chair)	Community	28 Feb 2022	
Dr Jenny Fay	Community	28 Feb 2022	
Professor Stephen Winn	Community	28 Feb 2021	Has agreed to continue for 2021
Dr Kati Tonkin	Community	28 Feb 2022	

Generally, two meeting are held per term preceding the P&C meetings by one week.

Reports presented at each board meeting:

- Finance Report (usually by Business Manager - Julie Moxey)
- Principal's Report
- Student Representative's Reports
- Staff Representative's Report
- P&C Reports

Some of the responsibilities of the Board are to:

- Monitor the progress of the School's Business Plan.
- Endorse and review the annual budget.
- Assist with the formulation of Codes of Conduct.
- Participate in the Review of the performance of the school.
- Approve fees, charges, contributions, and items of personal use (booklists)

The Board does NOT:

- Manage day to day running of then school.
- Discuss individual issues relating to teachers, staff, or parents – these are the Principal's responsibility.

9 ANNUAL GENERAL MEETING

9.1 Minutes of the previous AGM

As per Item 23.1.3 of our Constitution: "*The minutes of an Annual General Meeting shall be ratified at the following General Meeting.*" This has been done at the General Meeting of Mon 25 May 2020.

9.2 Election of the Executive Committee

Patricia declared all positions vacant and control of the meeting to the Principal.

9.2.1 Election of Office Bearers

President: Voted in Justin Cvitan

Vice-President: Voted in Patricia Kritas

Secretary & Minutes Secretary: Voted in Leonie Tanner

Treasurer: Voted in Tina Ho

9.2.2 Other Executive Committee Members

Executive Committee: Mei-Ling Day, Helen Goldsmith, Terena Semmler & Kate Field

9.3 Appointment of Accounts Auditor: confirmed Ian McCullum will be the auditor for 2021

9.4 Appointment of Bank Account Signatories

Current Signatories: John Pryor, Patricia Kritas, Tina Ho and Ben Harvey

New signatories: Justin Cvitan, Patricia Krtias, Tina Ho and Leonie Tanner. Justin & Leonie will need to get ID at a CBA branch and added to the MLSHS bank account signatories

9.5 Delegate to the School Board

Randal Wells was voted in

9.6 Delegate at WACSSO Conference

Two delegates to attend the annual conference: Justin & Randal were nominated

9.7 Web Site Coordinator – John Pryor was voted in for this position

9.8 Mailing List Coordinator - John Pryor was voted in for this position

9.9 Endorsement of Members of the Music Support Committee for 2021

The Music Support Committee is a standing committee of the P&C. It was formed to improve the resources and opportunities available for musical education at Mount Lawley Senior High School. The committee is always keen to get new parent members.

This is an informal, low-key working group that supports the music staff in making the music program the best it can be for our children.

The committee provides assistance at concert performances by preparing and selling concert tickets, being ushers and co-ordinating interval supper.

They also organise events such as the Music Soiree to ensure parents hear about music opportunities and raise funds to provide valuable teaching resources.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented.

Endorsement of Members of the SVAPA Support Committee for 2021

The SVAPA Support Committee is a standing committee of the P&C. It was formed to promote the SVAPA Program amongst the school community (parents, students and teachers) and the larger community. Parents are encouraged to join the SVAPA Support Committee.

SVAPA (Specialist Visual & Performing Arts) Support Committee parents are actively involved in the SVAPA program. Through their participation and fundraising the school has been able to extend the students' experiences with workshops, visiting artists and camps.

The committee is well known for providing succulent suppers for performance nights and preparing food for students and staff at workshops.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

9.10 Endorsement of Members of the Languages Support Committee for 2021

The Languages Support Committee is a standing committee of the P&C. It was formed to promote the Languages program amongst the school community (parents, students and teachers). Parents are encouraged to join the Languages Support Committee.

The committee wants students to leave the school with happy memories of their time studying their chosen language. They promote Languages at various events including Languages Day, GATE Club and the Careers Expo.

They meet and discuss what is happening in Languages, participate in making decisions for future learning experiences, support staff and raise funds.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

9.11 Endorsement of Members of the GAT Support Committee for 2021

The GAT Support Committee supports the students and teachers in the Gifted & Talented program.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

9.12 Mount Lawley Performing & Visual Arts Centre Committee - In recess as of 25 Feb 2019.

The Mount Lawley Performing & Visual Arts Centre Committee is to investigate the support for and feasibility of developing a new theatre building at MLSHS.

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

9.13 Endorsement of Members of the Lawley Art Auction Committee for 2021

The Lawley Art Auction Committee is jointly run by the Music Support Committee and SVAPA Support Committee to raise funds for the arts at MLSHS.

The Art Auction is a prestigious annual event held in June of each year.

The event is a joint venture between the Music and Specialist Visual and Performing Arts (SVAPA) parent committees under the auspices of the MLSHS Parents & Citizens Association Inc.

The auction is the major fundraising event for the Arts learning area, all monies raised will ensure that our students receive amazing art related opportunities and as such, we will continue to be a flagship school within the arts.

Open to the wider arts community, we attract a high standard of varied artworks to give established and emerging artists a platform to showcase and sell their art.

Check out the [Lawley Events website](#) for more information on ways to Help us to Help the KIDS!

We have previous years artworks on display, this years works will get posted early May.

We actively seek giving families, businesses and community members willing to support the event in small or big ways.

The Lawley Art Auction committee convenes early in February each year, and new members are always welcome.

Volunteers most welcome on auction weekend, please register your interest, via an email to

The P&C voted to ratify the members elected on the sub-committees and that Lesley consented

10 GENERAL BUSINESS

A New committee: Kate Field raised her intention to propose at the next P & C meeting, a New community engagement subcommittee designed to engage volunteers, and to arrange & support school community events, all of which will be facilitated by the creation & maintenance of a P & C Facebook page. Kate will circulate her proposal shortly for discussion at the next P & C meeting as an agenda item.

Lesley's behest we unanimously agreed to bring some wine and nibbles to our next meeting on 22nd March as a thank you and acknowledgement of John Pryor and his outstanding service as P&C President.

Meeting closed 845pm

11 DATE OF NEXT GENERAL MEETING

Mon 22 March 2021 at 7:00 pm

Profit and Loss

Mount Lawley Senior High School P&C For the year ended 31 December 2020

2020

Trading Income

Interest Income	3.48
Memberships/Other	67.00
Parent Contributions	40,576.87
Sales/Fundraising	3,207.56
Total Trading Income	43,854.91

Gross Profit

43,854.91

Operating Expenses

Equipment	6,865.05
Fee - Xero	465.00
Fees	1,718.59
Other	2,552.90
Refunds>Returns	1,315.00
Reimbursement	10,612.40
Scholarship	700.00
Special Projects	5,467.27
Supplies	2,251.84
Wages and Salaries	4,264.89
Workshops	272.25
Total Operating Expenses	36,485.19

Net Profit

7,369.72

Balance Sheet

Mount Lawley Senior High School P&C As at 31 December 2020

31 Dec 2020 31 Dec 2019

Assets

Bank		
Art Auction	5,907	6,142
GAT	3,541	4,341
General	30,484	6,525
Languages	3,259	3,466
Music	33,528	36,502
SVAPA	19,384	31,756
Total Bank	96,102	88,732
Total Assets	96,102	88,732

Liabilities

Current Liabilities		
Rounding	-	-
Total Current Liabilities	-	-
Total Liabilities	-	-
Net Assets	96,102	88,732

Equity

Current Year Earnings	7,370	(50,529)
Retained Earnings	88,732	139,261
Total Equity	96,102	88,732