

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Group

Date: 7.08pm, 14 February 2019

Venue: Penny Scott Music Room

Attendees: Bernadette Bradley, Emily Morgan, Shelley Tudor, Stephen Molloy, Nirit Marom, Amanda Humphreys, Michael Forster, Andrew Lippiatt, Michelle DeRozario,

Apologies: Fiona Hornung, Shahna Gallagher, Catherine Tabi, Mel Dowd, Sharyn Kerr, Cheree Skewes, David Rose, Gretta Littler, Jason Van Straalen

1 Welcome

Andrew Lippiatt opened the meeting, noted the apologies and welcomed the new Members. All Members had paid the nomination fee.

2 Previous Minutes

The Minutes of the meeting held on the 19th November 2018 were accepted as a true and accurate record, with a change to reflect that M183 was for up to \$2,000 for a projector and case.

Moved: Michael Forster Seconded: Amanda Humphreys

The Minutes of the meeting held on the 30th November 2018 were accepted as a true and accurate record.

Moved: Amanda Humphreys Seconded: Nirit Marom

3 Introduction to the MSC

Andrew Lippiatt summarised the Terms of Reference of the committee and their main activities.

4 Treasurer's Report

Michael Forster discussed the funds as described in the tabled Treasurer's Report (see attached Appendix)

Motion 186: Approve an additional \$2850.60 to cover shortfall in invoice 31856 from school for Motions 133 & 157..

Moved: Nirit Marom Seconded: Stephen Molloy

The committee reviewed the open motions, and closed the following motions: M152, M164, M167, M171, M175, and M177.

Books not yet audited, P&C Treasurer was in process of meeting with the auditor.

The Treasurer listed the major sources of income and major expenditure for 2018, noting that expenditure was greater than income, as planned.

5 Music Department Report				
Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
5.1	Update on the Department	<p>There is a new violin teacher.</p> <p>ATAR Jazz is now being offered.</p> <p>The 2018 year 12s performed better than like schools.</p> <p>The Department has lost a classroom to other teaching.</p> <p>There is a new flute band.</p> <p>The school song has been recorded.</p>		
5.2	Music and Languages Soiree	<p>The Music and Languages Soiree will be held on the 21st March.</p> <p>Motion 187: to spend up to \$400 for a sound technician for the Music and Languages Soiree.</p> <p>Moved: Michelle DeRozario Seconded: Amanda Humphreys</p> <p>Motion 188: to spend up to \$500 for complimentary refreshments for the Music and Languages Soiree.</p> <p>Moved: Stephen Molloy Seconded: Andrew Lippiatt</p> <p>The flier will go to Bernadette Bradley and Amanda Humphreys to be circulated via email and Facebook.</p>	<p>Book sound technician.</p> <p>Provide refreshments.</p> <p>Circulate flier</p>	<p>Michelle</p> <p>Andrew</p> <p>Amanda and Bernadette</p>
5.3	Arts Day	<p>Arts Day will be held on Friday 5th April and will be linked with Languages Day.</p> <p>The committee intends to again fund Junkadelic with SVAPA, and this will be finalised at the next meeting.</p> <p>Motion 189: spend up to \$400 for a sound technician for Arts Day.</p> <p>Moved: Michelle DeRozario Seconded: Nirit Marom</p>	<p>Junkadelic on next Agenda.</p> <p>Book sound technician.</p>	<p>Bernadette</p> <p>Michelle</p>
6 Art Auction				

The Art auction will be held on Saturday 15th June.
 The first Art Auction Committee meeting was held recently and was well attended.
 The committee agreed to allow Lawley Art Auction Representative (Amanda Humphreys) access to the MSC MailChimp mailing lists to circulate information about the Art Auction.

7 Standing Item: Strategic Issues for the Music Program

7.1	Table Cloths	Motion 190: spending up to \$200 for table cloths. Moved: Nirit Marom Seconded: Amanda Humphreys	Buy table cloths.	Michelle
7.2	Electric cellos and violins	Motion 191: spending up to \$8,000 for 2 electric cellos and 2 electric violins, in relation to the strategic list M138. Moved: Nirit Marom Seconded: Cheree Skewes	Buy 2 electric cellos and 2 electric violins.	Michelle
7.3	Photography	Discuss photography services at the next meeting.	Put on next Agenda.	Bernadette
7.4	Strategic Wish List	Michelle to bring an updated Strategic Wish List to the next meeting. Note that there are no year 12 ATAR students this year.	Update wish list.	Michelle

8 Election of Convenor, Secretary and Treasurer

The office bearers ended their Terms and were congratulated on their contributions.
 Andrew Lippiatt nominated himself for Convenor. His nomination was supported by Amanda Humphreys and he was voted in unanimously.
 Bernadette Bradley nominated herself as Secretary. Her nomination was supported by Stephen Molloy and she was voted in unanimously.
 Nirit Marom nominated herself as Treasurer. Her nomination was supported by Andrew Lippiatt and she was voted in unanimously.

8 New Business

None.

Meeting closed 8.40pm

NEXT MEETING

Date: 14 th March 2019	Venue: Penny Scott Music Room	Please note: Please enter school through rear gate off Learoyd St.
--	--------------------------------------	--

TREASURER'S REPORT

Here is Music Treasurer's report for meeting on 14 February.

	Cash balance	\$40,516.13
add	Term deposit	\$16,314.84
less	Committed funds	\$22,446.00
	Available funds	\$34,411.97

- Available funds are still very healthy
- Deposits \$828.47 include all cash concert door sales and reimbursement of sound tech paid by school
- Expenses \$21,305.86 include Music Admin wages for 2019, Sundowner food and drinks, Music ATAR scholarships and saxophone

Action/Queries

- Invoice 31856 requires an additional \$2,850.60 to cover shortfall in motions 133 and 157;
- Motions to be reviewed to see what is complete and can be closed;
- Xero balance is out by \$1.90. The interest from May 2018 was not transferred. This has been brought to the attention of Scott Johnson a number of times, still waiting for it to be actioned.

Detail of operations for 2019

	Receipts	\$37,599.63
less	Expenses	\$48,204.82
	Net Deficit	(\$10,605.15)

Please note that we are still waiting for audit report.