

# New Theatre Building Sub-committee

## Meeting No. 5

Date: 14 March 2018

Time: 6 pm

Venue: Warren Daniel Conference Room

### 1. Welcome

RW welcomed attendees

### 2. Attendance and apologies

Attendees:

Randal Wells, Michelle Fornasier, Stuart Haluszkiewicz, Rebecca Haluszkiewicz, Mike Buttery, Michelle DeRozario

Apologies:

Moya Thomas, Jennifer Barrie

### 3. Disclosure of interests

None

### 4. Minutes of previous meeting

Minutes of meeting No. 4 held on 14 February 2017

Confirmation of minutes proposed Stuart Haluszkiewicz, seconded Michelle Fornasier.  
Carried.

### 5. Matters arising from the minutes

#### 5.1 Dropbox

RW check permissions and access as MLSHS emails have changed.

#### 5.2 Shared facility agreement

RW follow up with Michael Camilleri to provide the latest version of the MOU and the shared facility agreement for the Gymnasium building.

Discussion regarding following items:

- Duty of Care including when used concurrently by ECU and MLSHS;
- Priority of bookings;
- Obligations of both parties and
- Maintenance and capital outgoings.

#### **ACTION: Randal Wells**

#### 5.3 Theatre Visits

Friday 23<sup>rd</sup> March Prenderville College (SH, RW)

RW to contact Swan Christian College

All Saints to be contacted via Parry & Rosenthal Architects (RW)

Potential visits to Churchlands, John Curtin and Perth Modern discussed

#### **ACTION: Randal Wells**

## 6. Status quo

Clearly establish the existing situation with the school's theatre facilities (i.e. Tricycle Theatre). Allocate responsibilities. Upload information to Dropbox.

## 7. Needs analysis

Discussion on needs (vs wants) and priorities. Allocate responsibilities. Upload information to Dropbox. See also theatre visits.

Any additional questions to be added to check list.

- Facility Management
- Modes of operation i.e. cinema, comedy etc.?

### **ACTION: all**

## 8. Programme

Timeline for proposal, model and report. To be discussed at P&C and with School Board. Visit information to be consolidated and presented May-June 2018.

## 9. Other business

Sponsorship bricks

## 10. Next meeting

6 pm Wednesday 9<sup>th</sup> May 2018

## 11. Meeting adjournment and close

Meeting closed at 6:53 PM