

# MOUNT LAWLEY SENIOR HIGH SCHOOL

## Music Support Group

**Date:** 7pm, 8 March 2018

**Venue:** Penny Scott Music Room

**Attendees:** Gretta Litter, Cheree Skewes, Jason Van Straalen, Nirit Marom, Michelle deRozario, Amanda Humphreys, Sharyn Kerr, Andrew Lippiatt, Bernadette Bradley

**Apologies:** David Rose, Stephen Molloy, Michael Forster

### 1 Welcome

Andrew Lippiatt opened the meeting and noted the apologies.

### 2 Previous Minutes

The Minutes of the meeting held on the 8<sup>th</sup> February 2018 were accepted.

Moved: Gretta Litter

Seconded: Nirit Marom

### 3 Actions Arising (from previous minutes)

Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
3.1	Additional canvases	The photos to be printed on the 8 canvases have been selected and will be printed by the next meeting.	Get the canvases printed	Michelle and Amanda by the next meeting
3.2	Update school website information on MSC	Ongoing.	Update website	Amanda and Andrew
3.3	Arts events photography	Photos from the soiree were being updated and the link will be sent out with the Minutes.	Send link to photos with Minutes and to the 'graduated' list on MailChimp	Amanda and Bernadette with the next mailout
3.4	New concert dates and format update	The new format for concerts will be that twice per year there will be a contemporary and jazz concert in the Tricycle Theatre, followed one week later by the main concert at ECU, comprised of a junior concert followed by a senior concert. The dates of the main concerts are the 19 <sup>th</sup> of June and the 4 <sup>th</sup> of September 2018, with the dates for the contemporary and jazz concerts to be advised.  Ticket sales were discussed. It is planned to make the tickets affordable for multi-concert families, and for students.	Discuss with Moya sharing the cost to replace lighting and rigs.	Michelle by the next meeting

**Child and Adolescent Health Service  
Child and Adolescent Community Health Executive Committee Meeting - Agenda**

		Replacing the lighting in the Tricycle Theatre was discussed. Michelle will discuss with Moya about sharing the cost to replace lighting and rigs, and will report back at the next meeting		
3.5	Music Soiree 21 March	Michelle described the aim and format of the Soiree for new members. Andrew advised that the liquor licence was organised. Michelle will bring tubs and Cheree will bring eskies. Sharyn will bring ice. Michelle will source water jugs. Volunteers to arrive between 5-5.30pm to help set up. Amanda requested that the Art Auction be advertised at the Soiree. The committee asked that a call for volunteers to organise the Music Library be put out at the Soiree.	Volunteers needed to help with the Soiree. Michelle to advertise the Art Auction and organising the Music Library at the Soiree.	Andrew, Michelle, Cheree, and Sharyn by the Soiree
3.6	Money transfer from TryBooking to MSC bank account	Money transferred.	Closed.	
<b>4 Music Department Report</b>				
4.1	Arts Day	Michelle described the aim and format of Arts Day for new members. Michelle requested \$1200 funding towards the Junkadelic band. Michelle requested \$300 funding for the sound engineer Troy. Michelle requested a volunteer to help pack up at 2.45 on Arts Day.	<b>Motion 144:</b> Expenditure of \$1,200 for Junkadelic on Arts Festival Day. Moved: Cheree Skewes Seconded: Andrew Lippeatt <b>Motion 145:</b> Expenditure of up to \$300 for a sound engineer for Art Festival Day. Moved: Nirit Marom Seconded: Sharyn Kerr	Michelle by the Arts Festival
4.2	Music Library Organising	Volunteers are requested to attend regularly on a Tuesday, Wednesday or Thursday before 1pm to assist to organise the music in the music library. Michelle will write an advertisement to be used for the Soiree and email outs.	Write an advertisement calling for volunteers.	Michelle by the Soiree
4.3	Music Camp 2018	The music camp will be held on the 6-8 June. The choirs won't attend due to the teacher being unavailable. Senior		

		Strings, Senior Concert Band and Contemporary Ensemble 1 will be invited to attend.		
<b>5. Treasurer's Report</b>				
5.1	Treasurer's Report	<p>A written report was tabled and has been attached to these Minutes. Nirit and Andrew spoke about the report.</p> <p>Due to accounting issues caused by approving expenditure of \$30,000 and then also approving the expenditure of each item, we need to amend Motion 138 with a zero dollar amount.</p> <p>Motion 115 &amp; 126 had been to fund an administrative assistant and there is still money allocated for that use. Michelle to ask the school if they have any outstanding invoices for the admin assistant, and get the response in writing.</p> <p>Motion 132 had been for ATAR Scholarships up to \$2,000, but only \$560 has been requested. The MSC agreed to close off that Motion and retain the remaining funds.</p>	<p><b>Motion 146:</b> amend Motion 138 to be a zero dollar amount with a commitment to spend up to \$30,000 in other motions.</p> <p>Moved: Nirit Marom</p> <p>Seconded: Amanda Humphreys</p> <p>Michelle to ask the school if they have any outstanding invoices from 2017 for MSC.</p> <p>Michael to reconcile the remaining monies set aside under Motion 132.</p>	Michelle and Michael by the next meeting
<b>6. Standing Item: Strategic Issues for the Music Program</b>				
6.1	Motion 139	The desired compactus was too large for the space. The intention to acquire a new compactus still remains and will be organised at a future meeting.	<p><b>Motion 147:</b> close out Motion 139 unachieved.</p> <p>Moved: Amanda Humphreys</p> <p>Seconded: Cheree Skewes</p>	
6.2	Motion 140	2 stools were purchased for a total cost of \$600. Michelle will provide an invoice and the Motion will be completed.		Michelle by the next meeting
6.3	Motion 141	The podium will cost more than expected and more funds were requested.	<p><b>Motion 148:</b> amends Motion 141 increasing it to up to \$2,000 for the podium.</p> <p>Moved: Gretta Litter</p> <p>Seconded Nirit Marom</p>	
6.4	Motion 142	The Norton scores and recordings will cost more the expected and more funds were requested.	<b>Motion 149:</b> amends Motion 142 increasing it to up to	

**Child and Adolescent Health Service  
Child and Adolescent Community Health Executive Committee Meeting - Agenda**

			\$2,800 for the scores. Moved: Amanda Humphreys Seconded: Cheree Skewes	
6.5		Andrew to get plans for a carpenter to make a rack for the cellos in their cases.	Andrew to get plans for a carpenter to make a rack for the cellos in their cases.	Andrew by the next meeting
<b>7. Standing Item: Fundraising Events and Activities</b>				
7.1	Lawley Art Auction Committee Update	There was a good turnout at the last LAAC meeting. There are also volunteers who have registered to be allocated duties without attending meetings. The social media campaign is commencing and we recommend following the Facebook account. Artists need to register by the 9 <sup>th</sup> April on LawleyEvents.com. Sponsors are required for the Auction.		
<b>8 New Business</b>				
None.				
<b>NEXT MEETING</b>				
	<b>Date:</b> 10 <sup>th</sup> May 2018	<b>Venue:</b> Penny Scott Music Room	Please note: Please enter school through rear gate off Learoyd St.	

## MSC Treasurer's Report 8 march 2018

Cashbook balance	\$50,217.69
Term deposit	\$30,667.16
Committed funds	\$55,540.00
Available funds	\$25,344.85

Stale cheques (156, 172, 186) for \$562 from 2014 Art Auction, as minuted 23 November 2017, have been removed with a credit in the cash book.

Concert tickets sales from 2016 for \$4,195.41 was deposited on 14 February from a TryBooking account held by a previous Convenor.

The Music Development Program and the way that individual items are approved needs to be discussed. The committee approved motion 138 for \$30,000 to provide funds for Music Program Development. It does not make sense to approve a new motion for each individual item. In effect, the committee is doubling up on committed funds. My suggestion is that individual items are minuted with reference to the original motion 138. As Treasurer I can record and report on expenditure against motion 138.

The status of the following motions to be reviewed at the meeting, with a motion to cancel or close as required:

Motion 115	Admin Assistant additional Term 2 2017	\$1000
Motion 126	Admin Assistant Terms 3&4 2017	\$5250
Motion 132	ATAR student scholarships 2017 balance)	\$1440 (remaining

Regards,

Michael