



OPENED & ATTENDANCE

Meeting Opened at 7:40pm

Patricia Kritas (Convenor), Annaleise Grubisich, Katherine Licciardello, Vanessa Lombardo, Amanda Humphreys, Kerri Bland, Michelle Fornasier, Amanda Rintoul, Peta Kalaitzis, Sharon Cockcroft.

APOLOGIES

Alan Lawson, Lesley Street (Principal), Rebecca Haluszkiewicz, Andrew Lippiatt, Felicity Mason, Darren Moldrich.

MINUTES

Motion to accept previous minutes 13 March 2018.

Moved: Patricia Kritas Seconded: Michelle Fornasier Carried

GENERAL BUSINESS

1.0 CONVENOR'S REPORT

- 1.1 Patricia will be sending out reminder letter via mailchimp to 201 artists this week. There was an issue with links but this has been corrected by Alex.
- 1.2 Patricia and Michelle have set up Sign-Up Genius for artist drop off day. Flyer will be emailed by Patricia for volunteers to sign up.
- 1.3 Patricia has emailed Michelle DeRozario and Moya Thomas regarding sending out a flyer to music and SVAPA parents and also asking for other ways parents may be able to support the LAA. Patricia to send flyer to John Pryor also for P&C mail-out. Patricia is liaising with Amanda to prepare flyer for the next meeting.
- 1.4 Alan emailed a copy of last years invoice for Perth Expo display panels. It was decided to increase the order this year to 15 panels. 10 were supplied last year for a cost of \$495. Patricia will contact Perth Expo.
- 1.5 Alan had an idea for Platinum sponsorship. Patricia to email Alan regarding this.
- 1.6 Annaleise will approach P&C Executive for \$1500 funding to cover catalogue printing and design costs. Patricia to write up the proposal and email to Annaleise by 5 April.
- 1.7 Final reminder to artists will be emailed 3 April via mailchimp.
- 1.8 Treasurer's Report and 2017 Art Auction Profit and Loss Report was presented by Patricia.
Motion to accept Treasurer's Reports.

Moved: Annaleise Grubisich Seconded: Katherine Licciardello Carried

2.0 ARTIST COORDINATOR REPORT

- 2.1 23 submissions to date and several queries. Peta is responding to queries with assistance from Vanessa. Queries are mainly regarding size and number of submissions. May not be able to accept 2 submissions from an artist due to oversubscription. Over sized submissions difficult to display in space available.
- 2.2 Vanessa and Peta heading down to Fremantle to collect Pippin Drysdale's submissions.
- 2.3 Mailchimp list of artists to be sent to Patricia.

3.0 SPONSORSHIP COORDINATOR'S REPORT

- 3.1 Going fantastic. Have a bubble-wrap sponsor.
- 3.2 \$500 sponsorship from Alto Capital (A Lawson)
- 3.3 Daniel Gannon has sent through 2017 sponsorship money from Ingot Metals.
- 3.4 \$1000 gold sponsorship from Pam Herron (The Agency) and also from Max Seabrook.
- 3.5 Have been added to the Local Matters jars at Grilled, Mt Lawley.
- 3.6 26 sponsors to date (vouchers, etc)
- 3.7 Glass hire tricky. May look at buying glasses. Store in Trike green room.
- 3.8 Crustworthy event going ahead again. To be held on a Wednesday night in May.
- 3.9 Looking into some signed memorabilia for the silent auction.

4.0 EVENT COORDINATOR'S REPORT

- 4.1 See 1.2
- 4.2 Temp fencing order was discussed and decision made to order.
Motion to order up to 130m of fencing including 2 hours of installation at a total cost of \$880 including GST.
Moved: Michelle Fornasier Seconded: Peta Kalaitzis Carried

5.0 DATABASE COORDINATOR'S REPORT

- 5.1 Nothing to report

6.0 PUBLICITY COORDINATOR'S REPORT

- 6.1 Posts are up calling for artists and advertising date of auction.
- 6.2 Start in Term 2 to create a newsletter update to be emailed to the P&C, Music and SVAPA email distribution lists. This may help with volunteers and sponsorship.
- 6.3 First photos will be taken at artist drop off day.
- 6.4 Website has been updated with news. Photos will be added as available.
- 6.5 Crustworthy – select artists from drop off day like last year. Amanda will sort music entertainment.
- 6.6 Drafting a new volunteer form for students – looking at possibly ordering food for volunteer students from Subway with individual volunteer's name written on it. Amanda will check with Felicity if she can assist with watching the students.

7.0 BAR COORDINATOR'S REPORT

- 7.1 Nothing to report.

8.0 GENERAL BUSINESS

- 8.1 Vanessa has investigated new banners costings – 2 banners at 760 x 2440 would cost \$161.17 plus \$8 postage, this price includes ropes.
Motion to go ahead and order 2 banners at 760 x 2440 from Vista up to the value of \$180.
Moved: Vanessa Lombardo Seconded: Sharon Cockcroft Carried
- 8.2 Darren to approach City of Stirling for approval to display banners.
- 8.3 Require an image for Luna Cinema advertising. Vanessa will arrange.
- 8.4 Amanda Rintoul and Vanessa Lombardo to liaise regarding artist drop off day on 6 May.
- 8.5 Simon Millman MLA has a proposal to donate back artworks he purchased. Patricia will liaise to find out more information regarding proposal.

Meeting closed at 8:45pm. Next meeting will be held 7:30pm, Tuesday 10 April 2018.