



MINUTES OF MEETING LAA held at MLSHS on 13 February 2018

Meeting Opened at 7:34pm

1.1 ATTENDANCE

Patricia Kritas, Vanessa Lombardo, Kerri Bland, Andrew Lippiatt, Michelle Fornasier, Alan Lawson, Amanda Humphreys. Welcome to Lesley Street, Principal MLSHS.

1.2 APOLOGIES

Regina Eccleston-Wirth, Rebecca Haluszkiewicz, Helen Davey, Cheree Skewes, Nirit Marom, Kylie Jackson, Tiffany Edwards, Alison Westera, Darren Moldrich

2.0 KEY POSITIONS

Convenor	Patricia Kritas*
Secretary	
Treasurer	Alan Lawson
Event Coordinator	Michelle Fornasier/Rebecca Haluszkiewicz**
Artist Coordinator	Vanessa Lombardo*
Catalogue Coordinator	?Regina
Graphic Design Coordinator	Alex Castle
Proof Readers	
Curators	
Printer	
Web Coordinator	***
Sponsorship Coordinator	
Catering Coordinator	
Bar Coordinator	Andrew Lippiatt/Darren Moldrich
School Liaison	Sue Faranda****
Database	Kerri Bland
Publicity/Photographer	Amanda Humphreys
Music/Student volunteer coordination	Amanda Humphreys
School Liaison	Sue Faranda/ Lesley Street

RESIGNATIONS

Website Coordinator	Carolyn Monaghan
Sponsorship	Michelle Prince
Artist Coordinator/Curator	Julie Williams
Secretary	Sharon Cockcroft

*Patricia and Vanessa are both looking for volunteers to train new people during this year's auction prep, to learn these roles and to hand over the reins - "associate roles"

**Rebecca unable to be there on Auction night, Michelle possibly also unable to be there. Able to do all prep but designated coordinator will be needed on the night.

***Carolyn Monaghan has resigned but will assist on the night in the negotiation role previously occupied by Daniel Ganon. In lieu of a volunteer for the work, Patricia will take on tasks within the Web Coordinator position relating to artist works, while Amanda will take responsibility for publicity related website tasks.

****Sue Faranda will continue to assist the LAA when required however will not be attending meetings and will not be acting officially as school liaison apart from some printing, mail outs and other tasks during office hours

3.0 GENERAL BUSINESS

- 3.1 Art Auction date confirmed as Saturday 16th June. Preview from 5pm auction starts at 7pm.
- 3.2 Artist Entry letter: Vanessa brought copy, to be emailed to Patricia and Kerri. To be finalised and mailed out by 26 February 2018.
 - o Application closing date Sunday 16 April.
- 3.3 Art drop-off day: Sunday 30 April from 1pm to 5pm.
 - o Art selection process 3 May.
 - o Contact unselected artists on 3 June.
- 3.4 Artist Registration: is on-line with payment by direct debit with surname as payment reference.
- 3.5 Database: being updated by Kerry.
- 3.7 Treasurer: Alan able to download statements to keep track of submission payments.

Motion 18 AA1 to approve the expenditure of up to \$100 for a liquor licence. Moved by Patricia seconded by Amanda
Motion 18 AA2 to approve expenditure of up to \$800 to hire temporary fencing. Michelle to contact. Moved by Patricia, seconded by Michelle.
- 3.8 Auctioneer: Vanessa will contact Frank Hayes.
- 3.9 Mail chimp and website: Patricia to contact Alex to learn this and make changes to website including the artist submission dates and will notify Amanda to publicise on website and social media.
- 3.10 RSA: Darren has RSA and will be the bar manager on the night.
- 3.11 Liquor licence: Andrew will apply for the liquor licence. Andrew to email Lesley.
- 3.12 Discussion re raising the entry fee to \$15 from \$10. All in agreement as no increase for many years. Note some artists may be unhappy with this. Fee is waived for those artists who donate 100% of sale to LAA.
- 3.13 Opening of auction: discussion of using Simon Millman, local rep. Also mention of Professor Ted Snell, arts expert and educator and professor at USA, art critic. Lesley to liaise with him re involvement. Vanessa suggested Jimmy Murphy to be involved - suggestion for Vanessa to contact Michelle.
- 3.14 Understanding that Regina is considering being catalogue coordinator again and possibly can rent inDesign. Agreement that all catalogue progress needs to be brought to committee before decisions made.
- 3.15 Food - considering using Culinary Association students again. Quality of food was good and deal was good, but some concern re insufficient food for guests. Information re this to be sent to Lesley by Amanda.
- 3.16 Panels - Perth Expo gave the black panels last year - desire to increase the number of these this year. Will also need more material for other panels.

**Meeting closed 8.40pm. Next meeting will be held at 7:30pm on Tuesday 27 February.
Minutes by Amanda Humphreys as no Secretary position in situ.**