



Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: www.mlshspc.org.au

ANNUAL GENERAL MEETING MINUTES

Held on 27 February 2017 at 7:04PM

1. ATTENDANCE

Jo Furness, Michael Forster, Mark Westera, Germaine Jeffree, Yelena Burdastykh, Rosanna Fanulli, Katherine Licciardello, Chris Nicoli, Caroline Nelson, Anne Magee, Michael Camilleri, Nigel Becroft, Andrew Henryon, Niall Kilcullen, Karen Johnston, Sue Faranda, Sharon Cockroft.

2. APOLOGIES

Suzie Barnes, Cameron Brooke, Caroline Sandell, Patricia Kritas.

3. MINUTES OF THE PREVIOUS MEETING (Held 28 November 2016)

Motion: to accept the minutes of the previous meeting as a true and accurate record.

Moved: Sharon Cockroft

Seconded: Chris Nicoli

Carried

4. MATTERS ARISING FROM THE MINUTES

4.1 Gifted and Talented Support Committee

- Terms of Reference for the new Gifted and Talented Support Committee were reviewed.
- Amend 2.4 to read "the Staff Co-ordinator of Gifted and Talented shall be a member".

Motion: to endorse the Terms of Reference for the Gifted and Talented Support Committee, with the amendment as stated above.

Moved: Mark Westera

Seconded: Sue Faranda

Carried

5. REPORTS

5.1 Principal's Report

The Principal gave an oral report on the following:

- Michael Camilleri, Acting Principal, welcomed parents. Milton Butcher is currently Goldfields Regional District Director and will hold this position for 6 months initially.
- Successful start to the year. 15 new staff who have settled in well.
- Professional Development Day at the start of the year focused on Visible Learning.
- Year 12's from last year performed very well in the WACE exams and 47 students were acknowledged into the 90's club.
- Year 7 BBQ had a record attendance of parents and students.
- Year 10 BBQ was well attended.
- Councillor/Prefect Day training was held.
- Triple P parenting seminars have commenced.
- Teachers have been requested to make contact with parents via email as part of building school/community relationships.
- System being put in place for teacher/parent instantaneous communication.
- Coffee Club is meeting in the Decafe alternate Wednesdays at 8:45am.
- Reconnecting with and forming a database recognising MLSHS alumni. Starting with Mt Lawley Legends.
- NAPLAN testing will take place in May for Years 7 and 9.
- OLN Students in Years 10,11 and 12 will be supported with OLN testing.
- Census is complete. Current student population 1,645. An increase of around 50 students from 2016.

5.2 Treasurer's Report

- Not much has changed since last report.

General account funds	\$28,670
Art Auction account funds	\$3,893
Languages account funds	\$1,799
Music account funds	\$45,000
SVAPA account funds	\$13,000
Committed funds	\$153,800
- Parent contributions slightly lower than previous year.
- Accounts have been audited and report will be presented in the AGM Treasurer's report.
- \$1 membership fee is payable for this year.
- Members to complete membership form and return with payment to the treasurer.
Motion: to accept the Treasurer's report as true and accurate.
Moved: Sue Faranda Seconded: Sharon Cockroft Carried

6. P&C STANDING COMMITTEES

6.1 Finance Committee Report

- Committee met on Wednesday 15th February.
- Report unavailable, to be tabled at next meeting.

6.2 Health Committee Report

- Committee yet to meet

6.3 School Board Report

- The Board noted the various financial reports for Year End 31.12.16. The Budget for 2017 was discussed and approved.
- The Chair reported that several Board members were retiring and thanked them for their commitment to the school over the years. Elections for replacement Board members are currently being held.
- The Acting Principal reported on the various activities around the school & gave a presentation on the 2016 Year 12 results. Overall the year group did extremely well, with a record 47 students inducted into the 90s Club.
- The Students reported that the speech given at the 90s Club assembly was excellent and emphasised the importance of not letting small failures prevent you from striving to achieve. They also reported that the Leadership day for students had gone well.
- The Staff reported that the start of the school year had gone well. The 1 day PD for Visible Learning conducted prior to students starting was very productive and well received. The Staff also reported a fantastic turnout for the Yr7 BBQ, and commended the Councillors who attended.
- The Acting Principal provided a report on Target Achievement to the School Business Plan. The Board noted that the majority of the targets have been achieved.
- An update on the school's Pedagogical Framework was tabled.
- The school's Student Behaviour and Engagement Management Policy was tabled for review and will be discussed further at the next meeting.

7. GENERAL BUSINESS

7.1 Request for Funding Mathletics

- A request has been received for funding half of the subscription for Years 7 to 9 Mathletics.
Motion: To fund half of the subscription for Years 7 to 9 Mathletics to the value of \$4,118.40
Moved: Rosanna Fanaulli Seconded: Mark Westera Carried

7.2 Crossing for Alexander Drive

- To be tabled at the next P&C General Meeting.

8. CORRESPONDENCE

8.1 Mail In

- Fundraising articles, WACSSO – looking for State Council members.

8.2 Mail Out

- Nil

9. ANNUAL GENERAL MEETING

9.1 Presentation of Annual Reports

President's Report

2016 has been another busy and successful year for the P&C. We have seen ongoing support for the general P&C and all the sub-committees, with a fantastic group of parents volunteering.

The beginning of the year saw the installation of an \$80,000 shade structure and extra seating. In 2016 the P&C purchased the student diaries and supported the Achievement Centre, as well as purchasing a new fridge for the Breakfast Program and vests for the hospitality students.

I would like to thank everyone who has attended meetings and volunteered throughout the year. In particular thanks must go to Patricia Kritas and the organising committee of the Art Auction, who again did a fabulous job, and the P&C Executive for their outstanding efforts.

As I attend this, my last P&C meeting, I look back on the P&C committees I have been involved with at both primary school and high school. No one on those committees had particular skills or abilities, just a willingness to help out and a desire to make a difference.

I reflect back on my 19 years of involvement and think what truly amazing things can be achieved by a group of parents happy to help out for either a small amount of time or a large amount of time, and I urge everyone to be involved for as much time as they can.

Treasurer's Report

- Thank you to Ian McCallum for auditing the P&C Committee accounts for 2016.
- In the 2016 Audited Financial Report the Auditor reported that documents were well organised when presented for audit. The income of the General committee has fallen from 2015 partly due to the Uniform Shop commissions being no longer received by the P&C. Expenditure increased with the funding of shade sails and seating for the school. The Auditor has noted that the financial report of the MLSHS P&C Association presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

Motion: to accept the 2016 Audited Financial Report as a true and accurate record.

Moved: Michael Forster Seconded: Niall Kilcullen Carried

Motion: to accept the Guidelines for P&C Expenditure for 2017.

Moved: Niall Kilcullen Seconded: Chris Nicoli Carried

Motion: to appoint Ian McCallum as the auditor for 2017.

Moved: Mark Westera Seconded: Nigel Becroft Carried

Motion: to fund restaurant gift voucher to the value of \$300 as thank you gift for the Auditor.

Moved: Mark Westera Seconded: Nigel Becroft Carried

- Signatories for accounts to be confirmed when President position is filled.
- President, Jo Furness thanked Mark and all sub-committee Treasurers.

Music Sub-committee Report

Presented by MSC Treasurer, Michael Forster on behalf of Convenor, Cam Brooke.

- We had a great turnout at the AGM on Thursday, 9 February. It was wonderful to see so many new parents there.
- We elected a new Convenor, Cam Brooke (who apologises for not being able to be here as is working with WASO tonight), Secretary Emma Ellis and Michael Forster returns as Treasurer.
- Thanks to Tony Reed for being Convenor for the past 4 years, a great service to the music community, and to Jacque Freeman for Secretary in 2016.
- The main aim of the MSC is to provide support to the Music department including financial assistance in the purchase of equipment and support in organising events.
- The MSC meets on the 2nd and 6th week of each term throughout the year.
- Funds are raised primarily through school fees, the annual art auction, as well as ticket sales from the two concerts held throughout the year.
- In 2016, we raised \$28,930 and spent \$30,681.
- The major items include ongoing (and recently raised) support for Denise as Music Department Administrator to 3 mornings a week, and purchase significant items including:
- Grand piano, tuba, Junkadelic incursion for Arts Festival, hire of Geoff Gibbs Theatre for concerts, sound and lighting technicians for the concerts at ECU, compactus for music library, PA system, digital piano.
- Our available funds are very healthy with \$45,097 in uncommitted funds.

SVAPA Sub-committee Report

- In 2016, the SVAPA PSG had 3 main goals. These were:
 - To provide funding for teacher led initiatives, excursions and workshops, etc.
 - Support and promote the Lawley Art Auction
 - Set up further fundraising initiatives
- It is pleasing to report that all 3 goals were met.
- At the start of 2016 the SVAPA PSG had a bank balance of \$19,867.25 and needed to fund \$19,420.00 (minuted) worth of activities.
- Throughout the year the PSG had a total income of \$14,100.00 and funded \$13,806.00 for early morning workshops, guest performers and enrichment activities.
- The fundraising activities which provided the income came via the Arts Festival Day, a cake stall during the Year 8 production and the Lawley Art Auction. Additionally, the PSG provided food and refreshments for students at workshops.
- Online technologies and social networking applications continued to be utilised to raise not only awareness of what events were coming up, but they also raised the profile of the SVAPA PSG and promoted greater collaboration between parents.
- This successful year was made possible through the unwavering energy and committed approach by all parent volunteers and many community organisations, individuals and businesses that have been willing to support this fantastic SVAPA programme.

Languages Sub-committee Report

- The MLSHS Language PSG had a great year in 2016.
- We had great support from the parent group assisting in activities such as the soiree, GAT Club functions and the languages expo and also held some healthy fundraising drives.
- As a group, we are looking forward to working with the teacher body to deliver even better outcomes for 2017.
- This year we are also looking into introducing a language scholarship proposal.

Art Auction Sub-Committee Report

- The Lawley Art Auction had their first meeting on 13 February where most of last year's committee returned as well as some new faces (few resignations). I am still the convenor (I was open to anyone taking over...no takers) I'm happy to continue.
- Sharon Cockroft is continuing as Secretary and Alan Lawson as Treasurer.
- All of our valued committee members never cease to amaze me with their skills and positive attitudes.
- Mount Lawley SHS is extremely lucky to have such competent and willing parent volunteers that dedicate their time to enable the LAA to be the spectacular event that it is.
- Important dates:
 - AUCTION DAY SATURDAY 10 JUNE, viewing 5pm, auction 7pm.
 - Invitation to Artist 7 March.
 - Entry cut-off date 16 April
 - Artist drop off day Sunday 30 April 1-5pm.
- Meeting dates leading up to the Art Auction are being finalised.
- Next Meeting Date Tuesday 14 March 7:30pm.

9.2 Election of Office Bearers For 2017

- President, Jo Furness declared all positions vacant and handed chair to Michael Camilleri.
- Michael acknowledged and thanked Jo for her many years of service to the MLSHS community across many committees including 8 years of service to the School Board.

9.3 P&C Executive Committee

- President – no nomination. To be carried over to next meeting.
- Vice-President - Jo Furness nominated Niall Kilcullen.
Moved: Jo Furness Seconded: Sharon Cockroft Elected unopposed
- Secretary - Jo Furness nominated Karen Johnston.
Moved: Jo Furness Seconded: Sharon Cockroft Elected unopposed
- Minutes Secretary - Jo Furness nominated Sharon Cockroft.
Moved: Jo Furness Seconded: Sue Faranda Elected unopposed
- Treasurer - Jo Furness nominated Mark Westera.
Moved: Jo Furness Seconded: Rosanna Fanulli Elected unopposed
- 2 Committee members – Jo Furness nominated Sue Faranda and Suzie Barnes.
Moved: Jo Furness Seconded: Mark Westera Elected unopposed

9.4 Delegate to the School Finance Committee

- Jo Furness nominated Gary Cockroft.
Moved: Jo Furness Seconded: Mark Westera Elected unopposed

9.5 Delegate to School Health Committee

- Jo Furness nominated Carolyn Sandell.
Moved: Jo Furness Seconded: Sharon Cockroft Elected unopposed

9.6 Delegate to the School Board

- No nomination. To be carried over to next meeting.

9.7 Delegate to the WACSSO Conference.

- No nomination. To be carried over to next meeting.

9.8 Election of Website Co-ordinator

- Jo Furness nominated John Pryor.
Moved: Jo Furness Seconded: Sue Faranda Elected unopposed

9.9 Endorsement of Members of the Music Sub-committee

- Convenor: Cam Brooke, Secretary: Emma Ellis, Treasurer: Michael Forster.
Moved: Jo Furness Seconded: Niall Kilcullen Carried

9.10 Endorsement of Members of the SVAPA Sub-committee

- Convenor: Felicity Moldrich, Secretary: Michael Buttery, Treasurer: Kelli Cossens.
Moved: Jo Furness Seconded: Mark Westera Carried

9.11 Endorsement of Members of the Languages Sub-committee

- AGM to be held 8 March. To be endorsed at the next P&C General Meeting.

9.12 Endorsement of Members of the Art Auction Sub-committee

- Convenor: Patricia Kritas, Secretary: Sharon Cockroft, Treasurer: Alan Lawson.
Moved: Jo Furness Seconded: Sue Faranda Carried

10. Next meeting – Monday 27 March 2017 at 7:00pm. To be Chaired by Vice President.

11. Meeting closed at 8:40pm.