

MINUTES LPSG Meeting:
Wednesday, 15th November 2017



1. **Meeting Opened:** 6:40pm

2. **Attendance:** Anne Tumak, Wayne, Niall, Finn, Anne Magee, Geoff Davis, Shuyi, Nigel, Michael Collier, Yaolan, Graham, Terena

3. **Apologies:** Jaeik

4. **Minutes of Previous Meeting:**
Yaolan moved as true and correct. Wayne seconded – carried.

5. **Treasurer Report:** See attached

6. **Business Arising:**
 - a. **Payment of Chef David:** Wayne moved a Motion (#2) to pay Chef David \$945 for covering costs for the Chef's Cooking Class. Niall seconded. All in favour. Carried.
 - b. **Year 6 Orientation:** To be held 7th December. Terena and Anne will attend to promote the Languages Committee. Michael White to be contacted to see if a Languages Committee Notice can be put in the year 7 Orientation booklet. **Terena to action.**

7. **New Business**
 - a. **Chinese Language Certificates** – Anne Tumak discussed the fact that the Australia China Friendship Society is no longer providing certificates to students studying Chinese who have made an outstanding effort and asked if LPSG would consider taking this on. In the past one certificate was presented for each of grades 7 to 10, along with an iTunes card. This is not for the highest academic achiever as that is already covered by the school. This would occur at the final year assembly, and would, in addition to encouraging students, give LPSG a higher profile. This was discussed and it was decided to go ahead with this for this year with the possibility of continuing annually. Movie vouchers would now be more relevant than iTunes cards. It was noted that there are already awards for both the Italian and French languages. Confucious Institute could be approached in future for a possible scholarship.
Wayne will present the certificates at the Assembly, 6th December. Shuyi will follow up with Language teachers to get the selected awards. Anne T will prepare the certificates – LPSG to decide on the text. Geoff and Anita's names will be included – as Anita Chong OAM and Geoff Davis AM.

Geoff to check with James Chong if the family is happy to have Anita's name with this. Geoff was invited to the Assembly. Will need to check if ok with the school for us to present Certificates at the Assembly. **Geoff, Shuyi, Anne T, Wayne, Terena to action.**

Wayne moved (Motion #3) that LPSG present Chinese Language Certificates, 1 for year 7 to 10, for effort and enthusiasm, along with a Movie voucher of \$25 each, named the "Anita and Geoff Awards". Anne Magee seconded. Majority for – no against – carried.

b. Wine Sale – Wayne is organising

c. Chef's Cooking Class – Feedback from one of the recipients of our thank-you cards for help on the night – Susie Ho – is that she was very happy to receive the card.

d. LPSG / School Communication - Wayne is going to speak with Lesley and see how to get better communication between LPSG and Language teachers. It was suggested that we talk to Grace to see what is planned for the year and what we can do to help. **Wayne to action.**

8. Teaching Report:

Shuyi reported that there are not a lot of upcoming events. Reports are due week 8 and assessments are being completed. This term's GAT Club is combining the Italian and Chinese students and they are going to a lunch with Italian cuisine. It was noted that it was disruptive when the Italian and Chinese groups had their GAT Club on different days - as half the class would be on an excursion one day and the other half another day. The original intent was for the GAT Club to be for the Italian and Chinese GAT students together.

There is an upcoming Chinese Star Competition hosted by Adelaide University. Three students are entering and have been prepared for this.

At a State Chinese speaking and writing competition Lochlyn Steven gained 5th place! –and 3 others participated – well done!. The school is going to build up the participation in Chinese Language competitions.

Lucy Sutherland of year 10 and Donia Lal of year 11 are both in the Top 10 of the State after having completed the written and oral WAATI examination (Western Australian Association of Teachers of Italian) – Well done!

9. Next Meeting: Wed 7th February, week 2 Term 1

10.Meeting Closed: 7:25pm

Motion #2:

Pay Chef David \$945 for covering costs for the Chef's Cooking Class

Motion #3:

LPSG present Chinese Language Certificates, 1 for year 7 to 10, for effort and enthusiasm, along with a Movie voucher of \$25 each, named the "Anita and Geoff Awards".

**MLSHS P & C ASSOCIATION
LANGUAGE SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION
& AVAILABLE FUNDS**

Date this report 15/11/2017
Date last report 26/10/2017

CASH BOOK

Cash book opening balance	26/10/2017	5,188.12
Add: Deposits Cooking class fundraiser		105.00
Total Deposits		<u>105.00</u>
Less: cheques drawn	Chq #	
Soiree reimbursment Mt Lawley ScI 30		500.00
Total Cheques		<u>500.00</u>
Cash book balance as at	15/11/2017	<u>4,793.12</u>

BANK RECONCILIATION

Bank balance as at	15/11/2017	4,793.12
Add: Outstanding deposits		0.00
Total Outstanding deposits		<u>0.00</u>
Deduct: Unpresented cheques		0.00
Total Unpresented cheques		<u>0.00</u>
Adjusted balance (agrees with cash book)	15/11/2017	<u>4,793.12</u>

AVAILABLE FUNDS

Available Funds		<u>4,793.12</u>
Less: Committed funds	Motion #	
Language expo	1.00	1,600.00
Chef presented cooking class		945.00
Total Committed funds to Soiree		<u>2,545.00</u>
Available Funds		<u>2,248.12</u>