



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

ANNUAL GENERAL MEETING MINUTES

Held on Monday, 22 February 2016 at 7.00pm

In the Warren Daniel Conference room of the Main Administration building

1. ATTENDANCE

Belinda Derby, Mark Westera, Sonja Davidson, Belinda Seydel, Darryl Ferguson, Michelle Prince, Caroline Nelson, Rosanna Fanciulli, Sharon Cockcroft, Randal Wells, Catherine Lee, Milton Butcher, Jo Furness, Tony Reed, Andrew Henryon, Niall Kilcullen, Wayne Houlton, Betty Parissis

2. APOLOGIES

Jason Dallman, Michael Camilleri, Sue Faranda, Suzie Barnes, John Pryor.

3. MINUTES OF THE PREVIOUS MEETING

Motion: to accept the minutes of the previous meeting as a true and accurate record.

Moved: Sharon Cockcroft Seconded: Mark Westera Carried unanimously

4. MATTERS ARISING FROM THE MINUTES

4.1. Shade structure update

The shade structure and picnic table benches approved last year have been installed during the school holidays, and the students are enjoying the new undercover area.

5. REPORTS

5.1. Principal's Report

The Principal gave an oral report on the following:

- The school year started well (there were a couple of staffing problems initially which have all now been resolved).
- The P&C funded shade area and additional seating is proving a hit with students. Thanks for the investment.
- The 2015 Year 12 results were very good with the school featuring in three out of the four 'League Tables' and being equal 39 in the state for ATAR.
- Staff have been employed to work in the alumni domain (Warren Daniel) and in NAPLAN and OLNA revision.
- A staff member will work with the Level 3s on reflective practice, review and planning, which will contribute to the IPS review scheduled for 2017.
- Numbers look to be around 1,588 in total, with 1,520 funded – about the same as last year.
- The 90s Club assembly went well. 54 members inducted.
- A number of scholarships were presented. New scholarships in Music funded by the Rotary Club of Mt Lawley and Japanese funded by GIL were presented. The Tammy Solonec Prize for the Aboriginal Excellence Program was also presented for the first time. Although it was hot, the event went well and the students were well-behaved.
- Two half-day sessions have been approved for reporting to parents.
- The school's String Quartet played at a Confucius Institute concert with the Wenqin Arts Troupe (Zhejiang University). The Troupe performed for many lower school Chinese language students at a school concert last week.
- The Geoff Davis, AM, and Anita Chong, OAM Classroom for Mandarin was unveiled by Her Excellency the Honourable Kerry Sanderson, AO, Governor of Western Australia. There were a number of invited guests, with former student, Trevor Jenkins from ABC news, as MC.
- The Steele Family Music classroom was unveiled at a full school assembly. The youngest two, Jake and Katy attended and performed as did their father, Rick and Luke sent a video message. The students were very well behaved although thoughts were that they may have been a bit more "concert mode".
- Last Thursday the Year 7 parent BBQ was held, and this week the Year 10 BBQ.



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5.2. Treasurer's Report

- **Motion:** The P&C agrees that the signatories to the bank account for 2016 will be Jo Furness, Mark Westera, Sue Faranda and Suzie Barnes.
Moved: Randal Wells Seconded: Catherine Lee Carried unanimously
- The Term Deposit of \$50,000 is due to rollover. This money will be needed to pay for the shade structure and new tables and chairs, so it was agreed that the money not be reinvested.
Motion: The P&C agrees not to reinvest the \$50,000 term deposit.
Moved: Mark Westera Seconded: Jo Furness Carried unanimously

6. P&C STANDING COMMITTEES

6.1. Finance Committee Report

- Finance Committee Meeting held 10th February
- New Committee to meet 16th March 2016
- 98% of expected income in 2015 has been received
- 77% of the budgeted expenditure has been spent
- The Finance Committee has approved funding for;
 - 2 TVs and trolleys for the English Department
 - NAPLAN Best Performance Integration & Planning
 - Interschool athletics singlets
 - Purchase of a high pressure cleaner

6.2. Health Committee Report

The Health Committee has organised /achieved in 2015:

- Re-registered as a Local Drug Action Group
- Officially registered as an Act Belong Commit Mentally Healthy School
- Ride to School Day celebrated - healthy breakfast for riders supplied thanks to Cancer Council
- National Day against bullying and violence - pledge wall and lunchtime stall
- Food Revolution day with Jamie Oliver - Home Ec assisted, 2 Middle school classes took part
- Chillout - Successful, funded by LDAG
- Goals for 2016;
 - Planning Health expo for 2016
 - Looking at Healthways
 - Grant to fund Expo
 - Increase promotion and involvement with Act Belong Commit
 - Establish a Student Wellbeing Committee to be student driven

6.3. School Board Report

- The Board approved the various financial reports presented.
- Approved spending of \$10,000 from the Literacy & Numeracy fund to support the improvement of NAPLAN scores and skill acquisition and \$5000 from the Technology & Innovation fund for televisions and trolleys for the Senior School English rooms.
- The Principal presented a report on the school's Academic Performance in 2015.
- The staff reported a good start to the school year, with some movement of upper school students who wished to change subjects.
- The School confirmed that the Reporting to Parents arrangements had been approved, and there would be two days for Reporting to Parents, with both days suspending the teaching timetable for the afternoon.
- Reports were presented on the School Survey results, the School Business Plan Target Achievements in 2015 and the National School Improvement Tool School Assessment and Action Plan.



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Music Sub-Committee Report

- The Music sub-committee met on the 2nd and 6th week of each term throughout the year.
- The main aim of the sub-committee is to provide support to the music department including financial assistance in the purchase of equipment and support in organising events.
- Funds are raised primarily through the annual art auction, as well as ticket sales from the two concerts held in the second half of the year.
- Of significance has been the ongoing financial support for the administrators' role, which has increased to two full days a week.
- Further equipment purchases have included;
 - Repair of the existing pianos
 - Purchase of a new upright piano
 - Purchase of 34 keyboards for the new music rooms
 - A number of smaller items such as guitar amplifiers and ancillary equipment
 - Other financial support was to the music camp and the arts festival.
- The bank balance remains in a healthy position with in excess of \$40,000 of uncommitted funds.
- The two concerts showcasing the schools talent continue to present difficulties primarily due to the number of performers and the difficulties in finding venues with large enough stages and appropriate back stage facilities. This issue will no doubt continue to be a challenge for 2016.

SVAPA Sub-Committee Report

- The SVAPA sub-committee started 2015 with 4 main goals. These were:
 - To provide funding for teacher led initiatives, excursions and workshops etc
 - Support and Promote the Lawley Art Auction
 - Set up further fundraising initiatives
 - Increase parental attendance to meetings
- It is pleasing to report that all 4 goals were met, and in some cases exceeded expectation.
- At the start of 2015 the bank balance was \$23,422.70 with the aim to fund \$25200 worth of activities. Throughout the year the sub-committee had a total income of \$15,228 and funded early Morning workshops, Guest performers and enrichment activities.
- Additionally food and refreshments were provided for students at workshops, excursions, incursions and performances and for guests and ticket holders at various events and performances during the year. Through their efforts, enthusiastic parents have created a culture of dedication and commitment to our children's education and have enhanced the MLSHS community.
- 2015 saw many improvements and refinements in record keeping and administrative duties. The streamlined processes have made meetings more productive and record keeping more transparent.
- Online technologies and social networking applications have been utilised to raise not only awareness of what events were coming up, but they also raised the profile of the SVAPA sub-committee and promoted greater collaboration between parents. Tickets for events were booked online, a Facebook page was created and various collaboration and fundraising applications were all utilised in an effort to make these processes more in line with our current habits. Thanks to the many parents who were able to develop these initiatives and make them a reality.
- This highly successful year was made possible through the unwavering energy and committed approach by all parent volunteers and the many community organisations, individuals and businesses that have been willing to support this fantastic SVAPA programme.



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Language Sub-Committee Report

- 2015 was a very strong year for languages events and fundraising. The soiree was very successful with a large number of parents attending (increase may be due to the yr7 cohort). Lots of positive feedback from those attending and the lovely family friendly evening was informative and entertaining.
- The language expo in the middle of the year was bigger and better with a wide variety of cultural events and food and was well supported by parents and staff. Looking forward to another successful event this year.
- We were able to raise over \$1400 through wine sales and other fundraising activities so that the staff can plan for more diverse cultural performances for the 2016 expo.
- GAT Club was well supported by the parent body with lots of yummy food for the children, staff and guests to enjoy.

Art Auction Sub Committee Report

- Committee re-convened Tuesday 16th Feb 2016, with meetings usually held fortnightly same day, place and time.
- Held annually, the auction represents a tremendous commitment and partnership between parents, business, community and school. The Lawley Art Auction is now in its 13th year, and is the school's premiere fundraising event. The 2015 Auction Revenue was \$29,500, up 45% on last year
- The auction is a joint venture between Music and SVAPA sub-committees. The committee generally meets 10-12 times in the first 6 months of the year. As with all school volunteer committees we will have a number of vacancies – come along and join the fun, there is a job for everyone! It is the aim of the committee to have a 50/50 shared involvement in the auction between both sub-committees.
- We have started planning;
 - Artist entry
 - Flyers, Posters and Catalogue
 - Sponsorship
 - Promote and Benefit –Set up budget
 - Event Organisation

9.2. P&C Executive Committee elections:

President:

Randal Wells nominated Jo Furness

Moved: Randal Wells Seconded: Mark Westera Elected unopposed

Vice President:

Jo Furness nominated Sharon Cockroft

Moved: Jo Furness Seconded: Niall Kilcullen Elected unopposed

Secretary:

Caroline Nelson self nominated

Moved: Jo Furness Seconded: Niall Kilcullen Elected unopposed

Minutes Secretary:

Jo Furness nominated Catherine Lee

Moved: Jo Furness Seconded: Mark Westera Elected unopposed

Treasurer:

Jo Furness nominated Mark Westera

Moved: Jo Furness Seconded: Belinda Derby Elected unopposed

Committee Members:

Jo Furness nominated Suzie Barnes

Moved: Jo Furness Seconded: Niall Kilcullen Elected unopposed

Jo Furness nominated Sue Faranda

Moved: Jo Furness Seconded: Niall Kilcullen Elected unopposed

Randall Wells self nominated

Moved: Jo Furness Seconded: Mark Westera Elected unopposed



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- 9.3. Delegate to the School Finance Committee:**
Jo Furness nominated Gary Cockroft
Moved: Jo Furness Seconded: Sonja Davidson Elected unopposed
- 9.4. Delegate to the School Health Committee:**
No nominations. To be tabled at the next meeting.
- 9.5. Delegate to the School Board:**
Jo Furness self nominated
Moved: Mark Westera Seconded: Sharon Cockroft Elected unopposed
- 9.6. Delegate to the WACSSO Conference:**
Belinda Derby self nominated
Moved: Jo Furness Seconded: Sonja Davidson Elected unopposed
- 9.7. Website Co-ordinator**
Jo Furness nominated John Pryor
Moved: Jo Furness Seconded: Niall Kilcullen Elected unopposed
- 9.8. Endorsement of Members of Music Sub- Committee**
Convenor: Tony Reed
Secretary: Jacqui Freeman
Treasurer: Michael Forster
Committee Members: David Rose, Allan Kop
Moved: Jo Furness Seconded: Mark Westera Carried unanimously
- 9.9. Endorsement of Members of SVAPA Sub- Committee**
AGM yet to be held. To be endorsed at the next meeting.
- 9.10. Endorsement of Members of the Language Sub- Committee**
AGM yet to be held. To be endorsed at the next meeting.
- 9.11. Endorsement of Members of the Art Auction Sub- Committee**
Convenor: Patricia Kritas
Secretary: To be confirmed at next meeting
Treasurer: to be confirmed at next meeting
Moved: Jo Furness Seconded: Sonja Davidson Carried unanimously

DATE OF NEXT MEETING – Monday, 4th April at 7:00pm

Meeting closed: 8:20pm