



# Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: [www.mlshspc.org.au](http://www.mlshspc.org.au)

## MINUTES OF GENERAL MEETING

Held on Monday, 23<sup>rd</sup> of November 2015 at 7.00pm

In the Warren Daniel Conference room of the Main Administration building

### 1. ATTENDANCE

Ron Pearce, Mark Westera, Fiona Hornung, Darryl Ferguson, Sharon Cockroft, Sue Faranda, Jo Furness, Milton Butcher, Catherine Lee, Michael Camilleri (phone conference)

### 2. APOLOGIES

Belinda Derby, Sonja Davidson, Elizabeth Walters, Randal Wells, Suzie Barnes

### 3. MINUTES OF THE PREVIOUS MEETING

Moved: Sharon Cockroft                      Seconded: Ron Pearce                      Carried: unanimously

### 4. MATTERS ARISING FROM THE MINUTES

#### 4.1 Shade structure update

Michael Camilleri has received a more detailed quote for the shade structure. The supplier has confirmed that the poles on the existing structure cannot be re-used, but the shade sail can be re-used. The supplier confirmed that a new shade structure could be supplied and installed for an additional \$10,000 more than the cost of relocating the existing structure. After discussion it was felt that a new shade structure was a better option as the existing shade sail has stretched and is already showing signs of wear.

**Motion:** P&C to fund up to \$44,000 for a new Shade Structure located near the canteen.

Moved: Jo Furness                      Seconded: Ron Pearce                      Carried: unanimously

**Motion:** P&C to fund up to \$45,000 to purchase 10 picnic tables

Moved: Jo Furness                      Seconded: Sharon Cockroft                      Carried: unanimously

**Motion:** P&C to fund up to \$5,500.00 to purchase 3 bench seats

Moved: Jo Furness                      Seconded: Mark Westera                      Carried: unanimously

### 5. REPORTS

#### 5.1. Principal's Report

- The Early Start program is now underway.
- The Year 12 Awards night has been conducted and apart from a couple of own goals, went very well. Potential to fine-tune the evening and get closer to 2.5 hours than 3. Students were well behaved and the night was a fine conclusion to 5 years at the school.
- As part of the ceremony the school's 60th Birthday video was shown. It captured the traditions and values of the school well.
- The 60<sup>th</sup> birthday itself is being acknowledged at Carols on the Lawn, and the video will also be featured at this event.
- Year 12 student, William Tucker, was placed third in the recent International Chinese Speaking Competition. He won a six month study period at a Chinese university – all expenses paid.
- Year 12 student, Joanna Battista, was selected for the 2016 Premiers' ANZAC Student Tour.
- The GAT languages program will continue as Languages, although due to the survey of students, will seek to enhance the MESS program for the class.
- The school was represented at the War Widows Ceremony and the three girls who attended certainly enjoyed the luncheon.



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### 5.2. P&C Treasurer's Report

- The funds for Athletics for 2015, new PA system, languages resources and emergency lockers have been clarified and included in the report.
- Thank you to Ian McCallum who has volunteered to prepare the audit for all sub-committees for 2015.

**Motion:** To return \$912.00 previously allocated to Art Festival Day to available funds in general account.

Moved: Mark Westera                      Seconded: Darryl Ferguson                      Carried: unanimously

**Motion:** To re-invest the \$50,000 Term Deposit for three months when it falls due in January.

Moved: Mark Westera                      Seconded: Ron Pearce                      Carried: unanimously

**Motion:** To return \$431.80 previously allocated for emergency lockers and noticeboards to available funds in general account.

Moved: Mark Westera                      Seconded: Ron Pearce                      Carried: unanimously

**Motion:** The P&C agrees to fund up to \$1,361.00 for Notice Boards.

Moved: Mark Westera                      Seconded: Sharon Cockroft                      Carried: unanimously

**Motion:** To return \$1000 previously allocated for Year 7 & Year 10 BBQs to available funds in the general account.

Moved: Mark Westera                      Seconded: Darryl Ferguson                      Carried: unanimously

**Motion:** The P&C agrees to fund up to \$14,400 for the 2016 Students Diaries.

Moved: Jo Furness                      Seconded: Mark Westera                      Carried: unanimously

**Motion:** The P&C agrees to fund up to \$10,000 for the Achievement Centre for 2016

Moved: Jo Furness                      Seconded: Catherine Lee                      Carried: unanimously

## 6. P&C STANDING COMMITTEES

### 6.1 Music Support Committee

- No report

### 6.2 Languages Committee

- The Languages Committee continues to grow in number.
- Term 4 GAT Club Function 27th of November, Year 10 graduation. GAT students will be presented with certificates and gift.
- Wine fundraiser to be held late November for delivery before school finishes, in time for Christmas.
- Languages film night Thursday 26th of November at 6.30pm, mainly aimed at Middle School but open to all students, popcorn will be available.
- Meeting dates for 2016 have been confirmed and meetings will be held in the Main Administration Building.
- Invoice for Languages Expo finalised and will be sent to the Treasurer.
- Languages for 2016: Korean, Japanese, Chinese, Italian and French.

### 6.2. SVAPA Committee

- Welcome night for students attending SVAPA programme in 2016 has been held.
- Year 8 workshop will be held on Saturday 28th November, with Year 7 & new SVAPA students attending the workshop. Lunch to be provided by the SVAPA Committee.

### 6.3. Lawley Art Auction

- On hold – to reconvene in February 2016.

### 6.4. Finance Committee

- No report



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### **6.5. Health Committee**

- The Committee has reviewed Chill Out.
- Chill Out for 2016 to be Monday 13th of June. New prefects to start thinking what they would like for the day.
- Health Expo Wednesday 21st of September. The Committee will start planning for a whole School Health Expo. Hospitality to be involved.
- Second Semester audit of Café to be conducted. Milton to arrange appointment with WASCA.

### **6.6. School Board Report**

- The Board approved the various financial reports presented.
- The students reported on the various activities around the school and reported that the early start programme appeared to be going well.
- The staff reported on new software "SEQTA" which they are now using to track attendances. The system allows for large proportion of data to be entered directly online by the teachers which should improve attendance reporting, and allow the Absentee Officer to spend less time on data entry and more time on following up absentees.
- The staff also reported that the 2015 Year Book is nearly finished and the student reports should be out soon.
- The Yr 7 survey results were discussed, there were 64 responses and overall the results were very pleasing. 100% of students reported they had made new friends since starting Yr 7 and 94% of students reported feeling safe at school. The Yr 7 students reported that the activities they found the most helpful were the Orientation day and several days at the start of the year designed to make the students feel welcome, timetables and maps. The Board has requested a repeat of the survey next year, possibly including the Yr 10 students who are orienting to the Senior School.
- The Board approved an additional School development Day in 2016 – the first Tuesday of Term 3.
- The Board approved the layout for the Parent Invoices for 2016, and it has been agreed that the P&C will be the first listed name under the Voluntary Contributions section.
- The Board was updated on the Workforce Plan, the School Process of Self-Assessment and the Delivery and performance Agreement.

## **7. GENERAL BUSINESS**

### **7.1. Request for cakes for Year 7 Orientation Day morning tea 7/12/15**

- John Pryor to send an email to all parents requesting cakes for Year 7 Orientation Day morning tea

## **8. CORRESPONDENCE**

### **8.1. Mail - In**

- Invoices

### **8.2. Mail – Out**

## **9. DATE OF NEXT MEETING – Monday, 22<sup>nd</sup> February at 7:00pm**

**Meeting closed: 8:00pm**