

MINUTES OF LANGUAGE PARENT SUPPORT COMMITTEE MEETING TUES 5TH MAY 2015

Meeting opened 7.25pm in main admin building – apologies from new Secretary for incorrectly putting 7pm start time!

Attendees: Anne Magee*, Wayne Houlton, Lea Tyson*, Jenny Chua*, Niall Kilcullen, Nigel Becroft*, Darryl Ferguson, Romina Griffith-Nguyen*, Nami Tolhurst*, Yaolan Liem, Jaeik Jong, Jason Hutchinson. Those marked * paid membership to P&C via Darryl – see attached flier for membership application form.

Apologies: Eunice, Karen, Luana.

Introduction of all attendees and welcome to new members; Jaeik thanked all newcomers to meeting especially Japanese and Korean parents.

Darryl moved and Wayne seconded previous minutes true and correct

Business Arising: Need to have teacher report earlier in meeting or passed to Jaeik as otherwise meeting goes on too long – teachers can pre-send information. Quorum for meetings - half of committee; still need Treasurer; motion to ratify committee positions: Wayne self-nominated for Convenor - seconded Darryl and ratified. Anne self-nominated for Secretary - seconded Darryl and ratified. Karen will be on committee. Still need Treasurer – Anne to contact Jocelyn for suggestions of possible interested parties.

Treasurer Report: Niall provided report from 17/3/15 meeting – same position – just need to add rescinded funds. Funds requests – Karen for food – still need receipt. As receipts not forthcoming from staff for \$780.75 allocated previously, proposed by Niall to rescind and return to funds - carried.

Guest Speaker: Jason Hutchinson from Gold Intercultural Learning: exchange program for term 3 Japanese students 2 weeks from 26/7/15 (1 week term 1) and for first time 20 Chinese students from MLSHS sister school for 1 week arriving 26/7/15-2/8/15. Aim is to experience cultural and family life and stay with Mt Lawley SHS student and undertake activities at school such as English classes and excursions and learn about Australian life. Milton Butcher requested Chinese to be organised by Jason as his company is a registered study tour agent with the Education Department. Hosting these students is a very positive experience for the students and families and highly recommended.

Convenors Report: Advice from Jo Furness (P&C Treasurer) that Treasurer position needs 30 mins prior to meeting per month – not a big job, but an essential position for committee to continue. Romina self-nominated for Treasurer, seconded Anne and ratified with welcoming applause. Only P&C can ratify monies spent. Darryl to pass on to P&C new committee details and obtain “right to view” funds for Romina. Languages Week 22-26 June: Wayne moved to allocate \$1300 with proviso not just for food, seconded Anne and ratified. Suggested further funds may be available and Grace to come to next meeting with specifics of further requests if needed. Language Expo Friday 26th June 1.30-6.30pm. Grace needing volunteers to supervise. Anne to follow-up re letter to language parents for Jaeik to send out plus put in newsletter with responses to Grace’s email. Reminder of parental request that funds be utilised for more activities for students, not just expendables like food. Wine Fundraiser: see previous minutes for details; ready to send out to wider school parent community; Wayne will get form to John Prior for distribution; orders in by Fri 29 May; Niall agreed to offer garage for storage and distribution.

Grace arrived 8.12pm **Teachers Report:** Wed 13 May 7-8.15pm Year 10 Language Soiree for language students and parents re benefits of studying a language – see attached fliers. This will include discussion of year11/12 experience, new enrolment procedure with application to Curriculum Council for approval (second language learner, background or first language); different syllabus. During Languages Week possibly a TISK guest speaker for 1 hour to explain changes and bonus points e.g. 4pm for parents. Teachers will be focusing on academic side of preparation for event.

New Business: Jason helping organise Japanese activities; Korean govt funding for assistance; need to look at appropriate venue for Chinese singers – discussion re use of music room/stage – needs supervision; primary schools are preparing singing and dancing items; languages teacher meeting tomorrow to finalise activities; Jaeik requested funding for Sumo & Gladiator suits – Wayne proposed to fund up to \$500, seconded Anne & carried. Jaeik to research costs. Meeting venue change requested by Grace for comfortability of teachers opening meeting in familiar area – resolved to change to Languages Room where there is sufficient light for attendees and teachers are familiar.

Major events for committee over school year and activities:

- Languages Soiree
- Languages Week
- Careers Expo
- Resources
- General fundraising

Darryl suggested developing a budget to allow better planning & to have sufficient funds to allocate.

Request for volunteer to take minutes at next meeting please.

Meeting closed: 8.45pm

Next meeting: Tues 9th June 7.30pm Languages Building