

**SVAPA PARENT SUPPORT
MEETING 30 OCTOBER 2013**

OPENED

General meeting opened at 7.05pm.

ATTENDEES

Dale Irving, Julie Parker, Michael Birch, Karene Walton, Sonja Davidson, Nerissa Berry, Lisa Ganon, Mary Macintosh, Michelle Wray

APOLOGIES

Louise Patterson, Vanessa Lombardo

PREVIOUS MINUTES

Motion to approve the SVAPA Parent Support Meeting Minutes of 4 September 2013 moved by Sonja Davidson and seconded by Julie Parker.

BUSINESS ARISING FROM MINUTES

1. Camera and tripod has been purchased and is being used.

**SVAPA PARENT SUPPORT GROUP 30 OCTOBER 2013
DR DALE IRVING'S REPORT**

1. SATURDAY WORKSHOPS request for artists fees.

23 November: 9SVAPA Puppetry (10.30am – 2pm)

- Payment for artists (2x3 hours x \$100 = \$600)
- Lunch provided: Yes (\$200 approx.)
- Teachers involved: Moya Thomas, Natalie Diggins, Dale Irving

30 November: 7 & 8 SVAPA (10.00am – 3pm)

- Payment for artists (3x4.5 hours x \$100 = \$1300)
- Lunch provided: Yes (\$200 approx.)
- Teachers involved: Bill Armstrong, Charles Warren, Dale Irving

2. THE ODYSSEY: workshop, artists' fees, dates

Sunday 1 December: Dramaturgical Workshop (12pm-4.30pm)

- Payment for artists (3x4 hours x \$100 = \$1200)
- Lunch provided: No
- Teachers involved: Moya Thomas, Natalie Diggins

Dates: Technical/dress rehearsals: Saturday 7 and Sunday 8 December 11am-5pm.

Students/parents to bring snacks.

Performance Evenings: Monday 9 and Tuesday 10 December @7pm

Parents required for supper and Front of House. \$5 admission at the door.

3. WELCOME EVENING

12 November 7pm Tricycle Theatre

Parents meeting parents with short introduction from SVAPA Coordinator and presence of all staff and wonderful parents – some nibbles and drink... T-shirt orders (approx.) \$20 bought by students.

4. SVAPA ORIENTATION SHOWBAG

Jane and Charles are happy to screen printing the logo onto calico bags.
T-shirts should be ready.
Information about SVAPA Camp
The Dream PIAF excursions
Cost =(Funded)

5. PERTH INTERNATIONAL ARTS FESTIVAL (PIAF) 2014

Funded annually by SVAPA Parents Group
Organise tickets for Year 8, 9 and 10 SVAPA classes for Feb/March 2014.
Ticket cost ranges: \$15.50-\$25
Approx. 96 x 20 = \$1920

Many thanks. We now have a camera and tripod to document workshops and events in the tricycle.

Dr Dale Irving, SVAPA Coordinator
30.10.2013

TREASURER'S REPORT

To be advised.

GENERAL BUSINESS

1. Technical assistance will be provided by Sonja Davidson for production of Big DVDs after the discs were supplied by Lisa Ganon. Thankyou!
2. **9 SVAPA Puppetry Workshop, 23 November: (10.30am – 2pm)**
Motion to approve payment for artists (2x3 hours x \$100 = \$600 and lunch provided \$200 approx.) up to \$800 Sonja Davidson and seconded by Julie Parker.
Michael Birch will organise Subway lunch catering for 32 students.
3. **7 & 8 SVAPA Workshop, 30 November: (10.00am – 3pm)**
Motion to approve payment for artists (3x4.5 hours x \$100 = \$1300) and lunch provided (\$200 approx.) up to \$1500 by Sonja Davidson and seconded by Julie Parker.
Sonja Davidson will organise Subway lunch catering for 64 students.
4. **Dramaturgical Workshop THE ODYSSEY (12pm-4.30pm): artists' fees, dates**
Sunday 1 December: Motion to approve payment for artists (3x4 hours x \$100 = \$1200) (lunch is not provided) up to \$1200 by Michelle Wray and seconded by Karene Walton.
5. **THE ODYSSEY Dates: Technical/dress rehearsals: Saturday 7 and Sunday 8 December 11am-5pm.** Year 9 SVAPA students and parents to provide snacks.
THE ODYSSEY Performance Evenings: Monday 9 and Tuesday 10 December @7pm - Parents required both evenings for supper and Front of House. Donations for supper required from parents over performance evenings. (Refer Supper Box instructions.)
6. **SVAPA Parents Welcome Evening: 12 November 6.45pm** Tricycle Theatre. Motion to approve up to \$200 for catering if required by Nerissa Berry and seconded by Lisa Gannon. Sonja Davidson and Karene Walton donating wine, Michelle Wray donating orange juice/milk. Parents attending meeting offered to bring snacks and can be reimbursed (supply receipt) if required.

7. PERTH INTERNATIONAL ARTS FESTIVAL (PIAF) 2014

Motion to approve funding for purchase of tickets for Year 8, 9 and 10 SVAPA classes for Feb/March 2014 (Ticket cost ranges: \$15.50-\$25 Approx. 96 x 20 = \$1920) by Mary Macintosh and seconded by Michael Birch.

8. Vacant Committee Positions 2014

Please be advised SVAPA Parent Support Committee Treasurer and Convenor volunteer positions are open for nominations for next year. Committee positions or meeting attendance is a great way to keep in touch with opportunities for students and assist in support of SVAPA.

9. SVAPA Performance Image Archive – Does anyone have any footage or photos of past performance? Please provide a digital copy to the Arts office. We are hoping to build a SVAPA Performance record for school resources and historical purposes.

MEETING CLOSED

Meeting closed at 8.09pm.

The next SVAPA Parent Support Group meeting will be held Term 4, Week 7, Wednesday, 27 November 2013 at 7.00pm in the Tricycle Theatre – entrance via Learoyd Street Gate at the rear of the school.

(Please note that meetings are conducted on Wednesdays in Weeks 3 and 7 of each School Term, unless advised otherwise.) All SVAPA parents welcome.

FRONT OF HOUSE PERFORMANCE EVENINGS “SUPPER” CHECKLIST SVAPA Parent Support Group TRICYCLE THEATRE

(Please provide teatowels from home for the event and take home after)

Before Event

- check **supper boxes**, buy supplies (cups, spoons, tea, coffee, milo, sugar – only if required)
- organise float if required
- organise performing student group to bring a supper plate and parent assistance

On the day/night

- buy milk – 3 x 1 litres
- collect supper box from tricycle theatre
- set up supper area at front of house trestle tables are located at the back of the auditorium
- fill urn – urn is located in the Green Room, use bathroom water. **Turn control to high**
- set up tables with urn, signs, bowl for supper/tea/coffee donations, cups, milk, sugar, tea, coffee, milo, spoons, bowl bin for used tea bags, food, jugs of water and water cups

- sell door tickets (gold coin donation)
- collect \$ for hot drinks (people donate & help themselves)
- tidy tables as required
- attend door to auditorium

- clean up
- empty urn
- urn back to Green Room
- clean Tables and return to the back of the auditorium
- pack Supper Box and return to Green Room

After Event

- give any money collected for attendance and supper/tea/coffee to Treasurer for banking