ITEM	DISCUSSION	ACTION	RESPONSIBILITY
ATTENDANCE	Karen De Lore, Luana Kilcullen, Niall Kilcullen, Rosa Munro, Jocelyn Edmonds, Jaeik Jeong,		
	Grace Costa		
	Chair: Niall Kilcullen Minutes recorder: Jocelyn Edmonds		
APOLOGIES	Anna Harmer, Angela Taylor		
MEETING COMMENCED	7:30 pm		
Note re minutes	The record of this meeting of December 5 2013 was not circulated by the secretary until 14 th March 2014.		
MATTERS ARISING FROM PREVIOUS MEETING	No meeting was held on 26 November because the scheduled date was unclear. Dates for 2014 meetings were proposed; to be confirmed. Year 8/9 Parent evening refreshments: Jaeik to submit receipts. See June meeting.	Meeting dates 2014- school calendar, P&C calendar	Secretary
Treasurer Report	Payments made: \$1800 to school for Languages Week– see minutes of October meeting. \$718 to Italy Tour Fund Group – see minutes of May &June. Balance of account: \$3227.89	Salonal	
Teaching Report	Grace is advocating for linked language study pathways between MLSHS and ECU.		
	Plans for 2014		
	7 March Languages Soiree 14 March Cultural Evening – Japanese 28 March Cultural Evening – Italian 9 May Cultural Evening – Italian 13 June Cultural Evening – Japanese		
	23-27 June Languages Week (Week 9, Term2) 27 June Languages Expo 12 Sep Cultural Evening – Italian		
	21 Nov Cultural Evening – Italian 28 Nov Cultural Evening – Japanese		
New Busines	stalian car display. A member of a classic cars club is willing to make a display. He will require a few months' notice. Worthwhile for Languages Week, or another event.	Car booking	Niall
MEETING CONCLUDED	8:30 pm		
NEXT MEETING	Planned for 11 February– with Annual General Meeting.		