ITEM	DISCUSSION	ACTION	RESPONSIBILITY
ATTENDANCE	Angela Taylor, Karen De Lore, Niall Kilcullen, Luana Kilcullen, Jocelyn Edmonds, Jaeik Jeong, Grace Costa, Louise Chapman. Chair: Niall Minutes recorder: Jocelyn		
APOLOGIES	Lynette Rowe		
	Meeting commenced 7:40pm		
MINUTES	Minutes of September meeting were not available.		
MATTERS ARISING FROM PREVIOUS MEETING	**Languages Week and Expo.** Parents and staff were impressed with the program, and the assisting parents were thanked by the staff. There was great interest from the staff and families of the primary schools. The possibility of a car display in 2014 Languages Week was discussed, and Niall will contact an owner who may be willing to display. Payment of $1800 for 6 cultural visits is to be made to Languages Department.	Cheque.	Treasurer
NEW BUSINESS	**Difficulties with upper-school timetables.** A number of students had difficulties selecting their chosen language as well as their other preferred subjects for Year 11. The efforts of school staff members in resolving these timetabling issues are appreciated.		
	GAT Day Term 4. An excursion to UWA is planned for some of the groups. The other groups will have school-based activities, and LPSG will provide refreshments for them.	Organise assistance with afternoon tea	Karen to liaise with Anita/Grace.
	Students excelled in competitions. 9 students did very well in the recent Chinese and Italian competitions/exams. One from Year 11 has been awarded a scholarship trip to Italy. 4 other students are going on exchange to Italy. There will be a French exchange programme in 2014.	Information about possible exchange programs to be made accessible to parents.	Grace
	Information session for prospective GAT students. 27 November		
	The meeting concluded at 8:25pm		
	Next meeting: 26th November 2013, at 7:30pm in the Languages Staff Room		