MOUNT LAWLEY SENIOR HIGH SCHOOL (MLSHS) School Board Meeting Warren Daniels Conference Room, MLSHS MINUTES

Monday, 20 February 2012 at 6:30pm

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	ITEM	ACTION POINTS	PERSON RESPONSIBLE
1	Meeting opened: 6:40pm		
2	Attendance: Geoff Clayton, Milton Butcher, Carl Pekin, Don Rowe, Glenn Scott, Ian Johnston, Prof. Trevor Cullen (departed 8:10pm), Jordan Caffery, Jamie Brander and Sue Faranda (Minutes Secretary).		
3	Apologies: Michael Sutherland, MLA, John Cloake and Saxon Goodrick.		
4	Introduction and welcome: Welcome to the first meeting of the School Board. The MLSHS Terms of Reference document (MLSHS ToR) will take affect at the next meeting.		
5	 Minutes of Previous Meeting: The minutes of the meeting held on 21 November 2011 were tabled and accepted as a true record. Moved: Don Rowe. Seconded: Ian Johnston. CARRIED. 		
6	Business arising: 7. Direction of the School: Feedback on the Statement of Purpose document remains outstanding.	 Provide feedback to Geoff Clayton by the next meeting. 	Board members
7	 Update on action points from previous minutes: Sponsorship: No change. Centre for Asian Languages: No change. Music Building Upgrade: Michael Sutherland arranged for the Premier and the Minister for Education to inspect the music facilities. Problem areas were evident during the visit. Michael Sutherland to issue a press release. 		
8	 Discussion Items Brief on student results, 2011: NAPLAN/MSE9 School Performance No change to gross figures of NAPLAN and MSE9 results. NAPLAN results good. MSE9 results down 20%. Science and Social Studies areas of concern. Effort will be made to improve these results. NAPLAN/MSE9 Like School Performance Like School performance is as expected in all bands. NAPLAN and S&E are yellow positive, Science, yellow negative. Year 7 to Year 9 results show significant value add. Years 8 -10 Grading Distribution Grading compared to Like Schools remains a concern. Improvements have been achieved in Year 10. Year 12 results better than expected. Students achieved to potential. 34 students received an ATAR of 90 or better. 92.18% of students were offered a place at University. Year 12 Performance Indicators Gross outcomes compared to the State are reasonable. 2011 League table position 58. Last year 62. 		

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 Performance factors Areas requiring attention: The difference between School and State scores. The difference between raw and moderated scores. Variations between school practical scores and examination practical scores. Comparison between MLSHS and Like Schools Individual students results good. Individual subjects results not so good. ATAR scores compared to Like Schools - positive yellow. 		
 Staffing profile and workforce plan: Staff survey data to be used in conjunction with graphical information provided by the Department's Workforce Planning. The intent is to position the school for the future in terms of staffing. Factors requiring consideration Staff retiring in the next 5 years. Student numbers. Currently 1345 plus fee payers. Sibling enrolment restrictions. 	 Milton to bring revised version of the Workforce Plan to the next meeting. Board members to consider existing strategies. 	Milton Butcher Board members
 Direction of the school: Staff support the School Vision "Inspire to Aspire". Motion to endorse the School Vision "Inspire to Aspire" with the removal of the words "Achieve, Support, Persevere, Innovate, Respect, Excel". Moved: Carl Pekin. Seconded: Glenn Scott. In favour: 5. Against: 2. CARRIED. Motion to endorse the School Values of Excellence, Respect, Learning and Perseverance. 		
 Moved: Ian Johnston. Seconded: Trevor Cullen. CARRIED. Motion to endorse the School Priorities with the words "tolerant to" being replace with "accepting of" in point 3. (Student Wellbeing.) Moved: Ian Johnston. Seconded: Carl Pekin. CARRIED. The Joint Statement of Purpose is still in progress. Good promotional tool for incoming parents/students and the website. 	 Milton to bring the completed Joint Statement of Purpose to the 	Milton Butcher
 Helps to contextualise the School Values. Motion to endorse the intent of the Joint Statement of Purpose. Moved: Don Rowe. Seconded: Carl Pekin. CARRIED. Institute of Chartered Accountants (ICA) Sponsorship The existing Sponsorship Agreement has expired. 	 of Purpose to the next meeting. Board members to forward ideas and/or changes to Milton. 	Board Members
 To be in compliance with DoE policy the proposal is now presented to the Board along with a Risk Analysis. In the standard Department Agreement there is an expectation that ICA will accept risk to insure the Department of this arrangement. If the School Board breaches the policy it may be dismissed. 		

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	 ICA will not sign the Standard Agreement due to the indemnity clause (7vi). Motion to endorse striking out indemnity clause (7vi) from the ICA Sponsorship Agreement. Moved: Don Rowe. Seconded: Ian Johnston. In favour: 5. Against: 1. CARRIED. Finance Committee Board Representative There is an opportunity for the School Board to nominate a member for the Finance Committee. Level 3 Selection Panel Board Representative Three Level 3 positions, Languages, MS Mathematics and SS Mathematics, are to be advertised. There is a position on the Level 3 Selection Panel for a School Board representative. Motion to endorse Carl Pekin and Glenn Scott as the School Board representative on the Level 3 Selection Panels. Milton to select either Carl or Glenn as required. Special Programs The school appealed against a decision not to allow a Jazz Program at MLSHS. This appeal has been scenard. 	 For consideration of Board Members. Milton to raise the opportunity at the School Board AGM. Level 3 Selection Panel School Board representative to attend a training course with Milton. 	Board Members Milton Butcher Milton Butcher Glenn Scott Carl Pekin
	 granted. The school will be seeking Special Program status for the Aboriginal Excellence Program in the Middle School. There was agreement in principle to continue mining company support. 		
9	 Reports Financial Report The financial reports were tabled. Milton gave an overview and there was a discussion. Moved: Ian Johnston Seconded: Trevor Cullen. CARRIED. 		
	 Student Representatives' Report Upcoming events House swimming carnival -Thursday, 23 February 2012. Year 12 School Ball - Friday, 9 March 2012. Possibly a Year 10 and Year 11 Rivercruise. Initiatives House captains are focussing on an initiative aiming to rejuvenate the competitiveness of Houses. Students can earn House points from a variety of activities. Moved: Glenn Scott. Seconded: Carl Pekin. CARRIED. 		
	 Principal's Report Special thanks Milton thanked Jordan, Jamie and their parents/guardians for their part in tonight's meeting. Terracotta Warrior The Premier unveiled the Terracotta Warrior on 15 February 2012. The event was highly successful. The Consul General of China, Madam Wang, requested a return visit to the school. 		

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	 Census Census information is systematically being recorded and organised to tie in student numbers. General School commenced well. Student numbers are good enabling staff to be held. Working to replace the HOD Languages. A School Improvement Officer has been appointed to mentor/coach Level 3s and TICs. The objective to improve issues revealed by student result analysis. Moved: Glenn Scott. Seconded: Don Rowe. CARRIED. 		
	 Staff Report Geoff Clayton Good start to the year with stability amongst the MS teaching staff. Year 8 & 9 Middle School rivercruise coming up. Year 9s have commenced NAPLAN preparation. A teacher is providing resources to assist with MSE9 preparation. Ian Johnston Timetabling successful. No students started the year lost. A recent whole school assembly recognised MLSHS's 2011 high performing students. Several parent information evenings have been held this term with more to come. There was a discussion about predicted Year 12 results and the strategies being put in place to help students achieve to their potential. Moved: Glenn Scott. Seconded: Don Rowe. CARRIED. P&C Report No report. Next meeting - Monday, 27 February 2012. 		
10	 General Business Open letter of concern. An Open Letter of concern regarding HOD Arts was received by Milton Butcher, Principal MLSHS with CC to the President of the P&C and the School Council. Milton responded to this letter. Composition of the Board. A review of the Terms of Reference is suggested to clarify when and how a member of the Community can become part of the School Board. Motion to nominate Don Rowe as a Community representative on the School Board. Moved: Ian Johnston. Seconded: Glenn Scott. CARRIED. 	 The new School Board to review and amend the Terms of Reference in relation to Community members. 	New Board members
12	Monday, 19 March 2012 at 6:30pm. Meeting Closed		
L	At 8:24pm, Geoff declared the meeting closed.		