

Mount Lawley SHS Music Support Committee

Minutes 17 May 2011

Open 19:40, MLSHS Music Department, 65 Woodsome Street, Mount Lawley.

1. Attendance

Mike Camilleri Sue Faranda, Prue Griffin, Jenny Fay, Fiona McNiece, Lety Ognenis, Jill and Peter Ciemitis, Rob Spence, Teresa McClelland, Caroline Koczwara, Halina Kobryn, Penny Scott.

2. Apologies

Greg Coles, Michelle deRozario, Dale Irving, Allison Foster, Shelley Kotkis, Gillian Werner, Sue Bostock.

3. Minutes of the meeting held on 7 April 2011 accepted

Moved: Fiona McNiece Seconded: Jenny Fay CARRIED

4. Business arising

4.1 2006 Singapore Tour Commission Work

Paul De Cinque has received the work.

4.2 Reimbursement of half liquor licence

Fiona has received the \$25.00 and it is now banked.

4.3 Condenser Microphone exchange

Greg has contacted Billy Hyde for exchange and is waiting for a response.

☺ Greg to advise outcome of enquiry.

4.4 Mackie Speaker clarification

The school initially paid the cost of replacing the Mackie speaker. The school has now been recouped from insurance.

4.5 Year 12 Jazz and WAM accompanist fees

Electronic motion 7 carried Wednesday, 11 May 2011.

4.6 WAAPA facility charges

A quote has been received from WAAPA for \$2376.00. This covers venue costs for 4 concerts.

☺ Mike to clarify if we pay the venue technician fees, if the charges are paid up front and if the booking has been confirmed.

Motion 8: An amount of up to \$2500.00 (4 x \$429.00 - venue technician fees and 4 x \$165.00 - special clean fees) to be allocated for the payment of WAAPA venue hire from Music Support Committee funds. This covers four concerts scheduled 12 & 18 June 2011 and 10 & 17 September 2011

Moved: Prue Griffin Seconded: Sue Faranda CARRIED

4.7 Concert preparation update

Motion 9: Trybooking to be used for the sale and issue of tickets for concerts scheduled on 12 & 18 June 2011 and 10 & 17 September 2011.

Moved: Fiona McNiece Seconded: Jenny Fay CARRIED

Senior School concert scheduled Sunday, 12 June 2011.

- Concert start time - 7:00pm. Students arrive 5:00pm.
- Ticket prices - \$15.00 Adults/\$5.00 Children/Concession.
- VIP tickets required as follows: 2 x Principal, 2 x Associate Principal - Senior School, 2 x Associate Principal - Middle School, 2 x HoLA Arts, 2 x Business Manager, 2 x Jane Davidson, UWA - 12 in total.

- ☺ Prue to create VIP invitation letter.
- ☺ Jenny to send an email requesting students to bring a plate to share.
- ☺ Prue to activate Trybooking - 29 May 2011 and reserve 12 VIP seats.
- ☺ Jenny to activate Doodle - 22 May 2011.
- ☺ Jenny to co-ordinate non-credit card ticket purchases.
- ☺ Sue to produce program.

Middle School concert scheduled Saturday, 18 June 2011.

- Concert start time - 7:00pm. Students arrive 5:00pm.
- Ticket prices - \$15.00 Adults/\$5.00 Children/Concession.
- VIP tickets required as follows: 2 x Principal, 2 x Associate Principal - Senior School, 2 x Associate Principal - Middle School, 2 x HoLA Arts, 2 x Business Manager, 2 x Jane Davidson, UWA - 12 in total.

- ☺ Prue to create VIP invitation letter.
- ☺ Jenny to send an email requesting students to bring a plate to share.
- ☺ Prue to activate Trybooking - 4 June 2011 and reserve 12 VIP seats.
- ☺ Jenny to activate Doodle - 28 May 2011.
- ☺ Jenny to co-ordinate non-credit card ticket purchases.
- ☺ Sue to produce program.

4.8 Middle School Intensive workshop

- Workshop date - 28 May 2011.
- Approximately 70 students from Big Band 2, Classical Guitar Ensemble and Junior Concert Band are expected to attend.
- Parent helpers required at 11:00am.
- Confirmed helpers - Teresa, Jill, Jenny, Sue and Halina.

- ☺ Mike to confirm starting, break and finish times.
- ☺ Mike to advise student and staff numbers for catering purposes.
- ☺ Mike to liaise with Dale re incursion forms and arrange distribution to students.
- ☺ Mike to resource cordial drink tubs from Student Services and deliver to Music Department.
- ☺ Fiona to place order with Subway, including some vegetarian rolls, and deliver to the school.
- ☺ Prue to buy cordial and deliver prior to the day.
- ☺ Sue to check supper box for cups.

4.9 Building project update

- Architect met with Mike, Milton, Vic from Spotless and Virginia and presented a four stage plan. Stage 1 included an upper level classroom with access through the Specialist Building.
- The plans will now go to a Quantity Surveyor so pricing can be calculated.
- Approximate cost \$4,000 per square metre.
- Penny is handing the project over to Virginia. Virginia is happy to come to a meeting to discuss possible avenues of funding when the plans have returned from the Quantity Surveyor and pricing is calculated.

- ☺ Penny to contact Greg for his input into the proposed plans.

5. Treasurer's report as at 17 May 2011

Opening Bank Balance as at 1st April 2011		\$ 12,875.38
	Motion No	
<i>Plus Deposits:</i>		
Cash for LSC Reimburse of liquor Licence	2	25.00
Total Income		25.00
<i>Less:</i>	Chq No	

Total Paid Expenses	0.00
Balance as per bank statement 1 April 2011	\$ 12,900.38
<i>Less: committed funds</i>	Motion No.
Percussion Composition Greg Cole	22 1000.00
Development Plan for Music Dept	3 5000.00
Yr 11 Jazz and WAM Exam Rehearsals	5 630.00
Lunch for Middle School intensive workshop	6 300.00
Yr 12 Jazz and WAM Exam Rehearsals	7 975.00
Total committed expenses	7,905.00
Available funds	\$7,905.00
Term Deposit due June 2011	\$8,000.00
Term Deposit due June 2012	\$15,000.00 \$23,000.00
	\$27,995.38

PLEASE NOTE:

	Motion	
Mackie Speaker Paid for by Insurance	17	1,600.00

Note: Speakers stolen and Insurance covered the cost for new speakers. The school purchased new speakers. When insurance money was received we paid back the cost to the school.

Pay Chq 61 for Perth Modern School Hire of venue	4	704.50	Paid on 30/11/10
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Treasurer; Fiona McNiece

Motion 10: The Music Support Committee's \$8,000.00 Term Deposit, due to matured June 2011, to be rolled over for a further 3 months.

Moved: Jenny Fay	Seconded:	Prue Griffin	CARRIED
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6. Music Department Report

6.1 Music Department Staffing

- Leonie still on leave.
- Michelle deRozaria doing Teacher-in-Charge.
- Greg Coles in conjunction with Ben Clarke will be taking the Tuesday morning Chorale session.
- SVAPA Choir has concluded.
- Future staffing to be confirmed.

6.2 Performances

- Senior Concert Band and Chamber Choir will perform at the Indigenous War Veterans Ceremony at Kings Park on 1 June 2011.
- Ensembles have been registered to compete in the 2011 Festivals.

6.3 Certificate IV in Music - Year 11s

Tessie has identified an issue with the Year 11s scheduled project week. This year it has fallen in normal school time and will mean an absence from school for one week. WAAPA suggested that these two Units could be done in Year 12, however, this is not a satisfactory alternative.

☺ Mike to ensure that these students are not disadvantaged by their absence from the normal school program.

7. General Business

7.1 2011 Art Auction

- Penny discussed option of music students playing upstairs to avoid last year's congestion.

- ☹ Sue to liaise with Tessie re performance location.

- Students are required to assist with car park duties, handing around food, carrying pieces into the auction room. Penny will organise a list of help required and forward to Jenny to advertise through the music mailing list.

- Adults are required for assistance on:
 - Friday, 24 June 2011 from 3:30pm to 10:00pm for setting up.
 - Saturday, 25 June 2011 from 10:00am for art auction day preparation.
 - Sunday, 26 June 2011 from 11:00am for dismantling and clean-up.

8. Next Meeting

Tuesday, 28 June 2011, 19:30 at MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

A map can be found at: http://www.mlshspc.org.au/jgp/pdf/msc_music_brochure.pdf

Closed 21:10