

Mount Lawley Senior High School (MLSHS)
School Council Annual General Meeting (AGM)
MINUTES

Monday 15 March 2010

	ITEM	ACTION POINTS	PERSON RESPONSIBLE
1	Meeting opened: 6:40pm		
2	Introduction and Welcome Catherine Smith welcomed members to the MLSHS Council AGM. New members were introduced. Catherine provided an overview the School Council Terms of Reference.		
3	Attendance Catherine Smith, Stephen Spice, Neil Hudson, Ron Pearce, Don Rowe, Yvonne Scott, Kevin Pilkington, Geoff Clayton, John Cloake, Jo Furness, Glenn Scott, Kate Prast, Claire Raphael and Vicki Nash (Minutes Secretary).		
4	Apologies Saxon Goodrick (due to illness)		
5	Minutes of Previous Meeting The Minutes of the previous meeting held on 15 February 2010 were tabled and accepted as a true record. Moved by Don Rowe. Seconded by Ron Pearce.		
6	Update on Action Points from Previous Meetings <ul style="list-style-type: none"> ▪ Sponsorship This is still being developed. ▪ Healthy Active Australia Grant Stephen Spice advised that the fitness track is to be opened on Monday, 22 March. It is now being used by all Year groups and it also proved popular during the Year 8 & 10 Barbeques. ▪ Centre for Asian Languages No change to this agenda item. ▪ Staff Profile Addressed in the Principal's report. ▪ IPS Report Moved to the final agenda item for in-depth discussion. 		
7	Discussion Items <ul style="list-style-type: none"> ▪ Report – School Council Operations 2009 Catherine tabled and distributed her report and gave a verbal overview of its contents to members. Moved by Kevin Pilkington to accept the <i>Report of the Mount Lawley Senior High School Council 2009</i> document. Seconded by Stephen Spice. ▪ Election of Chair of School Council 2010 Catherine offered to remain on MLSHS Council as part of the Healthy Active program, which is to be completed. 		

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<p>✓ Chair Catherine Smith nominated by Jo Furness. Seconded by Stephen Spice. There were no other nominations. Catherine accepted the nomination, which was unanimously accepted by MLSHS Council members.</p> <p>✓ Deputy Chairs (2) Jo Furness nominated by Catherine Smith. Seconded by Kevin Pilkington. John Cloake nominated by Catherine Smith. Seconded by Ron Pearce. There were no other nominations. Jo Furness and John Cloake accepted the nominations, which were unanimously accepted by MLSHS Council members.</p> <p>▪ Year 10 Working Party Geoff Clayton reported that the working party is growing this year. The Year 10 BBQ was the first focus which was very well attended. Geoff commented that Andy Outten as the Year 10 Coordinator is advantageous, as he has been in the Middle School and moved up with the students.</p> <p>Neil advised that the working party is looking at outdoor furniture and seating for students. Also encouraging the use of homework diaries and having them signed by parents. Neil said a number of other items are still to be discussed and parents' feedback to be sought.</p> <p>▪ School Uniform Review Committee Report Jo Furness reported that the overall uniform was reviewed. Options currently being explored were girl's shorts and blouses and a light weight jacket. Cardigans were not an option as the jackets had more versatility.</p> <p>▪ Middle School Leadership This item is to be deferred until the end of Term 1.</p> <p>▪ Shipping of Goods to East Timor Don Rowe reported that approximately \$400 was required to pay for shipping of emergency goods. A Free Dress Day could be considered to raise both the funds required for postage and student awareness of East Timor. Yvonne suggested asking parents to donate to this specific cause. Catherine suggested getting photographs to show the students the result of their fundraising. Don advised that the first photographs are on the way back this week. Moved by Catherine Smith that Council supports the implementation of a Free Dress Day at the end of week 8 specifically to fund the shipping of goods to East Timor. Seconded by Geoff Clayton.</p>		

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8	<p>Reports</p> <ul style="list-style-type: none"> Financial Reporting 2010 Yvonne tabled and distributed her Finance Report. She advised that the Terms of Reference allow a member of School Council to sit on the Finance Committee. Geoff Clayton indicated interest and was nominated by Catherine Smith. Seconded by Glenn Scott. There were no other nominations. Geoff Clayton accepted the nomination as School Council representative on the Finance Committee, which was unanimously accepted by School Council members. Yvonne advised that she was the returning officer in the recent election of the Parent Representative to School Council. Stephen Spice had co-counted the ballot papers. Yvonne sought Council's endorsement to have the ballot papers for the election of a parent representative to the School Council shredded Moved by Jo Furness to have the ballot papers shredded. Seconded by Ron Pearce. Yvonne gave an overview of her 7-page Finance Report. She explained the document's abbreviations for the new School Council members. She reported that the actual unallocated revenue is \$1.6 million. Statements will be sent to parents of students who have not paid. Yvonne sought Council's endorsement to accept the Finance Report. Moved by Don Rowe to accept the Finance Report. Seconded by John Cloake. Yvonne sought Council's endorsement for her to set the budget. Moved by Jo Furness for Council to endorse Yvonne Scott setting the budget. Seconded by Don Rowe. 	<p>Update on unpaid students</p> <p>Review the School Plan by the next meeting</p>	<p>Stephen Spice</p> <p>Stephen Spice</p>
	<p>Student Representatives' Report</p> <p>Claire Raphael mentioned the river cruise and outdoor furniture – especially seating - for students.</p> <p>Kate Prast reported that students have raised the idea of lockers. Catherine advised that the standard response is that they were not incorporated when MLSHS was built but that strategies were introduced to assist students, e.g. backpacks and purchase of heavy books.</p> <p>Catherine advised that there should be an update on the students' issues at the next Council meeting.</p>	<p>Contact various HoLAs regarding the transportation/ storage of books</p>	<p>Neil Hudson</p>

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<p>Principal's Report Stephen tabled and distributed his report to School Council members. The report included:</p> <ul style="list-style-type: none"> ✓ School Council Workshop; ✓ Year 8 Parent Barbecue; ✓ School Ball; ✓ Year 10 Parent Barbecue; ✓ Independent Public Schools (IPS); ✓ SVAPA camps for Middle School & Senior School; ✓ Middle School River Cruise; ✓ School Swimming Carnival; ✓ Middle School & Senior School Assemblies; ✓ Staffing; ✓ National Curriculum; ✓ Italy Tour; and ✓ Upcoming Events. <p>Stephen reported in greater detail on items 5 and 10 of his report, namely, Independent Public Schools (IPS) (see below) and Staffing (in which he mentioned that staff members come from a salary pool).</p> <p>Stephen advised that the staff meeting date to discuss IPS has been changed from week 8 to week 7. The Principal of Duncraig, Graeme Smith, will come to speak, and he will bring his deputy. A teacher from Ashdale will attend, a representative from the Union has been invited to speak and Catherine will attend to represent MLSHS Council. Stephen believes MLSHS is ideally placed IPS status but endorsement from staff and community was required to proceed with the EOI.</p>		
<p>P&C Report John Cloake reported that the last meeting was the AGM at which all positions were filled. John advised that it was a good meeting with good attendance.</p>		
<p>Staff Report Neil reported that the dates for the ANZAC service and the Ex-POW service have now been confirmed.</p>		
<p>Neil advised that the Yr 8 councillors are being selected in the near future and another training day after school for councillors from Yr 8 to Yr 12 is to be held.</p> <p>Geoff provided an update on the National Curriculum Trial starting next term and finishes in Week 5</p>	<p>Update on completion of trail.</p>	<p>Geoff Clayton</p>

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9	<p>Other Business</p> <ul style="list-style-type: none"> ▪ IPS <p>Two documents relating to IPS were tabled and distributed – <i>Schools and You</i> and <i>Unlock Your School's Future</i> - and Stephen and Geoff explained the details. Stephen said the key question is 'what does IPS mean to MLSHS?' He added that the biggest advantage with IPS status is that MLSHS can choose its own staff. Geoff asked School Council members to run through the document census document and fill in their individual responses.</p> <p><i>[At Catherine's suggestion, Kate Prast and Claire Raphael left the meeting at 8:15pm]</i></p> <p>Discussion and consultation followed.</p> <p><i>At 8:45pm, Don Rowe left the meeting]</i></p> <p>Catherine asked if, in summary, Council agrees that IPS status would improve the outcomes for students. It was unanimously agreed that this would be the case. Kevin is a member of the Boards of two IPS and members of the Boards selected for the schools have a particular expertise to help the students.</p>		
	<p>RECOMMENDATION</p> <p>That Council encourages the submission of an application for IPS status, based on it being given sufficient support by staff and the community. After feedback from staff and community, the Council will convene an extraordinary meeting at 5pm on Tuesday, 23 March 2010 to discuss the submission of the application for MLSHS to become an IPS.</p> <p>Moved by Catherine Smith. Seconded by Geoff Clayton.</p>	<p>Convene an extraordinary meeting for 5pm on Tuesday, 23 March 2010</p>	<p>Stephen Spice</p>
10	<p>Next Meeting Monday, 17 May 2010 at 6:30pm</p>		
11	<p>Meeting Closed At 9:05pm, Catherine Smith closed the meeting.</p>		