



Mount Lawley Senior High School

Parents and Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 Ph: (08) 9471 0300, Fax (08) 9271 1126

President: Suzie Barnes

Secretary: Debora Colvin

Mount Lawley SHS Parents & Citizens Association Inc.

General Meeting

Minutes 25th June 2007

Open 19:30, Library, MLSHS

1 Attendance

Suzie Barnes, Terry Boland, Michael Camilleri, Anthony Barrington, Craig Heath, David Hawkes, Julie Kernutt, John Pryor, Jeff and Catherine Smith, Debora Colvin, Dennis & Claudine Bates, John Cloake, Jo Furness, Georgia Coulter, G. David "he who sneaks in late" Rose

2 Apologies

Ina Ivanoff, Lety Ognesis

3 Minutes of Previous Meeting



Move acceptance of minutes: Terry Boland

Seconded: Debora Colvin

Passed ... unanimous.

4 Matters arising:

4.1 Book-keeper for uniform committee

We now have a (parent volunteer) accountant.

4.2 Auditor

Constitution stipulates need to consolidate all accounts, ie General, Music, SVAPA, Uniform etc

New auditor has templates for P&L, Balance Sheet, Bank Rec

We will start providing basic financials for all accounts on same basis at each meeting

The Treasurer (Cheryl Pavlenko for Uniform Shop) for each of the committees will be responsible for this monthly task

Need checks and balances around our accounts particularly fundraising and handling of cash

4.3 Bricks

Conversation has been had and Mark is now dealing with providers.

4.4 Music Committee Accounts

Money has been transferred over.

Loved the Art Auction... this re-ignited the discussion on checks/balances on cash handling

4.5 Superannuation / Contractual Arrangements

Sharpforce are Cheryl's employers. Superannuation payment arrangement has been sorted.

Nature of contract between MLSHS P&C and Sharpforce raised questions of need for insurance cover

Insurance in general became a lively topic, with suggestions as to where to source information. Best to use Insurance Broker (as used by WACSSO) as WACSSO are not well placed to provide this advice

4.6 Fundraising Letter

After a couple of "hiccups" the letter has gone out (today).



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4.7 {Late addition to agenda} Heavy Bags

... missed making it onto the WACSSO agenda.

Can put a letter to the Minister asking what the department's policy is on bags / lockers to have it raised as a question on notice

After much discussion (again, again...) it was re-iterated that a discussion paper has been drafted and several suggestions are being actioned by the School

... and ... good idea is to "survey" the contents of school bags to determine the weight, nature of content to better attack the issue



Move John Cloake draft a letter to the minister to raise the issue of heavy bags and what the Education Departments stance is: David Hawkes

Seconded: John Pryor

Passed ... unanimous.

5 Reports

5.1 Principals

Terry presented a report, the following are the highlights ...

- Courses of Study (WACE) Changes ... major topic of discussion, covering
 - WACE Requirements
 - Courses and Stages
 - Assessments and Grades
 - Examinations
 - English, and
 - Course reports
 - NB: Positive feedback to Terry on excellent presentation at "Year 10 Night"
 - NB: Noted that the counselling for Year 10s is going well, and that the school will have 300+ Year 11s next year.
- Links to Hedland SHS:
 - Staff visits and (BHP funded) student tour
 - School of Mines Scholarship (\$10,000) available to Year 12 students
 - Intensive study program available 2nd week of July school holidays for Hedland students, where possible some MLSHS students can attend
- Memorabilia: some 50th Anniversary Memorabilia still available
- Future Developments: meeting scheduled for Terry and Christine (Richardson) to meet with Deputy Director General.

5.2 Treasurers

Balances (approx):

- General \$2,853, Term Deposit \$16,000 (approx)
- Library \$3,210
- SVAPA \$12,702
- Music \$16,142
- Uniform \$13,581

As mentioned each committee will need to provide standard financial reports. Uniform Shop – early indication is the shop is showing a profit, although yet to complete stock-take.

5.3 Middle School Parent Group

Not available ... but noted (by a parent) that the (30th May) evening on raising teenagers was very good and emphasised that there is no "silver bullet" to dealing with kids, just keep communicating and the psychs are available to help if needed.



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5.4 *MLSHS Committees*

5.4.1 Finance

Last meeting discussion centred around a potential re-budget due to some over-spend (mostly temporary teaching staff) should “funding relief” not cover the full amount

Request for use of voluntary fees from the various areas totalled \$51,000, the \$17,000 available was allocated following discussion/prioritisation.

Several of the items remaining are excellent and do require investigating further. An opportunity for the P&C and/or other funding to be applied.

5.4.2 eLearning

Middle School laptop lease renewed, with a small increase in the number
Upper School also has Notebooks available now



ACTION: Need to hold a ceremony to acknowledge the “Investing in School” grant

Will shift the meetings to Wednesday a.m.

5.4.3 Health

Annual Chill Out went well. Thanks to the P&C for their support.

5.5 *School Council*

Some topics covered already...

Student Council raised some issues:

- Birds in the canteen are becoming a health issue. Suggestion is to look at “air curtain” or door strips (plastic)
- Heavy bags, prefer the back-pack and suggest use “influential kids” to wear and encourage others

Uniform Working Party paper discussed and endorsed. Looking to reconvene to cover the “hats and bags” issue... remember the need to enforce. Much discussion on the topic resulting in...



Move Anthony Barrington and Suzie Barnes be the P&C representation on the Uniform Working Party: John Cloake

Seconded: Catherine Smith

Passed ... unanimous.

Julie Kernutt and Georgia Coulter also available if required

5.6 *P&C Standing Committees*

5.6.1 SVAPA

Nil

Preliminary figures from Art Auction are ... \$42,610 sold with (approx) \$17,000 profit

5.6.2 Music Support Committee

Afternoon tea to dedicate plaque... junior band and solo (Kevin Penkin) performances
Ideas put forward for available funds:

- Trailer fit-out for safe carriage of instruments
- Musical instruments
- Support for concert
- Microphones



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ACTION: SVAPA and Music Committees to present submissions to P&C at August P&C meeting outlining how their funds will be used

Also look to get commitment from School, P&C and other sources to run a program to replace and improve the musical instruments

5.6.3 Uniform

Covered by previous discussion...

6 General Business

6.1 School Uniform Working Party

Refer previous comments...

6.2 Healthy Active Australia Grant - Application

The application was presented to the P&C for endorsement. The request is for \$1905k for project management and implementation of:

- outdoor gym,
- fitness track
- interventions for high risk groups
- coaches and buses etc to facilitate sporting pursuits

Looking to the school and P&C to keep the programs running once established



Move that the P&C support / endorse the application for funds for the above, and that the proposal be submitted this month: David Hawkes and Terry Boland

Seconded: Georgia Coulter

Passed ... unanimous.

6.3 Meetings/Addresses

Suggested that important notes, meetings and addresses get published on the MLSHS web-site for the benefit of those that can not make the original event.

Eg, Podcast the Year 10 evening presentation on the WACE Changes

6.4 Grants for Solar Panels

Mentioned that a grant had been received to put in solar panels to help defray power usage / lower costs

6.5 Certificates for Participation

Suggested that some of the volunteer work done by students be acknowledged with certificates that could then be used in their folders, eg Leadership Program.

7 Correspondence:

Fundraising items

Taskforce on workplace initiatives

ATO forms to certify P&C as a "not for profit"

8 Date of Next Meeting

Mon 30th July 2007 - 7:30 pm

Closed 21:32