



# Mount Lawley Senior High School Parents & Citizens Association, Inc

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Web Site: [www.mlshspc.org.au](http://www.mlshspc.org.au)

## GENERAL MEETING MINUTES

Mon 23<sup>rd</sup> August 2021 at 5.30pm

**In the Conference Room (upstairs) in the Main Administration Building of the school**

### 1 Meeting opened at 535pm

Justin Cvitan, Patricia Kritas, Lesley Street, Michael Camilleri, Helen Goldsmith, Kate Field, Andrew Lippiatt, Randal Wells, Tina Ho, Mei Ling Day, Jane Forward

### 2 APOLOGIES – John Pryor, Leonie Tanner & Rosanna Fanciulli

### 3 CONFLICTS OF INTEREST: None

### 4 MINUTES OF GENERAL MEETING -

Confirmation of minutes of meeting of 28<sup>th</sup> June 2021. [Approved by JC & Seconded by PK](#)

### 5 MATTERS ARISING from last meeting

5.1 Motion to pay: P & C Domain invoice to be approved for payment: [Approved by PK & Seconded by JC](#)

5.2 PEC: Terms of Reference to be approved [Approved by PK subject to removing 10.1 & Seconded by AL](#)

5.3 Secretary role to be elected: [HG was nominated & elected based on better communication within the P & C exec comm. Approved by PK & Seconded by AL](#)

5.4 Update Uniform: Hat, Long sleeve tops and Skorts: [at this stage as Covid has hit the manufacturing facilities. MC is waiting for an update. Will have more at the Sept meeting](#)

5.5 Thankyou Letter to Ian McCallum for 2020 audit – to be prepared by president (JC): [JC forgot to complete the letter so he asked Tina to send Ian's mobile number so Justin can call him. Tina texted JC Ian's mobile at the meeting. Follow up in Sept to confirm this has been completed.](#)

5.6 Self Defence classes dates for next course discussed and approved: [TH has said that it will be better to choose 2 dates rather than 3 dates and as Michael wasn't at the meeting at this time Tina will follow Michael up and will come back at the Sept meeting.](#)

5.7 WASSCO full invoice to be approved for payment (payment wasn't paid due to missing deadline to get discount) [Approved to pay by PK & Seconded by JC](#)

### 6 REPORTS

#### 6.1 School Principal (Lesley Street)

1 I recently met with staff from the Infrastructure Directorate to discuss the scope of works for the \$15M Premiers Election commitment. The new build will provide 20 General Learning Areas which will accommodate the 2200 student estimated to be enrolled in the future. The building will be located on the edge of our current campus and serve as a bridge between us and WAAPA buildings. At this stage the building should be completed for the start of the 2023 schoolyear. This week's Sunday Times featured a double page spread about the new ECU City Campus. Of interest to us is the timeline is still stated as semester 2 2025 and the gifting of the WAAPA facilities to the school is mentioned.

2 The rescheduled NAIDOC Assembly was held on Thursday 22 July in the presence of a number of special visitors. It was a wonderful event which was extremely well received by students and staff. Our Aboriginal students played a major role in the event with Aayliah leading the Welcome to Country, Tahlia reciting a poem by Oodgeroo Noonuccal and Jayda, accompanied only by clapping sticks, singing a beautiful song in Noongar language. As part of the assembly all Aboriginal

students took part in the unveiling of the 6 Metre Reconciliation Canvas produced in partnership with St Catherine's College. I have been advised that the canvas will be framed and, along with other canvases, exhibited at the Crown Resort in September. It will then be on permanent display at school.

- 3 It has been a very busy time for the Drama staff with a sold out, three-night run of Dream Diner (Midsummers Night's Dream) being held. We received excellent reviews and compliments from the audiences with mention made of the outstanding acting, the wonderful set design and the excellent backstage crew,
- 4 I was very excited that our senior Band was selected to open the prestigious OPUS Concert at the Concert Hall. The three items they performed were very well received and I was very proud of the students and the music staff. An extra accolade for the school was having our Year 7/8 Jazz Band selected to entertain the crowd in the foyer at intermission. They were amazing. The music and IMSS staff have been very busy over the last three weekends and after hours having our students take part in the WA Senior Orchestra Festival, the Schools Chorale Festival, the WA Guitar Festival and the WA Schools Jazz festival. Their results have been outstanding. On Tuesday 17 August the two Jazz and Contemporary concerts were held at school. It was wonderful to see the musical talent and professionalism by the 11 ensembles with over 98 students taking part.
- 5 It was a pleasant surprise to receive a certificate and a very positive letter from the Director General in relation to the 2020 Year 12 student results.
- 6 We have had students achieve success in the Mock Trials, Debating and the 'Design an Ad' Competitions. Tomorrow, along with other staff I will be attending the District Final of the Rotary 4 way Speaking Contest at UWA.
- 7 The annual Prefect's Quiz night held on July 27 and was a lot of fun and a great success. Each of the prefects was responsible for choosing a topic and devising a set of questions. A wide variety of topics were chosen including Lateral thinking, TV Sitcoms, Aussie culture and sports. The money raised will be used to buy the 2021 graduates Gift to the School.
- 8 The 2022 Reporting night has been approved by the Board and will be held on Thursday, 31 March 2022 from 1pm to 7pm.

**6.2 President (Justin Cvitan)** JC attended the French dinner that was successful and raised approx. \$2300

**6.3 Vice-President – WACSSO (Patricia Kritas)** PK & her husband attended the WASSCO conference instead of JC & RW who elected to go at the AGM. Conference was very informative.

**6.4 Treasurer (Tina Ho)**

1. Motion is required for full WACSSO Annual Invoice to be paid.(this was completed at the beginning of the meeting)
2. P&L's and Balance Sheet for General P&C, All Committees and Xero Dashboard as at 21 August 2021 (attached).
3. Processed 2 large transfers of \$15,500 each from Art Auction to SVAPA and Music on 16 August 2021.

Tina advised that she is still having issues paying bills on time. Both Justin & Patricia both said they were having issues with the links to sign in & Tina wasn't aware there was an issue.

**6.5 Secretary – Correspondence In/Out:** KF emptied the mail and gave the bills to TH and there was no other correspondence

**6.6 Music Support Committee (Andrew Lippiatt)**

- Jazz & Contemporary Concert on 17th August went very well. Next Concert is the Semester 2 Music concert on Sunday 5 September at Richard Gill Music Auditorium WAAPA.
- MSC to receive \$15,500 from the Lawley Art Auction fundraising event.
- **Motion 234:** Allocate up to \$500 for sound technician for Contemporary Concert.
- **Motion 235:** Allocate up to \$1,500 for videographer for the Contemporary Concert.
- **Motion 236:** Allocate up to \$500 for sound technician for Semester 2 Music Concert.
- **Motion 237:** Allocate up to \$1,500 for videographer for the Semester 2 Music Concert.

- **Motion 238:** To allocate up to \$1,000 for piano accompanist for rehearsals, the choral festival and the Semester 2 Music Concert.
- **Motion 239:** To amend M134 to allocate up to \$6,500 to cover exiting purchases of music.
- **Motion 240:** To allocate up to \$1,000 for the Richard Gill Auditorium venue stage manager for the Semester 2 Music Concert.

## MSC TREASURER'S REPORT

Cash book balance as at 28.07.2021	\$ 32,854.22
Less: Committed funds	\$ 20,295.58
Available Funds	\$ 12,558.64

**NEXT MEETING:** Thurs 26<sup>th</sup> August

### 6.7 Languages Support Committee (Leonie Tanner)

Leonie did not attend the meeting. PK told JC to call Leonie. HG was able to get the prev minutes from Terena

Treasurer Report: Cooking Class \$1,438 profit – less a few costs to be finalised this meeting, giving profit of \$1,138. Enough in bank for end of year awards.

Business Arising: Cooking Class – Review 22 attended, almost at capacity. \$1,438 profit – less a few costs to be finalised this meeting, giving profit of \$1,138. The event had a very good vibe. Thanks to teachers for cleaning and washing up. Thanks to Chef, student helpers, committee members for making this a success, including donations of food and raffle prizes by various committee members. Aim to have next year's cooking class in term 1, possibly Korean dish, or Chinese dumplings.

Motions: Belinda proposed a motion that a \$40 Bunnings voucher be purchased as gift to Syliva, the Chef. Leonie seconded. Carried. Leonie proposed a motion that Belinda be refunded \$100 for 2 people she paid for the cooking class, who couldn't attend. Terena seconded. Carried. Belinda proposed a motion that Terena get refunded \$108 for wine purchased for the cooking class, and \$52 for sparkling water. Leonie seconded. Carried. Wine Sale Review 29 cases sold! \$950 profit. Hold next wine sale Nov /Dec, as usual.

Will Tucker Memorial No update yet.

New Business: Language committee is too small. Discussion re how to expand. Advertise through Wednesday morning's Coffee Club? Target year 7, 8, maybe via their facebook pages, plus word of mouth.

Teaching Report: Next week is Languages week. There will be activities in class such as spelling bee, chince chess, gelati van, Bocce. Mostly for year 7 to 10. There is a Chinese Writing and Speaking competition in September. Our Dept of Ed Native Speaker Chinese has resigned so may have to fund this ourselves. Lesley to check if funding wanted for year 11/12 Native Speakers. New Italian teacher has commenced, Matt Farsalas ,who also attended our meeting.

Next Meeting: Wednesday 25th August, 7:30pm. Hold at school as usual. Following meeting to be dinner out at French café.

### 6.8 SVAPA Support Committee (Jane Forward)

Treasurers Report – see report As at the 4th August 2021 Bank Balance - \$16,490.86 Funds Committed - \$9,479.80 Available Funds - \$7,011.06

Teachers Report • SVAPA Newsletter issued • Mental health session for SVAPA's is being planned • SVAPA brochure is to be redone • Year 9's had an a Visual Art Excursion to Perth Cultural Centre, WA Museum Boola Bardip and Art gallery • Denise has sent out reminders to the parents that are still to pay for Year 7 SVAPA t-shirts. When funds received shirts not to be ordered as already handed out. Moya to phone parent's ad funds still not received. • Weekend workshop towards end of term • Awesome festival motion required next meeting up to \$1200

General Business • Motion 2021.3.1.2 Motion to provide SVAPA Student Awards up to \$1700, \$1500 for Tiny works grants and \$300 for End of year awards. • Year 10 SVAPA Awards boards to be relocated to perhaps office and new Year 7, 8 and 9 boards to be requested and put up in tricycle theatre • Motion 2021.3.1.3 Motion to provide food for SVAPA Production for up to \$500 raised by Rebecca Thomson seconded by Jane Forward. Motion carried. Page 2 of 2 • Motion

2021.3.1.4. to spend up to \$450 for SVAPA Parent evening raised by Candy Adams seconded by Emma Wilmot • Candy Adams to look at organising inaugural Year 9 end of SVAPA dinner event for students and teachers, perhaps restaurant with a private room, suggested talk to Angie Draca if it could be at an LAA sponsors venue. • A big thank you to everyone on the LAA Committee for all your hard work, we look forward to receiving our share of the funds raised.

Next Meeting Term 3 Week 7 (2021) Wednesday the 1st September, 2021 at 7.00pm to 8.00pm

Jane discussed document control and all sub committees control their own documents.

SVAPA minutes also needed reworded as some of the information was unclear. Jane will sort this out at the next SVAPA meeting.

## 6.9 GAT Support Committee (Rosanna Fanciulli ) PK read out GAT report

The GAT Committee continues to provide social and fund-raising opportunities.

### GAT Support

1. GAT Induction for 2022 – Welcomed, addressed, supported new inductees/families
2. Term 3 Event 2021 – Annual GAT Family Picnic preparations (26/9/2021)

### GAT/School Fundraisers

3. Term 4 Event 2021 – Annual LazerBlaze Fundraiser/social GAT/School (14/11/2021)
4. Term 1 Event 2022 – Annual School Film Night preparations underway
5. 2022 Event – Research/preparation/planning for School Disco underway

## 6.10 Lawley Art Auction Committee (Andy Druyan)

The Lawley Art Auction was held on Saturday 19th June 2021 and was attended by approximately 390 people. The Auction was a huge success with 71% of the submitted artworks being sold in the auction and along with proceeds from entry fees, the Irving Gallery, the silent auction, raffles, catalogue sales, coffee cart and the bar, we raised a net profit of \$31,178.00 paying out a distribution of \$15,500 each to SVAPA and Music. An enormous amount of work was put in by the committee members throughout the year, and parent and student volunteers during the auction weekend with input and help from staff along the way. The majority of the committee members were new and most had not even attended an auction before so it was an extraordinary result from a fantastic group of parents. A number of sub-committee meetings are going to be held this year, with the first one scheduled for the 17th August. These meetings are being held to investigate strategies to streamline the organization for the next auction and to action the learnings from this year. The date of the next auction is Saturday 18th June 2022. In the lead up to the next auction and in a drive to bring new parents onto the committee, we will present at the respective Year 7 SVAPA and Music welcome evenings and at the Year 7 orientation day and at the Year 7 BBQ.

Jane also brought up about if they could look at setting up longer term sponsorship to avoid having to meet with the same companies every year, this is a long process and a lot of time is taken up with contacting sponsors every year. A long discussion was had, Helen asked Jane to email the questions they have and Helen would refer it to WASSCO for advice as this is a P & C question not a school question that needs to be answered. Helen to email Jane with outcome to take back to SVAPA & the next P & C meeting.

## 6.11 School Board (Randal Wells)

Selected items from School Board Meeting No. 5 held on Monday 16 August 2021:

- Charges and voluntary contributions as at July 2021:
- Year 7-10 Voluntary Charges 54.24% (38.32% same time previous year)
- Year 7-10 Compulsory Charges 62.51% (51.45% same time previous year)
- Year 11-12 Compulsory Charges 46.79% (38.37% same time previous year)

CCTV Cameras: The school is in the process of receiving and adjudicating quotes for CCCTV cameras at the school.

Selected items from Student Representative Report:

- Athletics Carnival: To be held 24 August 2021.
- Peak Program: Presented by David Castellanli. Back by popular demand. Students from years 10-12 were encouraged to sign up.

Selected Items from Staff Representative Report:

- School Development Day was held on the first day of term. The day was successful as it afforded time for meaningful discussion and provided PD specific to the department areas.
- Future planning for the WAAPA facilities to be allocated to the school in 2025. Staff will be invited to complete a survey seeking their thoughts and suggestions on how the facilities might best be used.

Woodsome Street Traffic: Michael Camilleri reported to the Board on recent communications with City of Stirling.

Next Board meeting: Monday, 13 September 2021 at 5:30pm in the Warren Daniel Conference Room.

**6.12 Parent Engagement committee (KF & HG)** No report as the committee needed the Terms of reference approved at this meeting.

A general discussion with a few parents around parent rep's face book groups for 7/8, 9/10 & 11/12 and Mei ling will present a process to be approved at the Sept meeting.

## **7 GENERAL BUSINESS**

7.1 Motion for P & C to pay up to \$10,000 for School diaries (Lesley) [Approved by PK & Seconded by JC](#)

7.2 P & C meeting times confirmed from Sept to the end of 2021 (JC)

Conversation started and Patricia told Tina that she would present the Treasury report if Tina wasn't able to come to any meetings so the meeting time of 530pm was able to stay as is.

7.3 Communication process between the P & C, sub committees, the school & the board (HG)

Conversation started with discussions around P & C members and sub committee members not replying to emails. Both Justin & Patricia said they can be called but communication via email is important to maintain communication between all members of the main P & C & sub committee's. It was also discussed to reply within 48 hours of receiving an email. Patricia told Justin to contact Leonie from languages as we hadn't heard from her since she stepped down from being secretary on 28/06/21. Lesley advised the Parent Rep's on the school board don't represent all parents of the school, they were nominated to be a parent on the board to give their point of view.

If a parent would like to have any questions answered from the school they need to be directed to email: [mountlawley.shs.enquiries@education.wa.edu.au](mailto:mountlawley.shs.enquiries@education.wa.edu.au) as per Lesley & Michael as this email address is the best method of communication for parents and it is monitored on a regular basis.

7.4 PEC: parent rep's, facebook group, liaising with the school to get information to assist with the Parent Rep's

Mei Ling will be preparing a Facebook process to be approved at the Sept meeting.

7.5 MC spoke about the parking on Woodside as this was discussed at the Board meeting.

RW will be putting together a proposal to present at the Sept meeting so it can be sent to the Council for consideration to assist it making a change

## **8 DATE OF NEXT MEETING**

20 September 2021

## **9 MEETING CLOSE at 740pm**