



# Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: [www.mlshspc.org.au](http://www.mlshspc.org.au)

## MINUTES OF GENERAL MEETING held on Mon 21 Sept 2020

### 1 OPENING AND WELCOME

The Chair, John Pryor, opened the meeting at 7.05pm

**Present:** John Pryor, Patricia Kritas, Tina Ho, Leonie Tanner, Lesley Street, Helen Goldsmith, Jack Carter, Michael Camilleri, Kate Field,

**Apologies:** Ben Harvey, Irene Limnios, Adrian Loh, Andrew Lippiatt, Randal Wells, Iain Bradley, Amanda Mclaughlin,

### 2 CONFLICTS OF INTEREST - None

### 3 MINUTES OF GENERAL MEETING

Motion: Confirm minutes of meeting of 24<sup>th</sup> August 2020.

Moved Patricia; Seconded Tina, Motion passed

### 4 MATTERS ARISING

**4.1 Road crossing issues:** No updates

**4.2 Attendance of Jack Carter (Yr 11 student).** Jack was in attendance and gave a detail report on some of the items that the students has been doing during Term 3, spoke very highly about the self-defence classes as well

**4.3 Self-defence classes:** Tina spoke about how well this was going with the classes that had already been held and we spoke about doing another one in Term 4 is it fits in with the timetable OR Term 1 in 2021

### 5 REPORTS

#### 5.1 Principal: Lesley Street

Principal's Report to Board – Monday 14 September 2020

Student Numbers

Year 7-336	Year 10- 311
Year 8-388	Year 11- 287
Year 9-344	Year 12- 244
Total	1,910 Students

- **A major announcement from the McGowan Government this weekend was the move by ECU to the city by 2025.** This has implications for us in that the WAAPA facilities which include the Geoff Gibbs Theatre, the Richard Gill auditorium and the Enright studio will be transferred to the school along with the gym and fitness facilities. There will also be the opportunity to develop and grow our Arts programs which is very exciting. It is very early days but we have been informed that a masterplan for the site will be developed and as more information become available, I will keep the school community informed. Local MLA, Simon Millman, will chair the committee working on the masterplan for the whole ECU site.
- *Year 7 student numbers for next year are still very healthy and we will have 10 form classes which means 320 students. To date we had to turn away 67 out of area applicants. We had 92 students apply for entry to the SVAPA Program and we auditioned over 120 students for music. The impact of Bob Hawke College is likely to be felt in two or three years.*
- *It has been wonderful to have music concerts up and running again and I have had the pleasure, for the first time this year, of attending the performances. They commenced with two concerts on September 3, followed by the Year 12 Recital on Tuesday 8 and the Junior Concert and the Senior Concert being held on Wednesday 9 September. Our three concert bands, the flute choir, chamber choir, two guitar ensembles, two string orchestras and a percussion ensemble all took part. I thought our students and teachers and the IMSS staff*

really excelled given that due to COVID-19 they were only able to perform in the Tricycle theatre. I was very appreciative of the huge effort put in by the Music Parent Support Group who acted as stage hands for every performance.

- On Wednesday we hosted the 2021 GAT Language students and their parents for a welcome morning tea and a presentation about the program. Year 10 GAT students took the parents and students on a school tour. Representatives from the GAT and the Languages PSG spoke about the importance of parents supporting the groups.
- Last week was the final week for Year 12 students to attend school full time. During the week there were a number of staff vs student activities run at lunchtime including football, volleyball, netball, and Drama activities. The week culminated with a lunch for the 244 students served by the Year 11 councillors. The students organised special awards for a number of staff and students. Students will still be coming to school to complete their certificate courses and work with teachers if they need help with their revision. The Year 12 Mock exams started today. The Practical ATAR exams start on 1 October 2020 and the written examinations run from 20 October until 20 November.

**5.2 President: John Pryor** - No updates

**5.3 Vice President: Patricia Kritas**- No updates

**5.4 Treasurer: Tina Ho**

P & L's for General & All committees as at 20<sup>th</sup> Sept 2020 are attached

2019 & 2020 Parent contributions: a total of \$13,551.53 consists of 2019 Balance \$3,784.73) & 1<sup>st</sup> Semester of 2020 (\$9,766.80) received from the school on 11<sup>th</sup> Sept 2020

Music parents contributions of \$9,562.27 transferred from school Music committee on 25<sup>th</sup> August 2020

School Uniform shop current income is approx. \$26,000

Comm Biz access for Patricia Kritas completed. We now have 4 Comm Biz payment authorisers.

Meeting on Tue Sep 8 with Lesley Street, Julie Moxey, Tina Ho and John Pryor to discuss Uniform Shop funds, P&C donations and Music Support Committee contributions. ***It was resolved that MLSHS will:***

- ***Notify the P&C of the funds from the uniform shop commission that are being held by the school for the P&C to allocate the expenditure.***
- ***Transfer the P&C donations received by the school in the previous Semester to the P&C General Account.***
- ***Transfer the Music contributions received by the school in the previous Semester to the P&C Music Account.***

***It is noted that the funds from Semester 2 will be transferred at the beginning of Semester 1 the following year.***

## 5.5 Music Support Committee: Andrew Lippiatt

- Concerts went ahead as planned with only Year 12 parents, MSC members and VIP School representatives attending as audience. The events went very smoothly. An audio-visual recording was made and will soon be available for parents to download when editing is complete.
- The next event the MSC is planning to organise is the annual Sundowner on Friday 4 December, 5pm in the Tricycle Theatre courtyard. More details will be presented at the next P&C meeting once permission from the School has been received.
- A proposal was made and accepted in principle by the MSC to fund a “Jennifer Barrie Memorial Bench”. The MSC will communicate with the School to discuss feasibility and then more details will be brought to the next P&C meeting.

### MSC TREASURER’S REPORT

<b>Bank balance as at 25.08.2020</b>	<b>\$37,529.96</b>
Deduct: Payments in Process	\$0.00
Less: Committed funds	\$24,271.30
(See Music Support Committee minutes for details)	
<b>Available Funds</b>	<b>\$13,258.66</b>

## 5.6 Languages Support Committee: Leonie Tanner

Business Arising:

1. Wine Sale: Will run near end of year as a pre-Xmas sale, as usual. Will include splitting of cases and delivery, as per last sale. Discussed timeline to be able to deliver over weekend 5th / 6th Dec. Need to check if this works with the Wine Sales Rep. Terena to action. Will need updated marketing spiel – Tim to action. Previous suggestion to get additional parent reviews – Tim to action. Marketing should be adequately covered by P&C mailing list, staff mail-out, LPSG mailing list. **Is it possible to market to Mt Lawley Alumni? Lesley to action.** Leonie attended last P&C meeting and discussed an article she saw in a newspaper suggesting parent fundraising often focuses on unhealthy choices, such as chocolate and wine. Leonie confirmed with the P&C that it is still ok to go ahead with a Wine Sale fundraiser. Leonie also noted that someone who attended the P&C meeting has a brother who works at Wise Winery and wondered if they could have an opportunity to quote. Decided to leave at MadBay this time, to try and repeat on our success of last time. If this drops back then will go to Wise Winery for a quote for future wine sales. **Suggestion that we could invite year 12 parents to continue to be involved and support the school by being contacted for future Wine Fund raisers. Lesley to action.**
2. Movie Night: Was advised by school that this would not be able to go ahead, reason being : “...unfortunately we will not be able to run the fundraising movie night as we are unable to show a film for monetary gains as it breaches copyright...” “...If you do wish to show a movie a licence is required and something like 33% of the ticket's cost is set aside for the licence”. So we will explore other options, in particular Cooking Class.
3. Cooking Class: Language Dept is keen to see if a French or Chinese cooking class could be run. Belinda has a contact with “Wilder by the Dozen” so will see if she can contact her and get details. Terena and Belinda to action. Scents of Taste is a local French restaurant, which could be asked. Leonie to action. Need to find out cost, food that could be cooked and availability by 9th September ideally. Max people will be 28, aim for event to be 12th Nov or, if not, 5th Nov. Use Home Ec facilities as before. **Need to check availability of Home Ec room. Lesley to action.** Also a suggestion of Hospitality students preparing e.g. Chinese food to be sold at school such as at then next Language/Arts festival.

## 7. New Business:

1. Leonie reported on the general items discussed at the P&C meeting. The same way that the Performing and Visual Arts committee is doing for a new Music building, we could consider supporting lobbying for new, dedicated Languages room, since we are a Language Specialist school and there are no solely Languages classrooms. **Ask Sonia if this is worth pursuing. Tim to action.**

2. **Do we know if the school proceeded with a memorial for Will Tucker, as LPSG originally expressed interest in supporting this? Yaolan to action.**

8. Teaching Report: Middle school tests will be in week 8. Finalising year 12 exams for weeks 9/10. Upcoming GAT Club will be Chinese and Italian groups combined. Going to UWA where students and lecturers will speak about importance of Languages etc, followed by a Treasure Hunt on the UWA grounds. Year 11 Chinese student, Suu Kyi, won 2nd prize nationally in the Chinese Bridge competition – well done! She can now compete internationally as a representative of Australia. Chinese Language Teachers Association of WA Writing Competition is coming up. Confucius Institute, UWA has an upcoming Video competition, with gift card prizes!

9. Next Meeting: Wednesday, 21st October, 7.30pm (Term 4 week 2).

## 5.7 SVAPA Support Committee: Iain Bradley

### *Finances*

Bank Balance as reported last meeting	\$21,145.85
Income	\$0
Payments	\$0
Committed funds	\$12,479.80
Available funds	\$8,666.05

### *Motions*

We raised a motion to pay for the food and wine at the upcoming SVAPA parent night (28th October)

We raised a motion to pay for the Tiny Works Grants

### *Reports*

There was a little discussion mainly around tiny works and combining the end of year art presentation with the Music sundowner.

### *Next meeting*

The next SVAPA meeting will be on October 28th (90 minutes early at 5:30pm) so that it can feed directly into the parents evening.

## 5.8 GAT Support Committee

No one attended the meeting & we didn't receive a report.

## 5.9 Lawley Art Auction - No meeting until 1<sup>st</sup> Nov 2020

## **5.10 School Board: Randal Wells**

1. School Board Meeting No. 6/2020 was held Monday 14 September 2020 at 5.30 pm.
2. Selected matters from the Board meeting:
  - 2.1. Pedestrian crossings: Reported to the Board that the P&C will prioritise Woodsome Street.
  - 2.2. Attendance and Suspensions: The Principal reported on 2019 School Attendance and Suspensions. The statistics compare with like schools.
  - 2.3. Community Service: The Principal reported on Community Service by students. Initiatives are being planned to encourage students to register their Community Service activities because this is recorded on their WACE certificates and is often seen by prospective employers as a differentiator when selecting employees.
  - 2.4. Charges and Voluntary Contributions (as at 31 August 2020) have improved significantly since reminder notices were sent out:
    - Year 7-10 Voluntary Charges 52.31% (38.32% last month, 61.43% 2019)
    - Year 7-10 Compulsory Charges 73.74% (51.45% last month, 70.31% 2019)
    - Year 11-12 Compulsory Charges 58.61% (38.37% last month, 51.83% 2019)
3. School Development Day Mon 12 October 2020: Board members Nicole Jolly, Randal Wells, and Kati Tonkin (and Stephen Winn for part of the day) will be attending.
4. Public School Review meeting Thu 15 October 2020: Attending the meeting are Stephen Winn, Randal Wells, Kati Tonkin and Nicole Jolly.
5. The next Board meeting is scheduled for Mon 16 November 2020 at 5:30pm in the Warren Daniel Conference Room, MLSHS.

## **6 CORRESPONDENCE - None in or out.**

## **7 GENERAL BUSINESS**

- 7.1** We discussed Fund raising ideas for the school information which was sent to John and he was going to send this info out to committee members
- 7.2** P & C meeting dates for 2020 to be ready to be reviewed at the next meeting.
- 7.3** Student toilets were discussed at this meeting and the school is looking at getting special lights near the Home Ec area so it isn't dark as they automatically turn off. The toilets are also cleaned twice daily

## **8 MEETING CLOSED at 8:25pm**

## **9 DATE OF NEXT GENERAL MEETING**

Mon 26<sup>th</sup> Oct 2020 at 7pm

# Profit and Loss

## Mount Lawley Senior High School P&C For the year ended 31 December 2020

	2020	2019
<b>Trading Income</b>		
Donations	-	2,100.00
Interest Income	2.32	369.07
Inventory sales	-	0.10
Memberships/Other	8.00	19.00
Parent Contributions	17,463.07	4,375.23
Refunds/Creditors	-	797.18
Sales/Fundraising	1,978.23	109,797.39
<b>Total Trading Income</b>	<b>19,451.62</b>	<b>117,457.97</b>
<b>Gross Profit</b>	<b>19,451.62</b>	<b>117,457.97</b>
<b>Operating Expenses</b>		
Equipment	6,865.05	37,992.60
Fee - Xero	309.00	945.00
Fees	1,017.34	2,263.22
Float/Petty Cash	-	145.58
Fundraising	-	24,485.00
Insurance/Memberships	-	152.00
Other	1,952.90	3,989.82
Refunds/Returns	1,315.00	38,389.69
Reimbursement	7,870.00	-
Scholarship	700.00	-
Special Projects	790.00	32,538.61
Stationery & Sundries	-	85.00
Supplies	1,192.34	11,564.71
Wages and Salaries	4,264.89	13,207.29
Workshops	272.25	2,228.50
<b>Total Operating Expenses</b>	<b>26,548.77</b>	<b>167,987.02</b>
<b>Net Profit</b>	<b>(7,097.15)</b>	<b>(50,529.05)</b>

# Profit and Loss

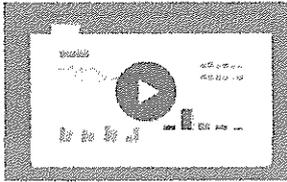
## Mount Lawley Senior High School P&C For the year ended 31 December 2020

Committee is General.

	2020
<b>Trading Income</b>	
Memberships/Other	8.00
Parent Contributions	31,014.60
<b>Total Trading Income</b>	<b>31,022.60</b>
<b>Gross Profit</b>	
	<b>31,022.60</b>
<b>Operating Expenses</b>	
Fee - Xero	348.00
Fees	1,014.54
Reimbursement	100.00
Wages and Salaries	4,264.89
Workshops	272.25
<b>Total Operating Expenses</b>	<b>5,999.68</b>
<b>Net Profit</b>	<b>25,022.92</b>

Mount Lawley Senior High School P&C

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